

**REPORT TO THE SCRUTINY COMMISSION
MEETING OF 28th FEBRUARY 2013**

Status: For Recommendation
Title: Draft Scrutiny Work-plan
Originator: Edward O'Neill, Democratic Officer
Where from: Management Board
Where to next: Implementation

Objective: Consideration of the draft Scrutiny Work-plan for February 2013 to June 2013, prior to implementation.

1 Outcome sought

- 1.1 To consider the draft Scrutiny Work-plan attached at Appendix A.
- 1.2 To create a number of Scrutiny Task Groups, as required.

2 Background

- 2.1 The draft Scrutiny Work-plan for the period November 2012 to May 2013 is attached at Appendix A.
- 2.2 The Scrutiny Steering Group, The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan. The Work-plan has been populated using a combination of items previously referred to Scrutiny from various sources, Officer- or Member-led items, and Statutory items.
- 2.3 The Executive Forward Plan is attached at Appendix B.
- 2.4 A Scrutiny Commissioning Aid is attached at Appendix C.

3 Legal Issues

- 3.1 Harborough District Council's Constitution requires that the Scrutiny Commission will ensure "a consistent Work-plan for each Panel and allocate the work to the Panel with the relevant list of activities or as it otherwise sees fit" (Article 7, 7.01, b).

4 Consultation

- 4.1 The draft Work-plan has been prepared in conjunction with report authors and the Chairman of the Scrutiny Commission.
- 4.2 The Corporate Management Team was asked to identify any topics they may have for consideration by a Scrutiny Panel in the coming six months. Any topics put forward have been included as appropriate.
- 4.3 At the Meeting of Council on 30th January 2013 the Chairman of the Scrutiny Commission requested that Members forward suggestions for Scrutiny items (those received are included at Appendix A to this document in the section titled 'Items Pending Allocation by the Scrutiny Commission').
- 5 Meeting the objective
- 5.1 Consideration of the draft Scrutiny Work-plan for the coming six months will facilitate Council business and the achievement of the identified 2013/14 Priorities, and enable Panel Members and Officers to plan work efficiently.
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Previous report(s): None

Information Issued Under Sensitive Issue Procedure: No

Ward Members informed: Not applicable

Appendices

- A Draft Scrutiny Work-plan**
- B Executive Forward Plan of Key Decisions**
- C Scrutiny Commissioning Aid**