

Minutes from the Member Grants Panel

Section 106 Round 2 15/16

30TH November

Attendees

MEMBERS:

- Neville Hall NH (Chairman) Proposed LB Seconded RD
- Spendlove Mason SM
- Lesley Bowles LB
- Simon Galton SG
- Michael Rickman MR
- Geraldine Robinson GR (substitute)

APOLOGIES

- Richard Tomlin RT

OFFICERS:

- Tom Day TD
- Hayley Cawthorne HC
- Nada Hankin NH
- Ann Marie Hawkins AMH
- Simon Riley SR

AGENDA ITEM 1: Declaration of Interests

None Declared

AGENDA ITEM 2: Apologies and Substitutions

Apologies given from Richard Tomlin. Geraldine Robinson is the substitute.

AGENDA ITEM 3: Explanation of Section 106 Grant Process

For this part of the Member Grant Panel, we are discussing Section 106 grants. The criteria for Section 106 is set through the legal Section 106 obligation agreements. Financial obligations are paid by the developer to mitigate against the evidenced negative impacts of developments within a parish/community. These obligations include contributions to LCC Education, LCC Highways, LCC Libraries, HDC Community facilities, HDC Open space and play areas, HDC waste, NHS, Police and HDC affordable housing.

Through the grant streams we allocate only the Community Facilities (CF) and Off site Recreation (OR) contributions. This money has been collected by HDC from the developer, according to the trigger point identified in the Section 106 agreement (payment must be made once a certain number of houses have been built OR occupied on site). HDC then administer the grant process to disseminate this money into the parishes with the development. I have included Doc' 8 which identifies the types of projects which can be funded through Community Facilities and Offsite Recreation contributions.

It is important to understand that this money is not HDC's money, it is to be passed over to the community who saw the development from which it is derived. However, HDC do have a legal obligation, as a signatory on the S106 legal agreement, to ensure that financial allocations, made through the grant process, are done so appropriately and justifiably. Developers have the right to request evidence of Section 106 allocation, the justification of allocation and evidence of project delivery.

Section 106 Grant Timelines for the Year

	S106 Round 1 15/16	S106 Round 2 15/16	S106 Round 3 15/16
Closing Date for consideration in set round	Monday 6 th July 2015	End of September	February
Officer Grants Panel	Tuesday 14 th July 2015	October	March
Member Grants Panel	Wednesday 29 th July	October	March
Executive	7 th September 2015	30 th November OR 11 th January	April
End of Call in Period (Official confirmation of grants)	One week after Exec.	One week after Exec.	One week after Exec.

AGENDA ITEM 4: Project Updates from previous Section 106 round allocations

Last Grant Round Update: Section 106 Round 2 14/15

Refer to Document 8

Section 106 Grant project updates since 2013 (new process)

Members were given the Excel spreadsheet listing projects which have been previously funded, and offering updates accordingly.

Completion and update reports for specific projects were made available to members on request.

AGENDA ITEM 5: Applicant updates and changes to this grant fund's project information

No updates for Section 106.

AGENDA ITEM 6: To consider applications for the S106 grants received for Section 106 Round 2 15/16 and make recommendations to the Executive for grant allocations

Applicant	Gilmorton Parish Council	
Project Number	001 S106 1516 R2	
Project Summary	Purchase of a range of outdoor equipment for 14+.	
Summary of Discussion	<p>The Panel agreed that the project met the Section 106 criteria (CIL tests) and had a proven evidence of need. The project also meets the HDC corporate priorities and the S106 Community Facilities criteria.</p> <p>Identification of a match funder to make up the shortfall. Funder confirmed this will be a viable application</p> <p>Evidence of previous delivery by this group through fund raising and grants</p> <p>Confidence in delivery</p>	
Amount Requested	£10,273	
Recommendation	£10,273	
Reason for Recommendation	<p>Agreed Section 106 Criteria Met (CIL Tests)</p> <ul style="list-style-type: none"> • Necessary to make development acceptable in planning terms (retrospectively) • Directly related to the development • Fairly and reasonably related in scale and kind to the development <p>Agreed proven Evidence of Need</p> <hr/> <p>Agreed that the project mitigates the negative impact of the development from which the funding is derived</p> <hr/> <p>Agreed the project offered value for money (3 quotes)</p> <hr/> <p>Agreed that the project supported HDC Corporate Priorities – to work with communities to develop places to live and be happy</p> <hr/> <p>Agreed that the project delivered within a reasonable timeframe</p> <hr/> <p>Agreed that the Panel has a confidence in this group to deliver based on previous project delivery</p> <hr/> <p>Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records</p> <hr/> <p>Agreed that the organisation evidenced valuable partnership working</p> <hr/> <p>Agreed that the project was evidenced as being well supported in the community</p> <hr/> <p>Evidenced that the project would be accessible to the whole community given the venue/location restrictions</p> <hr/> <p>Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits</p>	
Proposed	Cllr Michael Rickman	
Seconded	Cllr Lesley Bowles	
Development funding grant	<u>Offsite Open Space</u> Goodmans Farm (£10,273)	<u>Spend By Date</u> TBC
Any specific terms/conditions	<ul style="list-style-type: none"> • All standard terms and conditions apply • The Parish Council is recommended to consider adopting an equality policy • Subject to an organisation financial check by an HDC Finance Officer 	
Time allowed for project and Delivered by date	18 months from the date on the Terms and Conditions letter	
Monitoring indicators (as per application form)	Outcome	How you will monitor
	Initially getting people out of their houses and 'on to the equipment'	With the help of the professional services of HDC's Sport Development team delivering a 'Park Fitness Course'. Courses will continue to be delivered if called for by residents.
	An increased level of fitness and improved mobility of people within our community.	The fitness area is very visible on one of the main entrances to the village so the level of usage will be quite apparent.
	Uptake by community	Run questionnaire for bench-marking.
Payment Code	TBC	

Appendix A.

Applicant	Harborough Town Community Trust																
Project Number	002 S106 1516 R2																
Project Summary	Football and Rugby Extended Provision																
Summary of Discussion	<p>The Panel agreed that the Harborough Town Football Club was a key facility for the area and was directly related to development. The project met all CIL test criteria and had a clear evidence of need currently running at 47 teams with an ever increasing waiting list.</p> <p>Need to ensure VAT situation confirmed before money released</p> <p>Identification of a number of other viable and realistic match funders.</p> <p>Confidence in delivery</p> <p>HDC recently issued the football club a 50 years lease (expire in 2065)</p>																
Amount Requested	£230,000																
Recommendation	£230,000																
Reason for Recommendation	<p>Agreed Section 106 Criteria Met (CIL Tests)</p> <ul style="list-style-type: none"> • Necessary to make development acceptable in planning terms (retrospectively) • Directly related to the development • Fairly and reasonably related in scale and kind to the development <p>See table in Officer Recommendations for further justification</p> <p>Agreed proven Evidence of Need</p> <hr/> <p>Agreed that the project mitigates the negative impact of the development from which the funding is derived</p> <hr/> <p>Agreed the project offered value for money (3 quotes)</p> <hr/> <p>Agreed that the project supported HDC Corporate Priorities – to work with communities to develop places to live and be happy</p> <hr/> <p>Agreed that the Panel has a confidence in this group to deliver based on previous project delivery</p> <hr/> <p>Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records</p> <hr/> <p>Agreed that the organisation evidenced valuable partnership working</p> <hr/> <p>Agreed that the project was evidenced as being well supported in the community</p> <hr/> <p>Evidenced that the project would be accessible to the whole community given the venue/location restrictions</p> <hr/> <p>Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits</p>																
Proposed	Cllr. Spendlove Mason																
Seconded	Cllr. Michael Rickman																
Development funding grant	<p><u>Community Facilities</u></p> <p>Farndon Road</p> <table border="0"> <tr> <td>(£19,676.52)</td> <td>£19,676.52</td> <td>03/12/22</td> </tr> <tr> <td>(£104,589)</td> <td>£104,589</td> <td>14/01/24</td> </tr> <tr> <td>(£48,033.98)</td> <td>£48,033.98</td> <td>23/02/24</td> </tr> <tr> <td>(£89,432.92)</td> <td>£57,701.48</td> <td>06/09/24</td> </tr> <tr> <td></td> <td></td> <td>06/10/24</td> </tr> </table> <p>TOTAL = £230,000</p>	(£19,676.52)	£19,676.52	03/12/22	(£104,589)	£104,589	14/01/24	(£48,033.98)	£48,033.98	23/02/24	(£89,432.92)	£57,701.48	06/09/24			06/10/24	<p><u>SPEND BY DATE</u></p>
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Time allowed for project delivered by date	24 months from the date on the Terms and Conditions letter																
Monitoring indicators (as per application form)	Outcome	How will you monitor															
	Increased growth in the number of players and teams for both football and rugby clubs	Annual review as part of a planned M and E programme															
	Wider community use and increased use by non-members and teams	Increased number of community and non-club bookings for the facility															
	Increased activity linked to health and social care	Increased number of participants with physical and learning difficulties. Increase number of participants over the age of 65															
	Increased capacity and improved facility due to realignment of the grass football and rugby pitches	Provision of a new FIFA One Star Artificial Turf Pitch Grass football pitches to be relocated to the other side of the path near the existing artificial pitch Rugby pitches realigned to where existing football pitches and provision of new/additional pitches															

Appendix A.

Applicant	Harborough Town Community Trust	
Project Number	003 S106 1516 R2	
Project Summary	Car Park Extension	
Summary of Discussion	<p>The Panel agreed that the project met the Section 106 criteria (CIL tests) and had a proven evidence of need.</p> <p>Need to ensure VAT situation confirmed before money released</p> <p>Identification of a number of other viable and realistic match funders.</p> <p>Confidence in delivery</p> <p>HDC recently issued the football club a 50 years lease (expire in 2065)</p>	
Amount Requested	£40,000	
Recommendation	£40,000	
Reason for Recommendation	<p>Agreed Section 106 Criteria Met (CIL Tests)</p> <ul style="list-style-type: none"> • Necessary to make development acceptable in planning terms (retrospectively) • Directly related to the development • Fairly and reasonably related in scale and kind to the development <p>See table in Officer Recommendations for further justification</p> <p>Agreed proven Evidence of Need</p> <p>Agreed that the project mitigates the negative impact of the development from which the funding is derived</p> <p>Agreed the project offered value for money (3 quotes)</p> <p>Agreed that the project supported HDC Corporate Priorities – to work with communities to develop places to live and be happy</p> <p>Agreed that the Panel has a confidence in this group to deliver based on previous project delivery</p> <p>Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records</p> <p>Agreed that the organisation evidenced valuable partnership working</p> <p>Agreed that the project was evidenced as being well supported in the community</p> <p>Evidenced that the project would be accessible to the whole community given the venue/location restrictions</p> <p>Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits</p>	
Proposed	Cllr Lesley Bowles	
Seconded	Cllr Spendlove Mason	
Development funding grant	<p>Symingtons Factory (£10,002) £10,002</p> <p>St Marys (£32,595.61) £29,998</p>	<p><u>Spend By Date</u> 10/06/17</p> <p>10/06/21</p>
Time allowed for project and Delivered by date	24 months from the date on the Terms and Conditions letter	
Monitoring indicators (as per application form)	Outcome	How will you monitor
	Increased growth in the number of players and teams for both football and rugby clubs	Annual review as part of a planned M and E programme
	Wider community use and increased use by non-members and teams	Increased number of community and non-club bookings for the facility
	Increased activity linked to health and social care	Increased number of participants with physical and learning difficulties. Increase number of participants over the age of 65
	Increased capacity and improved facility due to realignment of the grass football and rugby pitches	Provision of a new FIFA One Star Artificial Turf Pitch Grass football pitches to be relocated to the other side of the path near the existing artificial pitch Rugby pitches realigned to where existing football pitches and provision of new/additional pitches
Payment Code	TBC	

Appendix A.

Applicant	Scraftoft Parish Council		
Project Number	004 S106 1516 R2		
Project Summary	New Community Facility Project		
Summary of Discussion	<p>Due to the complexities of a project of this scale, the Panel were in agreement that funding could only be released subject to confirmation of public loans and planning consent.</p> <p>Tight deadlines. Money only to be released once full funding secured (letter from loan lender)</p> <p>Robust 'Evidence of Need' collected in their planning process for this facility – Feasibility Study carried out</p> <p>Confidence that once money secured, the Parish Council can deliver this facility</p>		
Amount Requested	£188,397.66		
Recommendation	£177,525.05		
Reason for Recommendation	<p>Agreed Section 106 Criteria Met (CIL Tests)</p> <ul style="list-style-type: none"> • Necessary to make development acceptable in planning terms (retrospectively) • Directly related to the development • Fairly and reasonably related in scale and kind to the development <p>See table in Officer Recommendations for further justification</p> <p>Agreed proven Evidence of Need</p> <hr/> <p>Agreed that the project mitigates the negative impact of the development from which the funding is derived</p> <hr/> <p>Agreed the project offered value for money (3 quotes)</p> <hr/> <p>Agreed that the project supported HDC Corporate Priorities – to work with communities to develop places to live and be happy</p> <hr/> <p>Agreed that the project delivered within a reasonable timeframe</p> <hr/> <p>Agreed that the Panel has a confidence in this group to deliver based on previous project delivery</p> <hr/> <p>Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records</p> <hr/> <p>Agreed that the organisation evidenced valuable partnership working</p> <hr/> <p>Agreed that the project was evidenced as being well supported in the community</p> <hr/> <p>Evidenced that the project would be accessible to the whole community given the venue/location restrictions</p> <hr/> <p>Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits</p>		
Proposed	Cllr Galton		
Seconded	Cllr, Spendlove Mason		
Development funding grant	Former De Montfort campus (£107,273.78)	£107,273.78	17/03/16
	Beeby Road (£70,251.27)	£70,251.27	01/08/20
	TOTAL = £177,525.05		
Time allowed for project and Delivered by date	Work to begin and money to be committed by the 17 th March 2016.		
	Commencement of work on site March 2016		
Monitoring indicators (as per application form)	Outcome	How you will monitor	
	New Community Building	Regular meetings with contractor during construction phase	
Payment Code	TBC		

Appendix A.

Applicant	Lutterworth Town Council
Project Number	005 S106 1516 R2
Project Summary	Cemetery Turning Circle
Summary of Discussion	HC explained to the Panel that the Cemetery was classed as offsite recreation and not a community facility therefore making the project not CIL compliant.
Amount Requested	£27,500
Recommendation	£0
Reason for Recommendation	Not CIL compliant

Applicant	Lutterworth Town Council
Project Number	006 S106 1516 R2
Project Summary	Lutterworth Skate Park
Summary of Discussion	HC expressed the Officer Grant Panel concern about the lack of evidence of need supporting the project and issues concerning future maintenance of the skate park. The Panel agreed that they supported the project in essence but felt the application was not complete and suggest reapplying for funding. HC to follow up possible Bill Crane Way Section 106 funding.
Amount Requested	£15,000
Recommendation	£0
Reason for Recommendation	Need more robust evidence of need

Applicant	HDC on behalf of Welland Park	
Project Number	007 S106 1516 R2	
Project Summary	Welland Park Running Track and Signage	
Summary of Discussion	<p>The Panel agreed that the users of the Run England 3-2-1 route at Welland Park would benefit from signage and that it would hopefully encourage more people to use the path if clear signage was in place.</p> <p>Must be spent by the spend by date. Application form confirms this will be the case.</p> <p>HDC own and maintain the land on behalf of the community of Market Harborough Town</p>	
Amount Requested	£4,805	
Recommendation	£4,805	
Reason for Recommendation	<p>Agreed Section 106 Criteria Met (CIL Tests)</p> <ul style="list-style-type: none"> • Necessary to make development acceptable in planning terms (retrospectively) • Directly related to the development • Fairly and reasonably related in scale and kind to the development <p>See table in Officer Recommendations for further justification</p> <p>Agreed proven Evidence of Need</p> <p>Agreed that the project mitigates the negative impact of the development from which the funding is derived</p> <p>Agreed the project offered value for money (3 quotes)</p> <p>Agreed that the project supported HDC Corporate Priorities – to work with communities to develop places to live and be happy</p> <p>Agreed that the project delivered within a reasonable timeframe</p> <p>Agreed that the Panel has a confidence in this group to deliver based on previous project delivery</p> <p>Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records</p> <p>Agreed that the organisation evidenced valuable partnership working</p> <p>Agreed that the project was evidenced as being well supported in the community</p> <p>Evidenced that the project would be accessible to the whole community given the venue/location restrictions</p> <p>Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits</p>	
Proposed	Cllr. Michael Rickman	
Seconded	Cllr. Lesley Bowles	
Development funding grant	<p>Rubber Site (£2,797) £2,797.12</p> <p>14/01/16</p> <p>St Marys (£32,595.61) £2,007.88</p> <p>10/06/21</p>	
Time allowed for project and Delivered by date	Money to be committed and project begun by 14 th January 2016	
Monitoring indicators (as per application form)	Outcome	How you will monitor
	Increase in participation at the parkrun event in Welland Park	Statistics from main parkrun website
	Increased awareness of a 5km all weather route in Welland park	Statistics from main parkrun website
	Create as accessible as possible route that anyone can use at any time	Feedback survey after launch of project
	Enhancing current Outdoor recreational facilities in Market Harborough	Feedback survey will capture residents views on this
Payment Code	TBC	

Summary sheet of Member Grant Panel Allocations - Round 2- 2015/16

S106 Rd 2 1516	Organisation	Project	Amount requested	% of total cost requested	Total amount for project	Match funding obtained (Amount)	MGP Allocation Recommendation
001	Gilmorton Parish Council	Playground Improvement Project	10,273	49%	20,943	740	£10,273
002	Harborough Town Community Trust	Football and Rugby Extended Provision	230,000	45%	580,000		£230,000
003	Harborough Town Community Trust	Car Park Extension	40,000	46%	88,000		£40,000
004	Scraptoft Parish Council	Community Facility Project	188,397.66	25%	631,641.33		£177,525.05
005	Lutterworth Town Council	Cemetery Turning Circle	27,500	56%	49,500	10,000	£0
006	Lutterworth Town Council	Lutterworth Skate park	15,000	10%	150,000		£0
007	HDC (on behalf of Wellend Park).	Wellend Park and Running Track Signage.	4,805	96%	4,894.85	86.00	£4,805