



## **HARBOROUGH DISTRICT COUNCIL**

### **FORWARD PLAN OF KEY DECISIONS**

- This Forward Plan sets out matters which the Leader of the Executive believes will be the subject of a key decision to be taken by the Executive or Chief Officers in the period indicated. Any items to be considered in the preceding and following months are included for information. It should be noted that the Council is required to update and roll forward the Plan each month.
- A key decision is defined in Article 13.04 in Part 2 of the Constitution of Harborough District Council. Not all decisions to be taken by the Executive will be key decisions.
- If you wish to make representations to the Decision Maker, please contact either the Reporting Officer, the relevant Portfolio Holder or:

Beth Murgatroyd, Principal Democratic Officer (Legal and Democratic Services)  
The Council Offices, Adam & Eve Street, Market Harborough, Leicestershire LE16 7AG  
Tel: (01858) 821370  
Email: [b.murgatroyd@harborough.gov.uk](mailto:b.murgatroyd@harborough.gov.uk)

#### **Portfolio Holders:**

Asset Management and Finance –Cllr Spendlove-Mason  
Change Management, Local Business, Enterprise, and Legal Services-Cllr Rook (Leader)  
Community Engagement, Cohesion and Wellbeing- Cllr Pain  
Community Safety and Enforcement-Cllr Golding  
Corporate and Customer Services-Cllr Dann  
Housing Infrastructure and Planning-Cllr Ackerley  
Waste and Recycling- Cllr Charlish



## APPENDIX A

ANTICIPATED DATE OF DECISION	KEY DECISION	DECISION MAKER	CONSULTATION ARRANGEMENTS: THOSE TO BE CONSULTED, AND HOW (where appropriate)	RELEVANT REPORTS, INCLUDING BACKGROUND DOCUMENTS	TO WHOM REPRESENTATION(S) SHOULD BE MADE, AND/ OR REPORTING OFFICER(S)
All meetings of the Executive	<b>Forward Plan of key Decisions</b>	Executive		Officer's report	Beth Murgatroyd Principal Democratic Officer 01858 821370
January 23 2012	<b>Sir Frank Whittle Commemorative trust –replica aircraft</b>	Executive		<b>Officer's report</b>	Verina Wenham Head of Legal and Democratic Services Tel 01858 821248
January 23 2012	<b>Partnerships policy</b>	Executive		<b>Officer's report</b>	Peter Rowbotham Head of Customer Services 01858 821321
January 23 2012	<b>Draft General Fund and Capital Budget estimates 2012/2013</b>	Executive		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
January 23 2012	<b>Portfolio plans ( to be referred to scrutiny panel resources 9/2/11 for comment</b>	Executive		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
January 23 2012	Pest control/dog warden contract	Executive		<b>Officer's report</b>	Norman Proudfoot Head of Health and Enforcement 01858 821171
January 23 2012	Harborough innovation Centre – terms of reference of the board its membership and how performance will be reported	Executive		<b>Officer's report</b>	Anna Graves Interim Chief Executive Tel 01858 821221
February 13 2012	<b>General Fund/ Capital Budget estimates 2012/2013 (to be referred to Council)</b>	Executive		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )

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February 13 2012	<b>Business Plan 2012/2013</b>			<b>Officer's report</b>	Beverley Jolly Head of Corporate and Development Services 01858 821311
February 13 2012	<b>Social media policy</b>	<b>Executive</b>		<b>Officer's report</b>	Peter Rowbotham Head of Customer Services 01858 821321
February 13 2012	<b>Revenue and Capital Budget monitoring reports quarter 3 2011/2012</b>	<b>Executive</b>		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
February 13 2012	<b>Write offs ( Revenues and benefits)</b>	<b>Executive</b>		<b>Officer's report</b>	Leigh Butler Revenues and Benefits manager 01858 828282
February 13 2012	<b>Chief officer pay policy (as required by the Localism Act)</b>	<b>Recommendation to Council</b>		<b>Officer's report</b>	Kate Frow Human Resources Manager 01858 821302
March 12 2012	<b>Quarterly performance report including quarter 3 revenue and capital monitoring</b>	<b>Executive</b>		<b>Officer's report</b>	Beverley Jolly Head of Corporate and Development Services 01858 821311
April 23 2012	<b>Human Resources Strategy</b>	<b>Executive</b>		<b>Officer's report</b>	Kate Frow Human Resources Manager 01858 821302
11 June 2012	<b>Formal review and evaluation of charging for Planning advice (subject to approval by Council 24/1/11)</b>	<b>Executive</b>		<b>Officer's report</b>	Adrian Eastwood Development Control Manager 01858 821142
tbc	<b>Cemetery provision</b>	<b>Executive</b>		<b>Officer's report</b>	<b>Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )</b>

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tbc	Potential opportunity to acquire land	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
tbc	Access to services Strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321 (Rachael Abbott)
tbc	ICT Service strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321(Chris James)
tbc	Procurement Policy and Strategy	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )