

Local Planning Executive Advisory Panel

Meeting Notes

Council Chamber, The Symington Building,
Adam & Eve Street, Market Harborough

Wednesday 1st July 2015

Commencing: 2.05 pm

Councillors Present: Galton, Dr Hill, Holyoak, King (Chair), Mrs Page (until 3.55pm),
Rickman & Tomlin

Officers Present: D. Atkinson (DA), C. Brown (CB), T. Nelson (TN), S. Pointer (SP) &
G. Keeping (GK)

Item	Action
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- 1. Election of Chairman**
Cllr King was elected as Chairman of the Advisory Panel.
- 2. Appointment of Vice-Chairman**
Cllr Mrs Page was appointed as Vice-Chairman of the Advisory Panel.
- 3. Apologies for Absence**
Cllr Hall (Cllr Rickman substituted).
- 4. Notes of the previous meeting**
The notes were accepted as a true record and signed by the Chairman.
- 5. Matters Arising**
8. Scaptoft Neighbourhood Plan – the independent examination is scheduled to begin this week.
9. Local Planning Member Workshop - had been held on 3rd June and feedback was presented under Item 7.
- 6. Project Highlight Report and Project Programme**
SP introduced the report, which was in a new format. The status of the project was 'green' (on target with the plan timetable).

Approval for the Market Harborough Transport Strategy had been obtained and a meeting with stakeholders was scheduled for 9th July.

Next steps would include seeking Council's approval of the Local Plan Options and Consultation report on 27th July. Pre-consultation with parish councils and local plan groups will follow; public consultation will start in August.
- 7. Member Officer Workshop 3 June and housing development options**
SP introduced the report, which updated the Panel on the Housing development Options as presented to the Member-Officer Workshop and included the comments of officers and sustainability consultants.

The workshop had been held to ensure that all Members of the Council were familiar with the Local Plan process and to share the eleven options for spatial distribution of housing (set out in Appendix A to the report). Responses had been sought from Members on whether the options were clear and meaningful; these responses, together with two additional options suggested at the workshop, were set out in Appendix B to the report. The comments had been given further

consideration and were now included in Appendix B to Item 8 (New Local Plan Options Consultation).

After consideration of the paper, the Panel AGREED:

1. that an explanation of the positive and negative implications of each option should be included for the larger settlements;
2. that a paragraph be added to clarify how the figures take into account the effects of Neighbourhood Plans
3. that an explanation be included on the relationship between the new Local Plan and any existing Neighbourhood Plans and that a column be added to the table included in Appendix B to Item 8 to clarify the situation regarding Neighbourhood Plans;
4. that Option 11 be considered 'unreasonable' and be omitted;
5. that Options 12 & 13, which had been proposed at the workshop, should not be included in the consultation (Option 12 might be raised by the public during the consultation process and Option 13 was covered elsewhere);
6. that the nine options set out in Appendix A to Item 8 be included in the consultation;
7. that Option 1 be deleted following the advice of our Sustainability Appraisal consultants and Option 2 be amended to make it clear that villages not included within the settlement hierarchy are covered under the 'countryside' category; and
8. that Option 6 (Lutterworth SDA) should be amended to make it clear that additional land would be required to deliver the link route.

8. Local Plan Options and Consultation

SP introduced the draft Options Consultation paper for the emerging new Local Plan and the outline for the proposed consultation arrangements; full details of the timetable for the consultation would be provided to Council at its meeting on 27th July.

After consideration, the Panel AGREED the following changes to the Draft Options paper:

1. that a glossary be included and consideration be given to reducing the number of abbreviations used;
2. that grids be included for questions and responses, where appropriate;
3. that use of the word 'limited' in section 4.8 be revisited;
4. that an assessment of the implications of the Options for each settlement be included;
5. that the graph in Section 5 titled "Harborough's annual housing requirement and completions" be amended to clarify that the line identified as "Rolling Average 2006 to 2013" is in fact a rolling cumulative average;
6. that the pie-chart in Section 5 titled "Harborough's housing requirement to 2031" be updated;
7. that the options set out in section 5.3 be included;
8. that Sections 5 and 6 be altered to clarify the link between the proposed criteria-based policy, Neighbourhood Plans and the Limits of Development approach in relation to "Other Settlements";
9. that Section 7 be amended to make it clear that affordable housing for elderly people, in addition Social Housing, is being sought;
10. that Section 8 be amended to provide clarity in relation to the definition of 'pitches', the relationship between the figures in tables 1 & 2 and the reference to 'social rented pitches';
11. that Section 9 be amended to reflect the link with the situation in Leicestershire as a whole;
12. that Options A-C listed under Section 9.5 be included;
13. that Section 10 be amended to clarify the allocation of land for the options listed;
14. that Section 11 be amended to clarify the relationship between Green Wedges, areas of separation and any proposals for safeguarding

- separation within the criteria-based approach;
15. that the update of the Green Wedge Review (2011), referred to in paragraph 11.1, be brought to the Panel's meeting on 2nd September; **SP**
 16. that the year headings included within the table in paragraph 12.1 be clarified; and
 17. that a revised draft of the Draft Options paper be circulated by email for the Chair and Members of the Panel to review.

**The Panel RECOMMENDED to Council:
That the Draft Options Paper, subject to the above amendments, form the basis of a public consultation in September.**

Finally, the Panel NOTED that following approval of the content by Council, the paper would be edited further in terms of adding graphics, improving layout, making more accessible and including illustrative material. A further report would be brought to the Panel's meeting on 2 September 2015, prior to the period of wider public consultation. **SP**

- 9. Strategic Housing Land Availability Assessment – update 2015**
TN introduced the report, which outlined progress and timetable for completion relating to the Strategic Housing Land Availability Assessment (SHLAA).

The Panel NOTED the report and that a technical consultation, limited to site promoters, would start on 17th July.

- 10. Dates of Future Meetings**
- 02 September 2015
 - 14 October 2015

The meeting closed at 4.17 pm.