

Scrutiny Work-Plan – Performance Panel

Chair: Councillor Rickman Vice-Chair: Mrs Wood

Panelists: Councillors Critchley, Frenchman, Graves, Knowles, Mahal

Meeting Date: 17 November 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Scrutiny Review	To discuss suggested changes to the Scrutiny function in light of the recommendations of the Scrutiny Review.	Corporate and Regulatory Services	Interim Monitoring Officer	Scrutiny Commissioner
HDC Business Centres	Annual Monitoring Report Progress monitored regarding areas such as the uptake of tenants and the progress to achieve the surplus of £175k by the end of 2024/25.	Strategy	Head of Economic Development.	Annual requirement.
Regulation of Investigatory Powers Act (RIPA) Priority 1	To receive details of instances when RIPA provisions have been invoked.	Corporate & Regulatory Services	None required.	The Council's Constitution requires that a report be brought to Scrutiny at regular intervals.

Meeting Date: 12 January 2023				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Draft Budget 2023/24 and Medium-Term Financial	To review the 2023/24 budget proposals and the Medium-Term Financial Strategy (2024/25 – 2026/27).	Finance & Assets	Section 151 Officer	Ongoing requirement

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Draft Scrutiny Workplan – Oct 2022

Strategy (2024/25 to 2026/27)	NB. The budget and MTFS must be viewed together because the impact of a particular year's budget will have an impact on subsequent years.		All Portfolio Holders All Members to be invited	
Quarterly Financial Performance: outturn (Q2) Priority 1	To review the Council's financial performance in the second quarter of the 2022/23 year.	Finance & Assets	Section 151 Officer	Ongoing requirement
Performance, End of Quarter 2 2022/23 Priority 1	To review the Council's performance against objectives in the second quarter of the 2022/23 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement

Meeting Date: 23 March 2023				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Quarterly Financial Performance Q3 : outturn Priority 1	To review the Council's financial performance in the third quarter of the 2022/23 year.	Finance & Assets	Section 151 Officer	Ongoing requirement
Performance, End of Quarter 3 2022/23 Priority 1	To review the Council's performance against objectives in the third quarter of the 2022/23 year.	Corporate & Regulatory Services	Chief Officer, Governance	Ongoing requirement
Regulation of Investigatory Powers Act (RIPA) Priority 1	To receive details of instances when RIPA provisions have been invoked.	Corporate & Regulatory Services	None required.	The Council's Constitution requires that a report be brought to Scrutiny at regular intervals.

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Meeting Date: 25 May 2023 (TBC Post Annual Council)			
Subject	Scope/Purpose	Portfolio Holder	Attendees

DRAFT

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Draft Scrutiny Workplan – Oct 2022

Scrutiny Work-Plan – Communities Panel

Chair: Councillor Nunn Vice-Chair: Councillor Bilbie

Panelists: Councillors Ackerley, Hollick, Johnson, Robinson and Mrs Simpson

Meeting Date: 15 December 2022			
Subject	Scope/Purpose	Portfolio Holder	Attendees
Environmental Strategy – Performance Priority 2		Wellbeing, Communities & Housing	Director – Communities & Wellbeing
Local Enforcement Plan Review	To scrutinise the review of the LEP, which also accommodates related requests made by the Planning Committee of the 24th May 2022, together with updates made in light of changes to the National Planning Policy Framework.	Planning	Director – Planning and Regeneration Team Leader – Planning Enforcement
Scrutiny Review	To discuss suggested changes to the Scrutiny function in light of the recommendations of the Scrutiny Review.	Corporate and Regulatory Services	Interim Monitoring Officer

Meeting Date: 16 February 2023			
Subject	Scope/Purpose	Portfolio Holder	Attendees

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Draft Scrutiny Workplan – Oct 2022

Meeting Date: 27 April 2023			
Subject	Scope/Purpose	Portfolio Holder	Attendees

DRAFT

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Draft Scrutiny Workplan – Oct 2022

Scrutiny Work-Plan – Scrutiny Commission Meetings

Chairman: Councillor Mrs Page

Members: Councillors Dr Bremner, Champion, Elliott, Golding, Johnson, Knowles, Liquorish, Nunn and Rickman

Meeting Date: 3 November 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Scrutiny Review	To discuss suggested changes to the Scrutiny function in light of the recommendations of the Scrutiny Review.		Director, Law and Governance	
The Scrutiny Work-plan	To agree items to be scrutinised.	N/A	Chief Executive	On-going Requirement
Priority 1	To create a number of Scrutiny Task Groups, as required.			

Meeting Date: 21 November 2022				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Strategic Partnership		Strategy	Director, Law and Governance, Interim Chief Executive	Scrutiny Commissioner

Meeting Date: 2 March 2023			
Subject	Scope/Purpose	Portfolio Holder	Attendees

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Draft Scrutiny Workplan – Oct 2022

Scrutiny Task Groups

Subject	Scope/Purpose	Portfolio Holder	Attendees	Source

Items Pending Allocation by Scrutiny Commission

These items are not yet commissioned				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Leicestershire Waste Management Strategy Priority 2	To provide an update on the Waste Management Strategy, based on the government consultation.	Wellbeing, Communities & Housing	Director – Communities & Wellbeing	Ongoing requirement
Lightbulb Service Delivery Priority 1 (PS Panel around June '23)	At its meeting on 24 th July 2017, The Executive resolved that the provision of the disabled facilities grants, and private sector renewal grants and loans service be delegated to Blaby District Council as the host authority of the Lightbulb programme. It was suggested that Scrutiny could invite the Lightbulb project team to one of its meetings and The Leader asked that the project be a standard item on the Scrutiny Workplan, with the Portfolio Holder being involved prior to being considered by Scrutiny in assessing the annual reports of the project. At its meeting on 7 th September 2017,	Wellbeing, Communities & Housing	The Portfolio Holder Director – Law & Governance Members of the Lightbulb Team	The Executive, 24 th July 2017

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

	<p>the Scrutiny Commission RESOLVED that this item should be considered by the Communities Scrutiny Panel at its meeting in September 2018.</p> <p>At its meeting on 22nd March 2018, the Communities Scrutiny Panel RECOMMENDED to the Scrutiny Commission that the Scrutiny Workplan be amended so that future reports on the Lightbulb Programme be brought to the December meeting of the Panel, after the completion of a full year for the Programme.</p> <p>At its meeting on 6th September 2018, the Scrutiny Commission RESOLVED to adopt the above recommendation of the Communities Panel.</p>			
<p>Community Safety Partnership – Annual Meeting</p> <p>Priority 1</p> <p>(Comm Panel around June '23)</p>	<p>To receive updates on the progress made on the three-year Community Safety Partnership Plan.</p> <p>The Three-Year Community Safety Partnership Plan is required by the Crime and Disorder Act 1998 and describes how the Community Safety Partnership will fulfil its statutory obligation to reduce crime, antisocial behaviour, substance misuse and reduce re-offending. The Council is a responsible authority under the 1998 Crime and Disorder Act and the Plan will form part of the Council's Policy Framework.</p>	<p>Wellbeing, Communities & Housing</p>	<p>Community Partnerships Manager</p> <p>Representatives of 'Responsible Authorities'.</p>	<p>Annual requirement</p>

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

Digitalisation of Services	To receive an update on the building and implementation of the online service.	Corporate & Regulatory Services	Service Manager – Community Partnerships and Customer Services	Scrutiny Commissioner
Engagement Strategy	To comment on the draft Engagement Strategy.	Strategy	Communicatons and Marketing Service Manager	Scrutiny Commissioner
Corporate Communications Strategy	To comment on the draft Corporate Communications Strategy.	Strategy	Communicatons and Marketing Service Manager	Scrutiny Commissioner
Armed Forces Covenant	To receive an update on the delivery of the agreed objectives of the Armed Forces Covenant.	Wellbeing, Communities & Housing	Armed Forces Officer	Scrutiny Commissioner

Priorities: 1. Ongoing Requirement 2. Linked to Cabinet Decisions 3. Brought forward 4. Less urgent / other

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