

PAPER NO. 8

REPORT TO THE EXECUTIVE MEETING OF 5 DECEMBER 2016

Meeting: Executive
Date: 5 December 2016
Subject: Notes and recommendations of meetings of Executive Advisory Panels
Report of: Peter Storey, Democratic Officer
Portfolio Holders: Councillor Brodrick
Status: For information and to consider recommendations

1 Purpose of the Report

1.1 To advise Executive of the work and to consider the recommendations of the following Advisory Panel:

- Local Planning Executive Advisory Panel

2 Recommendation:

2.1 **Recommended that the record of the following meetings be noted:**

Local Planning Executive Advisory Panel: 17 October 2016 (Appendix A) and 14 November 2016 (draft) (Appendix B).

2.2 **That the recommendations contained in the meeting notes for the Local Planning Executive Advisory Panel held on 17 October 2016 and 14 November 2016 (draft) be considered.**

3 Summary of Reasons for the Recommendations

3.1 The arrangements for the Executive Advisory Panels require that they report to the Executive at the next available meeting with notes of the Panel's meetings.

3.2 The notes of the Panel meeting held on 14 November 2016 are in draft format as they will not be reported to the Panel for approval until its next meeting (on 12 December 2016). The draft notes were sent to the Chairman and Panel members for comment to ensure that they captured the views expressed by the Panel at its meeting.

4 Impact on Communities

4.1 None.

5 Key Facts

5.1 None.

6 Legal Issues

6.1 None.

7 Resource Issues

7.1 None.

8 Equality Impact Assessment Implications/Outcomes

8.1 None.

9 Impact on the Organisation

9.1 None.

10 Community Safety Implications

10.1 None.

11. Carbon Management Implications

11.1 None.

12. Risk Management Implications

12.1 None.

13 Consultation

13.1 None.

14 Options Considered

14.1 None.

15 Background Papers

15.1 None.

Previous report(s): None

Information Issued Under Sensitive Issue Procedure: N

Ward Members Notified: n/a

Appendix A: Local Planning Executive Advisory Panel, meeting notes: 17 October 2016.

Appendix B: Local Planning Executive Advisory Panel, (draft) meeting notes: 14 November 2016.

**Meeting of the
Local Planning Executive Advisory Panel**

Meeting Notes

**The Council Chamber, The Symington Building,
Adam and Eve Street, Market Harborough**

Monday 17 October 2016

Commencing: 3.15pm.

Councillors Present: Brodrick (Chair), Burrell, Galton, Holyoak, Nunn, Mrs Page & Rickman.

Councillor observing: Elliott.

Officers Present: D. Atkinson (DA), K. Reed (KR) and P. Storey (PS).

Item	Action
1. Apologies for Absence	
Apologies were received from Councillors Dr Hill (substituted by Burrell) and Tomlin (substituted by Nunn).	
2. Declarations of Interests	
Cllr Galton declared a personal, non-prejudicial interest as a precaution as the Lutterworth site being considered at the meeting involved land owned by Leicestershire County Council. He was a Scrutiny member of the County Council and would not be involved in any decision made by the County Council.	
Cllr Nunn declared a personal, non-prejudicial interest as the Lutterworth site being considered at the meeting involved land owned by Leicestershire County Council and she was an officer of that Council.	
Cllr Page declared a personal, non-prejudicial interest as a precaution as the Lutterworth site being considered at the meeting involved land owned by Leicestershire County Council. She was a non-Executive member of the County Council and would not be involved in any decision made by the County Council and this Panel was an advisory body and did not make decisions.	
3. Notes of the Previous Meeting	
The notes of the meeting held on 19 September 2016 were agreed as a correct record and signed by the Chairman.	
4. Actions Arising	
KR stated that the affordable housing information to be incorporated into the Local Plan policies, including more information on housing need, would be presented to the next meeting of the Panel.	
5. Assessment of Selected Spatial Options: Update	
The following member of the public, Mr Roger Smith of Savills plc, requested permission of the Chairman to speak, who then invited him to speak with the agreement of the Panel.	

The Panel considered a report seeking its further views on the preferred strategic option for housing development for inclusion in the pre-submission draft Local Plan in the light of comments received from the Council's deliverability consultants (Peter Brett Associates) and Counsel. Those comments had been received since the report to the previous meeting of the Panel, held on 19th September 2016. Some comments had also been received from the agents for the promoters of the Strategic Development Areas (SDAs) at Kibworth and Scraftoft North.

KR stated that some adjustments had been made to the assessments of the SDAs taking into account the comments received and the more detailed analysis of the Selected Options Sustainability Assessments (SA), which had only been available shortly before the meeting of the Panel on 19th September. Those adjustments had been fed into the assessment matrix and revised rankings produced, which had not lead to any changes in the recommended preferred option and reserve site. The Kibworth option had been reassessed in terms of transport but the officers' view was that the land east of Lutterworth and the Scraftoft North options were the best going forward, with both significant advantages and significant risks. Scraftoft North could be held as either a reserve option in respect of any unmet need from other Leicestershire authorities or kept as a contingency site. The Panel was requested to confirm its previous recommendation to the Executive regarding the preferred and reserve strategic options.

The Panel believed that it was important the Local Plan was considered "in the round" as in addition to the SDAs there would be an impact on the District as a whole.

The Panel CONFIRMED its recommendation of 19th September 2016 to the Executive, as set out in paragraph 4.3 of the officer's report, as the preferred option to meet the District's needs and as the basis for the draft Local Plan and Infrastructure Delivery Plan.

The Panel ADVISED THE EXECUTIVE that the subsequent submission of the Local Plan for Examination be subject to the risks associated with the East of Lutterworth SDA being satisfactorily addressed.

6. Settlement Hierarchy - Village Groups

The following members of the public, Claybrooke Magna Parish Councillors Michael Lenihan and Jan Butcher, requested permission of the Chairman to speak, who then invited them to speak with the agreement of the Panel.

The Panel considered a report proposing to amend the settlement hierarchy to include neighbouring villages which share services within the definition of Selected Rural Villages (SRV). The reason for the proposal was to ensure that development in rural areas is located where it will enhance or maintain the vitality of rural communities in accordance with advice in the National Policy Planning Framework (NPPF) and to maximise the benefits of walking to primary school.

KR stated that, based on the findings of the assessment it was proposed to group the following settlements together for planning purposes as joint Selected Rural Villages:

- Church Langton and East Langton;
- Claybrooke Magna and Claybrooke Parva; and
- Great Easton and Bringham.

In response to comments from the Parish Councillors that the walking distance to primary schools had been set at 800m and then retrospectively changed to 1km

and that this was a change in policy and also that having a primary school was only one of six key services to be a Selected Rural Village, KR responded that the 1km figure was not an exact criteria but an illustration. The walking distance had been slightly revised but the issue was not the distance walked but how settlements could be grouped to plan logically for them in order to help protect the key facilities which they had. The most appropriate locations for services would be based on neighbourhood plans being put into place or through development coming forward through the development management process on sites identified in the SHLAA. This proposal was being reported to this meeting for the Panel to note only and would be presented for representations to be made as part of the Local Plan process.

Cllr Mrs Page expressed some concerns regarding the location of development if Claybrooke Magna and Claybrooke Parva were grouped as a Rural Centre/Selected Rural Villages.

The Panel ADVISED THE EXECUTIVE that the Panel had noted the report and that its findings are used in drafting policies for the Local Plan.

The meeting closed at 4.24 p.m.

**Meeting of the
Local Planning Executive Advisory Panel**

Meeting Notes

**The Council Chamber, The Symington Building,
Adam and Eve Street, Market Harborough**

Monday 14 November 2016

Commencing: 3.30pm.

Councillors Present: Brodrick (Chair), Galton, Dr Hill, Holyoak, Nunn, Mrs Page & Rickman.

Officers Present: D. Atkinson (DA), K. Reed (KR) and P. Storey (PS).

Item	Action
<p>1. Apologies for Absence</p> <p>Apologies were received from Councillor Tomlin (substituted by Nunn).</p>	
<p>2. Declarations of Interests</p> <p>There were none.</p>	
<p>3. Notes of the Previous Meeting</p> <p>The notes of the meeting held on 17 October 2016 were agreed as a correct record and signed by the Chairman.</p>	
<p>4. Actions Arising</p> <p>KR stated that it had not been possible to bring information on affordable housing and housing need to this meeting as the HEDNA had only been received at the end of w/c 7 November 2016 and contained detail which affected that information and further work was also required before this could be reported to the Panel. It was anticipated that the housing trajectory figures would be presented to the member briefing on 12 December for an in-depth discussion. Parishes would be informed of the trajectory figures after that to give an indication to assist them in preparing their neighbourhood plans.</p> <p>KR stated that he had taken out of the windfall allowance all sites which were below five houses in selected rural villages/rural centres in order that such sites could count towards village housing targets. .</p>	
<p>5. Draft Local Plan Policies</p> <p>The Panel had previously provided advice to the Executive in relation to General Development and other policies not dependent on the preferred option for spatial distribution. The Panel was now asked to advise the Executive on a further batch of policies and on some policies where significant changes have been made to policies previously agreed, together with the latest version of the Local Plan Vision and Objectives. The Panel was asked to advise the Executive to include the emerging policies in the pre-submission draft plan that would subsequently be considered by Council prior to being published for a period for public representations to be made on the whole draft Local Plan.</p> <p>KR stated that detail on issues contained in the vision, such as air quality and</p>	

flooding risks, would be included in the policies.

It was noted that some issues included in the policies, such as education and public transport, were outside the control of the District Council and it was considered that there should be a concord between the Local Planning Authority and all stakeholders to ensure their provision. It was suggested that the Local Plan objective in respect of public transport be amended to say the Local Planning Authority would be seeking maintenance and improvement of public transport, and that consideration should be given to ensuring that infrastructure is in place and that bus stops are situated appropriately.

It was considered that there should be a mechanism in place in respect of developer contributions to facilitate the provision of local community facilities to ensure that they are delivered. KR stated that there was a need to ensure mitigation was in place and site specific policies will do so. It was not always possible to predict what facilities were required to serve development and the Community Infrastructure Levy (CIL) might assist. A member workshop had been suggested for 27 February at which a draft of the Local Plan and initial findings on CIL would be considered.

In relation to HC1 Built Heritage members commented that it was not always possible to enhance heritage assets and that some discretion was required in that area. In response to a query about the meaning of HC1 (2) KR stated that the wording in HC1 was based on paragraph 137 of the NPPF.

The Panel ADVISED THE EXECUTIVE that the Draft Local Plan Policies in Appendix A of the report be included in the draft pre-submission Local Plan, with the comments set out above.

The meeting closed at 4.17pm..