

## PAPER NO. 2

REPORT TO THE EXECUTIVE MEETING OF 15th August 2011

---

**Status:** Paragraph 2.1 and 2.2 – Decision  
Paragraph 2.3 – Recommendation

**Title:** Revenue Budget & Capital Programme Monitoring to 30 June 2011

**Originator:** Kamal Mehta, Deputy Chief Executive

**Where from:**

**Where to next:** Not applicable

---

1 Purpose of the Report

1.1 To provide information on actual expenditure and income against the 2011/12 Approved Revenue Budget for the quarter to 30 June 2011.

1.2 To advise Members of changes to Budgets during the quarter and obtain approval where needed.

1.3 To update the Executive on the progress of schemes within the Capital Programme to 30 June 2011.

2 Recommendations:

2.1 To note the financial position against budget as at 30 June 2011.

2.2 To note Capital Programme scheme progress.

R 2.3 To recommend to Council to vary the Capital Programme as in paragraph 3.2.

3 Summary of Reasons for the Recommendations

3.1 The Revenue budget at 30 June 2011 against phased budget is showing an overspend of £55k. There are a number of variations and comments against cost centres are shown in Appendix A. Further work on budget savings is being undertaken by budget managers and the position against each saving initiative is to be monitored at the Performance and Programme group meeting each month.

3.2 Variations to the Capital Programme must be approved by Council. The table below summarises those variations to the programme which have arisen during the first quarter of this financial year.

	Expenditure Budget Increase / (Decrease) £
Great Easton Recreation Ground Playground	51,400
Harborough Innovation Centre	1,248,000
<b>Total Increase / (Decrease)</b>	<b>1,299,400</b>

The reasons for the overall increase in capital expenditure budgets are summarised below:

- The installation of playground equipment at Great Easton Recreation Ground has been funded by a grant of £49,279 from Waste Recycling Environmental Ltd (WREN) & a small S106 balance related to playground equipment in Great Easton.
- The overall budget for the Innovation Centre is £4.248m, £3m of which was allocated in 2010/11. The balance, £1.248m, which is externally funded, is required to be allocated to the project for expenditure incurred in 2011/12.

#### 4 Impact on Communities

4.1 None

#### 5 Key Facts

- 5.1 The revenue budget for 2011/12 was approved by Council on 24 February 2011. Budget monitoring is undertaken during the year against the working budget which represents the original approved budget adjusted for budgets carried forward from the previous financial year, virements and supplementary approvals.
- 5.2 Monitoring of actual capital expenditure against the approved budget is undertaken on a monthly basis with Budget Managers and reported to the Management Board on a quarterly basis. Members also have access to quarterly capital monitoring reports via the TEN Performance Management System.
- 5.3 The original Capital Programme for 2011/12 totalled £450,500 and was approved by the Council on 24 February 2011. Members are being asked for permission to carry forward £926,700 from the 2010/11 Capital Programme. The justification for the carry forward is being presented in a separate report on the Executive agenda of 15 August 2011.
- 5.4 Appendix B gives details of the spending against budget for all schemes in the approved 2011/12 Capital Programme for the period 1 April 2011 to 30 June 2011.

5.5 Actual capital expenditure and commitments to the end of June 2011 total £1,170,344 against the full year budget of £2,625,200, representing a variance of £1,454,856. Appendix B provides a scheme by scheme analysis of expenditure against the budget including explanations of any variances.

5.6 Expenditure to date on schemes either completed or currently underway is generally in line with expectations with no significant areas of concern.

## 6 Legal Issues

6.1 Any legal implications arising from new schemes will have been addressed as part of the capital project appraisal process.

## 7 Resource Issues

7.1 Estimated capital resources required to support the Capital Programme are shown in Appendix A. Over £680k of capital expenditure is planned to be financed by unsupported borrowing, with £276k from Section 106 contributions.

7.2 There have been no Capital Receipts this financial year from Council owned asset sales, however receipts are being generated through the Right to Buy scheme administered by Seven Locks. At 30 June 2011 these receipts totalled £31k.

7.3 The final funding decisions for capital expenditure are taken at the year end in the light of the actual amounts of funds available from the various sources so that the Council's position is optimised.

## 8 Equality Impact Assessment Implications/Outcomes

8.1 None arising directly from this report.

## 9 Impact on the Organisation

9.1 A robust budget monitoring procedure is integral to ensuring that the Council's financial standing is safeguarded and that financial procedure rules are adhered to.

9.2 Corporate implications of new schemes are also addressed during the capital project appraisal process.

## 10 Community Safety Implications

10.1 There are none arising directly from this report

## 11. Carbon Management Implications

11.1 There are none arising directly from this report

12. Risk Management Implications

12.1 It is important to monitor the position against budget regularly in order to ensure any issues can be addressed appropriately.

13 Consultation

13.1 Budget holders and service accountants discuss the financial performance against budgets at monthly budget monitoring meetings. Quarterly performance is discussed at Management Board as part of the reporting process to Members.

13.1.1 Comments regarding progress against capital schemes included in Appendix B have been provided by service managers in discussion with Finance Services. Progress against schemes is also reported to the Management Board and any comments arising from those meetings are incorporated in the Capital Monitoring Reports.

14 Options Considered

14.1 None

15 Background Papers

15.1 Budget monitoring reports held by Finance Services.

15.2 Capital Project Appraisal Forms.

---

**Previous report(s): None**

**Information Issued Under Sensitive Issue Procedure: No**

**Ward Members Informed: Not applicable**

**Appendices:**

**A. Revenue Budget report**

**B. Capital Monitoring report**

# APPENDIX A

## Profiled Budget Monitoring Reports as at 30th June 2011

## APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
<b>Local Business &amp; Enterprise</b>								
10014	Economic Development	82,400	25,075	2,975.01	0.00	2,975.01	(22,099.99)	
10015	Tourism	26,200	6,550	5,422.42	0.00	5,422.42	(1,127.58)	
10018	Harborough Innovation Centre			8.25	60.00	68.25	68.25	
	<b>Sum:</b>	<b>108,600</b>	<b>31,625</b>	<b>8,405.68</b>	<b>60.00</b>	<b>8,465.68</b>	<b>(23,159.32)</b>	
<b>Corporate &amp; Customer Services</b>								
10003	Corporate Administration	(53,500)	(18,725)	(10,917.03)	0.00	(10,917.03)	7,807.97	Redundancy no budget £27k less reserved creditor not yet cleared £7k, recharge budgets underspent £7k & timing on other underspends. Budget 2 JKD needs changing to reflect changes.
10019	Footpath/Bridleway Orders	2,300	575	(1,424.99)	0.00	(1,424.99)	(1,999.99)	
10021	Chief Executives Group		(325)	(2,089.90)	0.00	(2,089.90)	(1,764.90)	
10022	Legal Services		(150)	(7,990.68)	920.00	(7,070.68)	(6,920.68)	No cover for solicitor on maternity leave (but locum now employed) plus reserved creditor not yet cleared against Melton quarterly invoice o/s
10023	Human Resources		3,400	2,858.71	750.00	3,608.71	208.71	
10024	Corporate & Mangmnt Training	6,100	1,525	5,858.10	2,095.00	7,953.10	6,428.10	Not actually overspent - none yet recharged meaning shows over budget by £18k in fact actuals under budget by £9k as costs of training related to outcome of appraisals so tend not to fall in first quarter, also unders include timing re £2.5k of Leadership Development budget
10026	Health & Safety			15,449.85	0.00	15,449.85	15,449.85	
10031	It Services		(1,075)	(36,192.17)	7,620.95	(28,571.22)	(27,496.22)	Focus of staff time on Councillor hardware, Revs&Bens move, new payroll & cash receipting systems meaning no spend this quarter on rolling replacement, also no spend on consumables due to new MDFs
10032	Postages		(300)	(3,435.55)	0.00	(3,435.55)	(3,135.55)	
10035	Customer Services	(800)	(2,275)	(10,819.19)	491.17	(10,328.02)	(8,053.02)	Vacant post may be filled later in year £4k plus unders on recharge budgets
10036	Switchboard & Telephones		(1,800)	220.16	456.00	676.16	2,476.16	
10037	Central Printroom	(10,900)	(2,800)	8,491.00	0.00	8,491.00	11,291.00	Not actually overspent - actual recharges below budget by £19k less timing of rental costs not yet included. Budget 2 JKD needs changing to reflect changes.
10038	Staff & Members Refreshments			21,271.21	155.94	21,427.15	21,427.15	Service budgeted to cease 31/03/11. Actual cessation in May 11. Total 11/12 salary & redundancy costs £22k
10051	Land Charges	24,800	9,275	5,702.73	0.00	5,702.73	(3,572.27)	
10054	Lga Subscriptions	23,100	16,400	16,369.00	0.00	16,369.00	(31.00)	

Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10059	Community Forums	8,100	2,025	2,090.25	350.25	2,440.50	415.50	
10060	Elections	155,600	91,850	89,232.63	210.55	89,443.18	(2,406.82)	
10061	Registration Of Electors	96,900	13,800	12,449.88	0.00	12,449.88	(1,350.12)	
10063	Furniture & Equipment	7,000	1,750	158.75	0.00	158.75	(1,591.25)	
10066	Performance/Change Management		(125)	(1,469.35)	0.00	(1,469.35)	(1,344.35)	
10069	Communication		(9,125)	(13,695.63)	1,800.00	(11,895.63)	(2,770.63)	
10070	Scrutiny Support	27,500	6,875	6,425.04	0.00	6,425.04	(449.96)	
10071	Corporate Activities	940,000	234,950	195,672.33	0.00	195,672.33	(39,277.67)	
10072	Members Allowances & Expenses	543,800	145,236	135,378.56	5,701.83	141,080.39	(4,155.61)	
10073	Committee Servicing	190,800	47,700	46,302.25	0.00	46,302.25	(1,397.75)	Following transfer of staff from Corp Admin £10k short fall on Employee who was part time and is now full time masked by under on photocopying recharge
10078	Emergency Plan/ Bus Continuity	50,700	12,675	4,675.02	0.00	4,675.02	(7,999.98)	Timing only - invoices from partners received after quarter end
10104	Consultation	34,200	14,550	9,677.56	0.00	9,677.56	(4,872.44)	
10113	Offices		28,725	15,405.53	12,599.89	28,005.42	(719.58)	
10165	Public Burials	5,100	1,275	650.01	0.00	650.01	(624.99)	-
10169	Energy Management	25,600	6,400	6,200.01	0.00	6,200.01	(199.99)	
10202	Doddridge Road Offices		875	(95.45)	8.94	(86.51)	(961.51)	
10221	Head Of Community Services		(75)	2,939.00	0.00	2,939.00	3,014.00	
10222	Head Of Change Services		(75)	(133.07)	0.00	(133.07)	(58.07)	
10223	Head Of Built Environment		(150)	11,122.92	0.00	11,122.92	11,272.92	Redundancy payment
10224	Head Of Street Scene			109.34	0.00	109.34	109.34	
10225	Head Of Customer Services		(75)	(47.21)	0.00	(47.21)	27.79	
10226	Head Of Hlth & Enforcement Ser		(125)	(200.94)	0.00	(200.94)	(75.94)	
10227	Head Of Financial Services		(150)	16,064.35	0.00	16,064.35	16,214.35	Agency staff expenditure
10231	Central Stationery Store			288.34	1,020.39	1,308.73	1,308.73	
10252	Deputy Chief Executive		(200)	(11,909.30)	745.00	(11,164.30)	(10,964.30)	
10253	Interim Strategic Director			11.25	0.00	11.25	11.25	
10303	Lutterworth Office	19,000	5,760	14,880.80	2,139.41	17,020.21	11,260.21	£8k relocation costs not budgeted for. Full years NNDR charged which should be reduced once building vacated (approx £3k).
	<b>Sum:</b>	<b>2,095,400</b>	<b>608,071</b>	<b>545,534.12</b>	<b>37,065.32</b>	<b>582,599.44</b>	<b>(25,471.56)</b>	

Finance

Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10025	Accountancy Services	(700)	10,300	(8,626.20)	581.00	(8,045.20)	(18,345.20)	Mainly vacancy savings
10027	Internal Audit		(15,500)	(55,496.90)	4,250.00	(51,246.90)	(35,746.90)	Invoice fro 10/11 received in July
10028	Exchequer Services	(700)	4,200	(2,912.78)	394.00	(2,518.78)	(6,718.78)	Software maintenance and Security collection under spends
10029	Payroll		6,025	5,179.40	861.05	6,040.45	15.45	
10033	Creditors	35,400	8,850	8,850.00	0.00	8,850.00	0.00	
10034	Debtors			(25.02)	0.00	(25.02)	(25.02)	
10040	Revenues & Benefits		(5,950)	94,670.50	534.48	95,204.98	101,154.98	Shared Service expenditure
10042	Non Domestic Rates	85,900	40,175	47,722.26	0.00	47,722.26	7,547.26	
10044	Council Tax Collection Costs	562,900	167,100	164,143.79	237.00	164,380.79	(2,719.21)	
10045	Council Tax Benefits	49,400	12,350	59,150.01	0.00	59,150.01	46,800.01	Year end transactions
10046	Benefits	(700)	18,075	2,666.85	162.00	2,828.85	(15,246.15)	£23k employee costs, (£38k) Shared Service under spends
10048	Treasury Management	30,100	5,225	5,225.01	0.00	5,225.01	0.01	
10050	Interest & Investment Income	(63,200)	(16,250)	(8,941.12)	0.00	(8,941.12)	7,308.88	Investment interest not yet received
10052	Non Distributed Costs	405,400		0.00	0.00	0.00	0.00	
10053	Corporate Managmnt (Resources)	196,800	49,200	4,849.00	84.60	4,933.60	(44,266.40)	
10100	Concessionary Fares	3,200	800	(3,999.99)	0.00	(3,999.99)	(4,799.99)	
10137	Leisure Trust	19,700	4,925	4,924.98	0.00	4,924.98	(0.02)	
10185	Housing Advances	1,700	425	779.89	0.00	779.89	354.89	
10187	Housing Benefits	340,300	2,723,005	2,723,004.88	0.00	2,723,004.88	(0.12)	Year end transactions
10204	Welland Procurement		(7,500)	(7,500.00)	0.00	(7,500.00)	0.00	
10257	Corporate Debt		(425)	(12,275.38)	0.00	(12,275.38)	(11,850.38)	Vacancy savings
10440	Rate Reliefs	34,300	34,300	34,283.77	0.00	34,283.77	(16.23)	
10502	Trans To/Frm Gen Fund Res	(102,144)		0.00	0.00	0.00	0.00	
10503	Central Items	(77,658)		0.00	0.00	0.00	0.00	
10504	Gov Grants & Council Tax Etc.	(10,952,929)	(8,173,191)	(8,173,191.00)	0.00	(8,173,191.00)	0.00	
10506	New Homes Bonus	(85,000)	(85,000)	(507,757.00)	0.00	(507,757.00)	(422,757.00)	
10510	Pooling Of Housing Cap Rects			0.00	0.00	0.00	0.00	
10511	Pensions Int & Ret On Assets	192,000		0.00	0.00	0.00	0.00	
10512	Trans To/From Earmarked Resvs	15,000	(2,500)	507,800.00	0.00	507,800.00	510,300.00	
10513	Parish Precepts	1,173,037	1,173,037	1,173,037.00	0.00	1,173,037.00	0.00	
10514	Net Charges For Retirement Ben	(1,426,500)		0.00	0.00	0.00	0.00	
10518	Interest Payable/Similar Chgs	75,000		(4,440.25)	0.00	(4,440.25)	(4,440.25)	
10520	Reversal Of Capital Charges	(1,539,200)		0.00	0.00	0.00	0.00	

Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10524	Employers Contribs- Pens Fund	957,000		0.00	0.00	0.00	0.00	
10525	Voluntary Revenue Provision	322,000		0.00	0.00	0.00	0.00	
10526	Council Tax Freeze Grant	(138,506)	(14,000)	(13,960.00)	0.00	(13,960.00)	40.00	
10527	Reversal Of C/F Collection Fun			0.00	0.00	0.00	0.00	
	<b>Sum:</b>	<b>(9,888,100)</b>	<b>(4,062,324)</b>	<b>(3,962,838.30)</b>	<b>7,104.13</b>	<b>(3,955,734.17)</b>	<b>106,589.83</b>	

Hsg Infrastructure & Planning

10002	Ltp - Rural Transport	1,400	350	350.01	0.00	350.01	0.01	
10009	Section 106 Agreements	115,800	28,950	32,149.98	0.00	32,149.98	3,199.98	
10010	Development Control	353,700	93,900	147,821.79	5,741.24	153,563.03	59,663.03	Planning Fees income shortfall
10011	Building Control	146,200	41,675	50,375.80	211.00	50,586.80	8,911.80	£15k income shortfall
10012	Policy	112,500	27,275	18,994.47	0.00	18,994.47	(8,280.53)	Mainly salary savings
10013	Env Enhancemnts/Conservtn	31,400	125	(9,144.99)	0.00	(9,144.99)	(9,269.99)	Reserved creditor
10016	Archaeological & Ecolog Advice	26,900	425	425.01	0.00	425.01	0.01	
10105	Weland On Wheels			0.00	3.18	3.18	3.18	
10112	Local Development Framework	132,800	72,842	59,435.66	13,406.32	72,841.98	(0.02)	
10181	Home Improvement Agency	58,400	14,600	10,100.01	0.00	10,100.01	(4,499.99)	
10190	Housing Strategy	69,200	17,150	20,086.74	0.00	20,086.74	2,936.74	
10201	Harborough Homesearch	124,700	35,685	36,356.00	409.50	36,765.50	1,080.50	
10254	Eco Town Project			0.00	42.33	42.33	42.33	
	<b>Sum:</b>	<b>1,173,000</b>	<b>332,977</b>	<b>366,950.48</b>	<b>19,813.57</b>	<b>386,764.05</b>	<b>53,787.05</b>	

Environmental Service Delivery

10055	Market Hall	(44,000)	(3,050)	(11,556.74)	256.00	(11,300.74)	(8,250.74)	£4k reduction in NNDR. Approx £5k re 1st qtr utility charges outstanding
10065	British Farmers Market	(7,000)	(1,750)	(737.65)	0.00	(737.65)	1,012.35	
10080	Engineers/Facilities/Grnd Mtce		4,500	(7,835.07)	0.00	(7,835.07)	(12,335.07)	Salary underspend re vacant Facilities Officer post. Post now filled.
10081	Quick Response Team	23,700	5,650	7,635.23	133.36	7,768.59	2,118.59	
10082	Abandoned Vehicles	19,000	4,300	4,302.09	0.00	4,302.09	2.09	
10085	Highways Partnership		1,300	98.81	1,123.21	1,222.02	(77.98)	
10086	Bus Station - Mkt Harborough	4,600	1,150	150.00	0.00	150.00	(1,000.00)	



Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10088	Street Cleaning	937,600	838,650	95,146.07	742,789.19	837,935.26	(714.74)	
10089	Street Furniture Etc	31,300	7,900	6,668.13	340.00	7,008.13	(891.87)	
10096	Car Park Maintenance	(287,700)	(61,275)	(69,651.00)	7,430.80	(62,220.20)	(945.20)	
10109	Settling Rooms	10,800	150	1,962.05	508.00	2,470.05	2,320.05	
10115	Public Conveniences	34,700	7,325	6,896.14	45.00	6,941.14	(383.86)	
10116	Bushby Service Point	6,600	1,650	4,953.98	237.00	5,190.98	3,540.98	
10125	Open Spaces & Amenity Areas	241,300	199,400	35,381.97	161,000.27	196,382.24	(3,017.76)	
10140	Allotments	9,300	3,875	1,982.98	1,407.48	3,390.46	(484.54)	
10145	Special Expense - Thurnby	57,000	16,925	4,395.83	15,536.62	19,932.45	3,007.45	
10146	Great Bowden Recreation Ground	3,000		0.00	0.00	0.00	0.00	
10147	Special Expense - Market Harbo	399,300	211,750	33,360.19	183,907.78	217,267.97	5,517.97	£2k vandalism repairs to Welland Park. £2k water charges re 10/11 leak at Symingtons Rec.
10148	Special Expense - Lutterworth	58,400	25,600	5,544.68	19,829.15	25,373.83	(226.17)	
10159	Trade Refuse	52,900	(237,200)	(376,546.04)	137,994.02	(238,552.02)	(1,352.02)	
10160	Waste Management		14,600	8,261.27	5,219.17	13,480.44	(1,119.56)	
10161	Residual Waste Collections	758,200	687,400	67,771.88	608,464.94	676,236.82	(11,163.18)	Approx £10k underspend on bin deliveries - awaiting 1st qtr invoices.
10162	Recycling Collections	1,272,100	1,816,875	(69,343.09)	1,851,644.60	1,782,301.51	(34,573.49)	Approx £31k invoices outstanding (June composting, food processing etc)
10163	Cemeteries & Burial Grounds	99,600	54,525	8,913.00	38,666.65	47,579.65	(6,945.35)	Burial income £(4)k over profiled budget.
10164	Closed Churchyards	37,400	30,500	4,323.62	25,790.93	30,114.55	(385.45)	
10170	Flood Prevent & Land Drainage	43,100	10,775	8,834.74	0.00	8,834.74	(1,940.26)	
10171	Drainage Probs/Pail Closet Em	12,000	3,000	1,899.99	0.00	1,899.99	(1,100.01)	
10196	Garages	3,400	(12,750)	(13,274.17)	828.00	(12,446.17)	303.83	
10197	External Grounds Maintenance	(8,600)	54,000	1,181.55	54,358.92	55,540.47	1,540.47	
	<b>Sum:</b>	<b>3,768,000</b>	<b>3,685,775</b>	<b>(239,279.56)</b>	<b>3,857,511.09</b>	<b>3,618,231.53</b>	<b>(67,543.47)</b>	

Comm. Eng Cohesion & Wellbeing

10017	Special Expss - Harb In Bloom	17,500	4,375	9,065.10	0.00	9,065.10	4,690.10	Time of year planting & Sponsorship to come in
10043	Harborough Improvement Team	19,800	4,875	13,478.09	1,754.50	15,232.59	10,357.59	
10076	Grants To External Bodies	134,500	33,625	33,474.99	0.00	33,474.99	(150.01)	
10077	Advice To Parishes	12,800	3,200	3,000.03	0.00	3,000.03	(199.97)	-
10099	Local Strategic Partnership	200		0.00	0.00	0.00	0.00	

Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10120	Leisure Services		58,628	58,106.76	520.83	58,627.59	(0.41)	Homestart paid - income to come, Salaries paid & Grants to come to offset
10122	Physical Activity	8,300	2,075	(3,691.54)	2,208.40	(1,483.14)	(3,558.14)	
10124	Recreation Development	43,300	10,825	11,080.51	320.00	11,400.51	575.51	
10127	Harborough Leisure Centre	294,400	3,825	3,825.15	0.00	3,825.15	0.15	
10128	Recreation Strategy	50,300	12,575	6,500.00	250.00	6,750.00	(5,825.00)	£2500 budget to address - not yet shown needs addressing
10131	Harborough Museum	117,900	36,180	36,179.89	0.00	36,179.89	(0.11)	Full year for Business Rates paid £8.5K
10135	Lutterworth Sports Centre	307,700	39,500	25,230.96	0.00	25,230.96	(14,269.04)	Awaiting Invoice for Month 3 only 2 months paid at this point
10136	Childrens Initiatives	63,600	15,900	12,485.01	0.00	12,485.01	(3,414.99)	
10138	Childrens Centres	17,000	157,748	157,672.22	75.45	157,747.67	(0.33)	All externally funded reclaimed quarterly from County Hall
10174	Health & Well-Being Forum	9,500	2,375	2,375.46	0.00	2,375.46	0.46	
10175	Pest/Dog Services	63,500	15,875	16,443.00	150.00	16,593.00	718.00	
10176	B/Astley Improvement Team	200	50	(1,013.35)	0.00	(1,013.35)	(1,063.35)	
10177	Lutterworth Improvement Team			(496.00)	0.00	(496.00)	(496.00)	
10179	Flat 51 Eden Ct. Adam & Eve St	7,500	1,350	1,354.80	0.00	1,354.80	4.80	
10188	Homelessness	147,500	36,350	39,341.34	0.00	39,341.34	2,991.34	
10315	S & M Special - Hostel			3,738.28	0.00	3,738.28	3,738.28	Anticipated that Hostel would be sold by 31/03/11. NNDR & basic mtce costs incurred until sale secured.
10316	Temporary Accommodation - Sih	3,500		(2,577.89)	0.00	(2,577.89)	(2,577.89)	
	<b>Sum:</b>	<b>1,319,000</b>	<b>439,331</b>	<b>425,572.81</b>	<b>5,279.18</b>	<b>430,851.99</b>	<b>(8,479.01)</b>	

Comm Safety & Enforcement

10084	Enforcement	126,400	31,600	33,690.79	76.00	33,766.79	2,166.79	
10101	Hackney Carriage Licencing	14,900	3,725	(701.33)	679.95	(21.38)	(3,746.38)	
10117	On Street C.P.E		124,950	103,452.64	2,248.48	105,701.12	(19,248.88)	Warden vacant posts.
10118	Car Parks Administration	100	(725)	(10,847.99)	0.00	(10,847.99)	(10,122.99)	Admin staff vacant posts.
10119	Off Street C.P.E.	66,500	74,400	67,638.43	0.00	67,638.43	(6,761.57)	Warden vacant posts.
10121	Safer Communities Laa Fund	4,700	1,125	11,841.50	8,140.10	19,981.60	18,856.60	Funded by Partnership
10150	Environmental Health		5,200	13,744.27	0.00	13,744.27	8,544.27	Service & Activity reductions to be identified
10151	Planning Enforcement	110,400	27,250	25,385.64	0.00	25,385.64	(1,864.36)	
10154	Licences	(4,100)	(1,025)	8,038.01	0.00	8,038.01	9,063.01	Income shortfall
10155	Health Services	406,700	101,675	102,731.65	72.45	102,804.10	1,129.10	
10157	Private Sector Housing	28,400	7,100	7,099.98	0.00	7,099.98	(0.02)	

Profiled Budget Monitoring Reports as at 30th June 2011

APPENDIX A

Cost Centre Code	Cost Centre Name	Full Year Budget 2	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10167	Cctv	62,600	12,400	5,239.56	300.00	5,539.56	(6,860.44)	
10168	Community Safety	119,700	41,263	41,263.16	432.00	41,695.16	432.16	
10173	Licensing Team	2,700	5,325	4,843.80	0.00	4,843.80	(481.20)	
10180	Improvement Grants	438,900	16,975	16,974.99	0.00	16,974.99	(0.01)	Year end transactions
10193	Control Centre	46,200	(66,629)	(49,957.41)	11,294.00	(38,663.41)	27,965.59	Partly timing - quarterly bills to Melton, Rutland & Seven Locks o/s £50k also salaries overspent £10k against increase in lifeline users over budget £33k (annual billing)
	<b>Sum:</b>	<b>1,424,100</b>	<b>384,609</b>	<b>380,437.69</b>	<b>23,242.98</b>	<b>403,680.67</b>	<b>19,071.67</b>	
<b>TOTAL</b>			<b>1,420,064</b>	<b>(2,475,217.08)</b>	<b>3,950,076.27</b>	<b>1,474,859.19</b>	<b>54,795.19</b>	

Summary

**CAPITAL MONITORING REPORT- AS AT 30TH JUNE 2011**

**APPENDIX B**

	APPROVED BUDGET 2011/12	PROVISIONAL SLIPPAGE TO 2011/12	APPROVED ADJUSTMENTS 2011/12	TOTAL AVAILABLE BUDGET	SPENDING TO DATE	COMMITTED TO DATE	TOTAL TO DATE	VARIANCE
	£	£	£	£	£	£	£	£
CAR PARKS	0	8,300	0	8,300	0	0	0	(8,300)
SPORT & RECREATION	68,000	626,900	51,400	746,300	58,138	53,015	111,153	(635,147)
ENVIRONMENTAL SERVICES	17,000	31,400	0	48,400	6,151	19,814	25,965	(22,435)
SOFTWARE LICENCES	9,500	136,800	0	146,300	21,317	27,000	48,317	(97,983)
HARBOROUGH INNOVATION CENTRE	0	8,800	1,248,000	1,256,800	670,384	0	670,384	(586,416)
PRIVATE SECTOR HOUSING SCHEMES	356,000	114,500	0	470,500	75,789	238,736	314,525	(155,975)
<b>TOTAL</b>	<b>450,500</b>	<b>926,700</b>	<b>1,299,400</b>	<b>2,676,600</b>	<b>831,779</b>	<b>338,565</b>	<b>1,170,344</b>	<b>(1,506,256)</b>
<b>FINANCED BY:</b>								
	Approved							
- UNSUPPORTED BORROWING	680,800							
- USABLE CAPITAL RECEIPTS	59,400							
- SECTION 106 CONTRIBUTIONS	278,200							
- OTHER CONTRIBUTIONS	1,388,100							
- CAPITAL GRANTS	118,300							
- DIRECT REVENUE FUNDING	21,800							
- SPECIFIED CAPITAL GRANT	130,000							
	<u>2,676,600</u>							
(EXCESS)/SHORTFALL IN RESOURCES	0							

## CAPITAL MONITORING REPORT- AS AT 30TH JUNE 2011

## GENERAL FUND SCHEMES

THEME AREA/PROJECT TITLE	PROJECT OFFICER	APPROVED BUDGET 2011/12	PROVISIONAL SLIPPAGE TO 2011/12	APPROVED ADJUSTMENTS 2011/12	TOTAL AVAILABLE BUDGET	SPENDING TO DATE	COMMITTED TO DATE	TOTAL TO DATE	VARIANCE	COMMENTS	FUNDED BY
		£	£	£	£	£	£	£	£		
<b>Car Parks</b>											
Station Road, Lutterworth	M.Bills	0	8,300	0	8,300	0	0	0	(8,300)	Renovation works completed. Retention budget retained.	(b)
<b>Sport &amp; Recreation</b>											
Recreation Grants	M.Bradford	0	10,000	0	10,000	0	10,000	10,000	0	Grant balance fully committed.	(f)
S106 Grant - Villages	M.Bradford	0	24,000	0	24,000	0	0	0	(24,000)	£24,000 slippage relates Husbands Bosworth C of E Primary School playground surfacing.	(c)
Harborough Leisure Centre Wetside Renovations	M.Bradford	0	200,000	0	200,000	0	0	0	(200,000)	Revised scheme to proceed once design plans agreed.	(a)
Great Easton Recreation Ground Playground	M.Bills	0	0	51,400	51,400	51,368	0	51,368	(32)	Funded from WREN grant & S106 balance.	(c)/(d)
Replacement of Play Equip throughout the District	M.Bills	0	42,800	0	42,800	0	0	0	(42,800)	Play area at Broughton Astley identified as possible location for replacement equipment.	(a)/(b)
Little Bowden Rec - Multi Use Games Area	M.Bills	0	83,500	0	83,500	0	0	0	(83,500)	Funding approved by Executive on 20th December 2010. Meetings have been held with Little Bowden school to discuss requirements, & options for fencing materials have been investigated by officers. Tender documents have been issued with a return date of 22nd July 11 set for submissions. Procurement is through the ESPO framework as advised by the WPU.	(c)
Cemetery Extensions - Great Bowden & Foxton	M.Bills	0	12,200	0	12,200	3,078	5,655	8,733	(3,467)	Great Bowden extension completed. New fence constructed at Foxton.	(a)
Rebuilding Churchyard Walls	M.Bills	0	38,800	0	38,800	0	15,307	15,307	(23,493)	Thurnby, Foxton, Theddingworth - contractor commissioned & awaiting faculty approval. Cathorpe - agreement reached with neighbour to remove tree & pay for rebuilding of wall & quotes received, awaiting faculty approval from DAC. Swinford churchyard work completed.	(a)/(b)
Symingtons Rec Ground - Footway / Play Area / Other e.g. Boundary Wall, Fencing etc	M.Bills	0	10,500	0	10,500	1,635	5,643	7,278	(3,222)	Conservation area to commence in next planting season & suitable period for working round great crested newts.	(c)
Bellfields Skate Park - S106 Funded	J.Parrott	0	199,500	0	199,500	0	0	0	(199,500)	Technical drawings received & approved by officers. ICE contract & bond agreement to be received & approved prior to commencement, which is anticipated to be at the end of August 2011. (Bond wording to be agreed with Head of Service & Maverick).	(c)/(d)
Car Park Development - Welland Park	M.Bills	0	5,600	0	5,600	(12,100)	16,410	4,310	(1,290)	Project completed - awaiting final invoices.	(c)
Resurface Welland Park Driveway	M.Bills	15,000	0	0	15,000	14,157	0	14,157	(843)	Project completed.	(a)
Repairs to Scraptoft Closed Churchyard Wall	M.Bills	53,000	0	0	53,000	0	0	0	(53,000)	Scraptoft churchyard - faculty information being prepared by officers & expected submission to DAC to be w/c 11th July.	(a)

## GF Detail

THEME AREA/PROJECT TITLE	PROJECT OFFICER	APPROVED BUDGET 2011/12	PROVISIONAL SLIPPAGE TO 2011/12	APPROVED ADJUSTMENTS 2011/12	TOTAL AVAILABLE BUDGET	SPENDING TO DATE	COMMITTED TO DATE	TOTAL TO DATE	VARIANCE	COMMENTS	FUNDED BY
		£	£	£	£	£	£	£	£		
<b><u>Environmental Services</u></b>											
Contaminated Land Monitoring	G.Rees	0	2,900	0	2,900	0	0	0	(2,900)	Investigation work continuing.	(e)
Upgrade CCTV Systems	P.Rowbotham	7,000	23,000	0	30,000	6,151	12,333	18,484	(11,516)	Upgrades include new cameras at Tesco's corner & Manor Walk.	(a)/(b)/(c)/(f)
Virtual Server Replacement	C.James	0	5,500	0	5,500	0	0	0	(5,500)	Budget retained for potential server upgrades in 2011/12.	(a)/(f)
Outgoing Business Message / Voice Mail System	P.Rowbotham	10,000	0	0	10,000	0	7,481	7,481	(2,519)	Discussions with service providers on-going.	(a)
Harborough Innovation Centre	K.Mehta	0	8,800	1,248,000	1,256,800	670,384	0	670,384	(586,416)	Total project cost £4.248m. Innovation Centre completed in June 11.	(d)
<b><u>Software Licences</u></b>											
Electronic Document Management	M.Bradford	0	50,800	0	50,800	8,023	0	8,023	(42,777)	Purchase of system is linked to the shared service for Revenues & Benefits section. Process ongoing towards live date in 2011/12.	(a)/(d)
E-Procurement Module	K.Cowell	0	9,000	0	9,000	0	0	0	(9,000)	Scheme on hold.	(b)/(e)
Replacement Cash Receipting System	K.Cowell	0	22,000	0	22,000	10,794	0	10,794	(11,206)	50% payment re Software / services. Project progressing towards a go-live date in September 11.	(b)
Collaborative Planning Module	K.Cowell	0	35,000	0	35,000	0	0	0	(35,000)	Currently on hold.	(a)
Web Site / Internet Upgrade	P.Rowbotham	0	20,000	0	20,000	0	20,000	20,000	0	CPID Business Case being prepared.	(a)
Document Management / Scanning System	N.Proudfoot	9,500	0	0	9,500	2,500	7,000	9,500	0	Project complete. Awaiting final invoice.	(a)
<b><u>Private Sector Housing Schemes</u></b>											
Private Sector Renewal Loans & Grants	N.Proudfoot	100,000	0	0	100,000	0	15,077	15,077	(84,923)	Potential additional £20,000 grant payments identified.	(a)
Disabled Facilities Grants	N.Proudfoot	256,000	0	0	256,000	24,892	168,765	193,657	(62,343)	Potential additional grants identified will fully commit this budget.	(a) / (g)
Decent Homes in the Private Sector	N.Proudfoot	0	112,500	0	112,500	50,897	54,894	105,791	(6,709)	Potential additional £4,000 grant payments identified.	(e)
Healthy Homes	N.Proudfoot	0	2,000	0	2,000	0	0	0	(2,000)	Grant conditions are being reviewed to ascertain how this balance can be used.	(d)
<b>Total Capital Schemes</b>		<b>450,500</b>	<b>926,700</b>	<b>1,299,400</b>	<b>2,676,600</b>	<b>831,779</b>	<b>338,565</b>	<b>1,170,344</b>	<b>(1,506,256)</b>		

## Funding Key:

<u>Approved</u>		Approved
Unsupported Borrowing	(a)	680,800
Usable Capital Receipts	(b)	59,400
Section 106 Contributions	(c)	278,200
Other Contributions	(d)	1,388,100
Capital Grants	(e)	118,300
Revenue Contributions to Capital Outlay	(f)	21,800
Specified Capital Grants	(g)	130,000
		<u>2,676,600</u>

(Excess) / Shortfall in Resources 0