

**Local Planning
Executive Advisory Panel**

Meeting Notes

**The Council Chamber, The Symington Building,
Adam & Eve Street, Market Harborough**

Wednesday 18th March 2015

Commencing: 2.10pm

Councillors Present: Beaty, Mrs Burrell, Dr Hill, Holyoak, King (Chair), Liquorish & Mrs Page
Officers Present: N. Proudfoot (NP), S. Pointer (SP), T. Nelson (TN), H. Chadwick (HC) & G. Keeping (GK)

Item	Action
<p>1. Apologies for Absence None.</p>	
<p>2. Notes of the previous meeting The notes were accepted as a true record and signed by the Chairman.</p>	
<p>3. Matters Arising</p> <ul style="list-style-type: none"> • <u>The Statement of Community Involvement</u>: was considered by the Executive on 16 March and will be taken to Council on 30 March 2015. • <u>The Annual Monitoring Report</u>: was accepted by the Executive on 16 March 2015 and will now be published. 	
<p>4. Project Highlight Report and Project Programme</p> <ul style="list-style-type: none"> • <u>Settlement Profiles</u>: the consultation has been completed (Item 5 refers). • <u>Call for additional sites</u>: has been completed (Item 7 refers). • <u>Strategic Transport Assessment</u>: Inception meeting has been held and Highway data obtained from LCC. Work may not be complete by 31 March, but will remain within the tolerance allowed. • <u>Planning Advisory Service (PAS)</u>: offer of “critical friend” support discussed at meeting on 5 March. Agreed that the support will focus on advice in relation to community engagement strategy, the September options consultation and material produced in support of this exercise. <p>In response to a question, the Chair and SP confirmed the following in relation to transport studies:</p> <ul style="list-style-type: none"> • The district-wide study by URS has started; • A separate study is proposed by LCC for Market Harborough town; LCC and HDC will each contribute towards this (exact costs to be confirmed); • Future traffic studies undertaken by land promoters for SHLAA sites in the A6 corridor and Lutterworth areas may provide further information for these areas; and • The LCC transport study of the HMA area growth to 2031 is understood to be complete and HDC is waiting to see the the findings. 	
<p>5. Consultation on Settlement Profiles TN introduced the report, which provided an update on the responses received from Parish Councils and ward members on the draft settlement profiles. Twenty-one Parish Councils provided feedback, which was taken into account in finalising the profiles; a summary of the comments received was included as Appendix 1 to the report.</p> <p>The Panel noted issues raised by Dunton Bassett Parish Council in relation to</p>	

<p>local traffic and off-road parking. The Panel queried whether these issues were specific to Dunton Bassett, or more general and potentially applicable to many of the settlement profiles. Officers were asked to check the submission and clarify the situation.</p>	<p>TN</p>
<p>6. Settlement Hierarchy SP introduced the report, which included a list of settlements and the criteria for their position within the hierarchy. The Panel was asked to note the hierarchy as a framework for distributing development. It was suggested that the presence of scheduled public transport services be also added to the criteria for identifying Rural Centres and that the Panel note certain settlements where local circumstances suggest an alternative placing in the hierarchy.</p> <p>The following comments were made in discussion:</p> <ul style="list-style-type: none"> • public transport services are subject to change by operators, which might impact on settlement placement in the hierarchy • the definition of Principal Urban Area should read “Settlement adjacent to the built up area of Leicester” • should refer to “The Kibworths” in the list of settlements included under Rural Centres • the relationship between “other settlements” and schools, village halls and churches would benefit from further consideration 	
<p>7. Call for Sites TN introduced the report, which advised the Panel on the response to the Call for Sites that was issued on 28 January 2015. Approximately 110 sites were submitted and these are now being logged and categorised. The submitted sites will be assessed through the SHLAA or Employment Land Study to inform the preparation of the new Local Plan.</p> <p>The Panel noted the report and that the results of the assessments will be brought to a future meeting.</p>	<p>TN</p>
<p>8. Vision and Objectives - Refresh TN introduced the results of the officer review into Vision and Objectives from the Core Strategy, as requested at the last meeting of the Panel and drew attention to the recommendations under the following headings:</p> <ul style="list-style-type: none"> • NPPF Review • Strategic Planning Annual Monitoring Reports 2013 & 2014 • Draft Corporate Plan 2015-16 • Settlement Profiles <p>The following comments were made in discussion:</p> <p><u>Harborough Core Strategy Strategic Objectives:</u></p> <ul style="list-style-type: none"> • 1. Should include reference to the need for housing for more elderly residents. A distinction needs to be made between affordable and social housing • 11. Use of the term ‘maximise’ in relation to renewable energy needs to be considered. • 3 or 9. Mention should be made of air-quality management throughout the District, rather than just in relation to Lutterworth. <p><u>NPPF Review</u></p> <ul style="list-style-type: none"> • New infrastructure should include reference to starter homes / affordability <p><u>Strategic Planning Annual Monitoring Report:</u></p> <ul style="list-style-type: none"> • Provision of Gypsy, Traveller and Travelling Showperson pitches: need to check whether the targets have been met. • Ageing Population: correct error in second column. • Lutterworth AQMA: see comment above 	

	<ul style="list-style-type: none"> • Commuting: include reference to commuting using public transport. <p>The Panel RESOLVED that a draft of the revised Vision and Objectives be brought to its next meeting.</p>	TN
9.	<p>Neighbourhood Planning - update</p> <p>SP reported on the progress of Neighbourhood Planning Work in the District:</p> <ul style="list-style-type: none"> • 'Made' plans 2 • Designated Neighbourhood Areas 9 • Neighbourhood Areas currently being advertised 1 • Communities showing interest 7 • The plan for Scraptoft has now been submitted to HDC • Work on the Lubenham Plan should proceed more quickly now that the SDA planning applications have been decided. <p>The Panel noted the update and the work that has been done by the team in promoting Neighbourhood Planning and the availability of funding available to communities.</p>	
10.	<p>Custom and Self-build Housing</p> <p>SP introduced the report and outlined the Government's belief in the role of custom and self-build housing helping to provide greater diversity in the housing market. To support this, the Government has already:</p> <ul style="list-style-type: none"> • Placed a stronger emphasis in planning policy and guidance on local planning authorities planning for custom and self build when preparing their Local Plans; • Identified Government owned sites for custom and self build development; • Provided £150 million repayable finance to developers and other organisations to bring forward up to 10,000 custom build building plots over the next 6 years • Engaged with lenders to explore how we can increase the number of custom and self build mortgages; • Exempted custom and self builders from the Community Infrastructure Levy; and • Introduced a 10-unit threshold for section 106 affordable housing and tariff-style contributions to provide a boost to custom and self builders and small house builders. <p>The Panel noted the situation and welcomed the encouragement being given to self-build and modest custom housing. It was considered that the Council should develop policies to manage the process and the Panel requested that a report on the process of establishing a register of local interest be brought to a future meeting.</p>	
11.	<p>Dates of Future Meetings:</p> <ul style="list-style-type: none"> • 22 April 2015 <p>Subject to confirmation in the rota for 2015/16:</p> <ul style="list-style-type: none"> • 03 June 2015 • 01 July 2015 • 02 Sept 2015 	

The meeting closed at 4.21pm.