

## APPENDIX A

### Programme

Activity	Deadline / By
Complete specification and tender documentation	25 September 2015
Invite Tenders	2 October 2015
Confirmation of intent to respond	9 October 2015
Contractors site visit	w/c 12 October 2015
Deadline for Tenderers Questions	2 November 2015
Deadline for submissions	9 November 2015 9.00 am
Tender Analysis & recommendation	13 November 2015
Executive Approval of Contract Award	30 November 2015
Notify Contractor	w/c 7 <sup>th</sup> December 2015
Contract Award	w/c 14 <sup>th</sup> December 2015
Lead in for design & procurement of materials	minimum 18 weeks
Start on site	4 July 2016
Program for lift installation and test	8-10 weeks
Contract completion date	Late August/Early September 2016