

HARBOROUGH DISTRICT COUNCIL

MINUTES OF THE EXTRAORDINARY MEETING OF EXECUTIVE

held in the Council Chamber, The Symington Building, Adam and Eve St, Market Harborough

held on 13 April 2015,

commencing at 5.30 p.m.

Present:

Cllr Pain,  
Councillors: Bremner, Dann Hallam, King

Officers: Beth Murgatroyd, Norman Proudfoot,  
Simon Riley and Verina Wenham.

478 APOLOGIES FOR ABSENCE

Apologies for absence were submitted from Cllr Liquorish

479 SECTION 100A LOCAL GOVERNMENT ACT 1972

RESOLVED that, except for those Members present not being Members of this Executive, the public and press be excluded from the following item on the grounds that the matters yet to be discussed involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972

480 HOWARD WATSON SYMINGTON MEMORIAL CHARITY

The Executive was updated on the current position regarding the Howard Symington Memorial Charity in its capacity a trustee

The Executive considered the options available to them with regard to the future organisation of the Charity. It was reported that the person who currently administered the meetings of the Area Committee had been approached to continue the role on an interim basis whilst new trustee arrangements were put in place. The accounts were submitted by a firm of accountants appointed by the Charity. The Executive considered it would be useful to maintain existing arrangements until such time as new Trustees could make decisions relating to the Charity functions it was recognised that the establishment of new trustee arrangements would take time

The Executive requested that a report be brought back to a future meeting on the Charity's accounts.

The National Council for Voluntary Organisations had produced a Trustee Recruitment Toolkit which was submitted to the Executive Members of the Executive considered the toolkit and the role description would be useful in assisting in the process. New trustees would also benefit from sight of the existing grants policy, its processes and procedures and also records of formal decisions made by the Charity. The Executive requested that this be provided

Further specialised legal advice was requested on options open to the Executive including merging with another charity.

Councillor Dunton addressed the Executive on issues which had arisen during the administration of the Charity by the Area Committee..

RESOLVED that

- i) The accountancy firm ET Pearson be reappointed to submit the charity accounts for the last year
- ii) The person currently administering the work of the Charity be reappointed to carry out the role pending the establishment of new trustee arrangements
- iii) A full report be submitted to a future meeting of the Executive to allow the Executive to have a full understanding in their current role as trustee. The report to cover the following areas:
  - a) The possibility of merging with another charity and options for this
  - b) The transfer of responsibility for the charity to independent trustees
  - c) The production of a role description for the role of trustee and a timeline on moving to either of the options listed above
  - d) Financial details of the Charity

The meeting closed at 6.04 pm

  
..... Chairman

..... Date