

**REPORT TO THE SCRUTINY COMMISSION  
MEETING OF 26<sup>th</sup> May 2011**

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**Status:** For Recommendation  
**Title:** Draft Scrutiny Work-plan for June 2011 – November 2011  
**Originator:** Edward O'Neill, Democratic Officer for Scrutiny  
**Where from:** Management Board  
**Where to next:** Implementation

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Objective: Consideration of the draft Scrutiny Work-plan for June 2011 – November 2011, prior to implementation.

1 Outcome sought

- 1.1 To consider the list of items (and their purpose and scope), attached at Appendix A, for inclusion in the Work-plan.
- 1.2 To consider the list of items suggested for discussion by Scrutiny (attached at Appendix B).

2 Background

- 2.1 The draft Scrutiny Work-plan for the period June 2011 – November 2011 is attached at Appendix A.
- 2.2 A summary of the work of the Scrutiny Panels from November 2010 – May 2011 is attached at Appendix C.
- 2.3 The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan. The Work-plan has been populated using a combination of items previously referred to Scrutiny from various sources, Officer- or Member-led items, and Statutory items.
- 2.4 The content of the Work-plan includes additional information, including the purpose and scope of each report (where this has been agreed). This information has been drafted in conjunction with report authors. Identifying the purpose and scope of reports aids clarity and forward planning (Forward Plan attached at Appendix D). Members are asked to note that the content of the Work-plan may be subject to change according to issues that may arise in relation to the Council and/or the District.

2.5 The Work-plan may be subject to change as a result of central government announcements.

### 3 Legal Issues

3.1 Harborough District Council's Constitution requires that the Scrutiny Commission will ensure "a consistent Work-plan for each Panel and allocate the work to the Panel with the relevant list of activities or as it otherwise sees fit" (Article 7, 7.01, b).

### 4 Consultation

4.1 The draft Work-plan has been drafted in conjunction with report authors and the Chairman of the Scrutiny Commission.

4.2 All Heads of Service have been asked to identify any topics they may have for consideration by a Scrutiny Panel in the coming six months. Any topics put forward have been included as appropriate.

4.3 All elected members were sent an email asking them to put forward any items for consideration for inclusion in the work-plan.

### 5 Meeting the objective

5.1 Consideration of the draft Scrutiny Work-plan for the coming six months will facilitate Council business and the achievement of the identified 2011/12 Priorities, and enable Panel Members and Officers to plan work efficiently.

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**Previous report(s): None**

**Information Issued Under Sensitive Issue Procedure: No**

**Ward Members informed: Not applicable**

### **Appendices**

- A Draft Scrutiny Work-plan**
- B Suggested Items for Scrutiny Work-plan for discussion**
- C Summary Scrutiny Activity**
- D Forward Plan of Key Decisions**