

Council 29 June 2020

Item 12 refers

Recommendation (1) from the Constitutional Review meeting of 11th March 2020

REVIEW OF THE CONSTITUTION – FINANCIAL PROCEDURE RULES

The Committee considered a report on the review of the Financial Procedure Rules, which form part of the Council's Constitution (Part 4(6)) and need to be reviewed regularly to ensure the efficient decision-making and operations of the Council. The Procedure Rules were last updated in 2013 and there was an outstanding audit recommendation that they be reviewed and updated.

The proposed Financial Procedure Rules, which were contained in Appendix A to the report and summarised within the body of the report, had generally been updated for roles, so that they could be more flexible as job roles changed.

RECOMMEND TO COUNCIL that the revised Financial Procedure Rules, set out in Appendix A to the report, be approved and adopted, subject to the following amendments:

- (i) That the following Procedure Rules be amended:
 - Rule E – amend E5 to read “... or 10% of the value ...”;
 - Rule O – amend O3 to read “... (as Monitoring Officer) in consultation with The Leader, Deputy leader and the Cabinet Member for Finance”; and
 - Rule Q – amend Q48 to read “... up to and including £10,000 subject to ...”.
- (ii) That Procedure Rules G7 to G10 be amended with a view to the old rules and the revisions circulated to members of the Committee for their agreement.

The report to the Constitutional Review meeting on 11th March 2020 and associated Appendix are attached.