

HARBOROUGH DISTRICT COUNCIL  
MINUTES OF THE ANNUAL MEETING OF COUNCIL

23<sup>rd</sup> May 2022 commencing at 6:30 p.m.

Present:

Councillor Bilbie (outgoing Chairman)

Councillor Bannister (incoming Chairman)

Councillors: Mrs Ackerley, Beadle, Dr Bremner, Mrs Burrell, Champion, Critchley, Dann, Dunton, Elliott, Fosker, Frenchman, Galton, Golding, Graves, Hallam, Hollick, James, Johnson, King, Knowles, Mahal, Modha, Nunn, Mrs Page, Rickman, Mrs Robinson, Mrs Simpson, Whelband and Mrs Wood.

Officers: D. Atkinson, L. Elliott, S. Green, S. Hamilton, N. Kwasa, C. Mason,  
B. Morris, N. Kwasa

Apologies: Bateman, Liquorish and Sarfas

CHAIRMAN'S ANNOUNCEMENTS

Councillor Bilbie stated that he was delighted to announce that the first item of this Annual Council would be Granting the Freedom of the District to Dylan Fletcher-Scott MBE and Laura Sugar MBE.

1. GRANTING THE FREEDOM OF THE DISTRICT TO DYLAN FLETCHER-SCOTT MBE AND LAURA SUGAR MBE

The Chairman welcomed Laura Sugar and the parents of Dylan Fletcher-Scott, to whom the Council was very proud to honour as Paralympian and Olympians from the Harborough District.

The award gave Harborough District Council the opportunity to show its support to the outstanding achievements of these two athletes at the 2020 Olympic and Paralympic games. Laura won a gold medal for Team GB in the women's KL3 Paracanoe at the 2020 (21) Tokyo Paralympic Games, and Olympian sailor Dylan won a gold medal for Team GB in the Men's 49er.

2. CHAPLAIN'S ADDRESS

Father Philip O'Reilly delivered the Chaplain's address.

### 3. ELECTION OF CHAIRMAN FOR THE YEAR 2022/2023

Nominations were invited for the election of Chairman of the Council for the ensuing year.

Councillor Bannister was nominated by Councillor King and seconded by Councillor Knowles.

There being no other nominations, it was therefore;

**RESOLVED that Councillor Neil Bannister be elected Chairman of the Council for the 2022/23 year.**

### 4. INVESTITURE OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Bannister made and subscribed to the Statutory Declaration of Office and thanked Members for his re-appointment. He then took the Chair.

### 5. VOTE OF THANKS TO RETIRING CHAIRMAN

A number of votes of thanks were given to the retiring Chairman, Councillor Bilbie by Councillors King, Hallam, Knowles and from the incoming Chairman Bannister.

### 6. RESPONSE BY RETIRING CHAIRMAN

Councillor Bilbie delivered a concluding speech and presented a cheque to his nominated charity, Vista, represented by Kate Naish and Lisa Harrson-Byrne.

### 7. ELECTION OF VICE- CHAIRMAN FOR THE YEAR 2022/2023

Nominations were invited for the election of Vice-Chairman of the Council for the ensuing year.

Councillor Rani Mahal was nominated by Councillor King and seconded by Councillor Bannister.

There being no other nominations, it was therefore;

**RESOLVED that Councillor Rani Mahal be appointed Vice-Chairman of the Council for the 2022/23 year.**

## 8. INVESTITURE OF VICE- CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Mahal made and subscribed to the Statutory Declaration of Office and thanked Members for her appointment.

## 9. APPROVE THE MINUTES OF THE ANNUAL MEETING OF COUNCIL ON 5 MAY 2021

It was moved by Councillor King, seconded by Councillor Knowles and;

**RESOLVED that the Minutes of the Annual Meeting of Council held on 5 May 2021 be agreed as a true and correct record.**

## 10. CHAIRMAN'S ANNOUNCEMENTS

The Chairman congratulated Councillor Mahal on her appointment as Vice-Chairman of the Council and announced that:

- His chaplain duties for the year will be undertaken by representatives from multi-faiths.
- During the forthcoming municipal year he will hold a Civic Carol Service, Civic Service and Civic Dinner.
- The Council would be raising the Armed Forces Day flag at a ceremony on Monday 20th June 2022. .
- Any monies raised from civic events will be donated to the Leicestershire and Rutland branch of the Motor Neurone Disease Association

## 11. TO RECEIVE AN OFFICER'S REPORT ON THE ROTA OF MEETINGS MAY 2022 - MAY 2023

Members received and considered the draft Rota of Meetings for May 2022 - May 2023. Councillor King moved that the proposed rota of meetings be adopted and implemented. This was seconded by Councillor Whelband.

Councillor Knowles moved an amendment to the motion in that the number of meetings of the full Council be increased from four to eight. This was seconded by Councillor Dunton. A vote was taken on the motion as amended to determine if it should become the substantive motion. The vote was lost.

The original motion as moved by Councillor King, that the proposed rota of meetings be adopted and implemented, was taken to the vote. It was therefore;

**RESOLVED that the Draft Rota of Meetings, May 2022 – May 2023 be adopted and implemented.**

**12. TO DECIDE THE ALLOCATION OF SEATS TO POLITICAL GROUPS FOR THE YEAR 2021/2022 IN ACCORDANCE WITH THE POLITICAL BALANCE RULES UNDER THE LOCAL GOVERNMENT AND HOUSING ACT 1989**

Members received and considered the report on Political Balance Calculations and Appointment Allocations. It was moved by Councillor King and seconded by Councillor Whelband to agree the allocation of seats as detailed in the report. The motion was taken to the vote and it was therefore;

**RESOLVED unanimously that the allocation of seats as detailed in the report be agreed.**

Following the vote, it was confirmed by the Director – Law and Governance that Chairmanships would be agreed at the first meeting in the municipal year of each Committee or Panel.

**13. TO APPOINT THE SCRUTINY COMMISSION, SCRUTINY PANELS, THE AUDIT AND STANDARDS COMMITTEE AND OTHER SUCH COMMITTEES OR PANELS AS THE COUNCIL CONSIDERS APPROPRIATE TO DEAL WITH MATTERS WHICH ARE NEITHER RESERVED TO COUNCIL NOR ARE EXECUTIVE FUNCTIONS (AS SET OUT IN SECTION B OF PART 3 OF THE COUNCIL'S CONSTITUTION)**

Members received and considered the report on appointments to Committees and Panels. It was moved by Councillor King and seconded by Councillor Dann to agree the appointments as detailed in the report. The motion was taken to the vote and it was therefore;

**RESOLVED that the appointments to Committees and Panels as detailed in the report be agreed.**

**14. TO APPOINT THE CHAIRMAN OF THE SCRUTINY COMMISSION FOR THE YEAR 2022/2023**

Members considered the appointment of the Chairman of the Scrutiny Commission for the year 2022/2023. It was moved by Councillor King to appoint Councillor Mrs Rosita Page and this was seconded by Councillor Dann.

There were no further nominations, and it was therefore;

**RESOLVED that Councillor Mrs Rosita Page be appointed as the Chairman of the Scrutiny Commission for the year 2021/2022.**

Councillor Mrs Page thanked the Chairman and the Committee.

15. TO AGREE THE SCHEME OF DELEGATIONS OR SUCH PART OF IT AS THE CONSTITUTION DETERMINES IT IS FOR THE COUNCIL TO AGREE

Members received and considered the scheme of delegation in Section B of Part 3 of the Council's Constitution for the 2022/2023. The Portfolio Holder advised that references relating to the senior management team within Section B of Part 3 of the Constitution would be updated and considered at the forthcoming Constitutional Review Committee in June 2022 and subsequently recommended to Council for approval.

It was moved by Councillor Dann to agree the current scheme of delegations as set out in Section B of Part 3 of the Council's Constitution agreed for the 2022/23 year, and this was seconded by Councillor King.

16. TO RECEIVE AN OFFICER'S REPORT ON THE APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES

Members received and considered the report on the appointment of representatives on outside bodies.

Members were advised that the Council had the names and nominations in respect of the appointments to the Outside bodies, apart from the nomination to the PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee where two nominations had been received for the main representative, Councillor and one nomination for the named Deputy.

Councillor King moved an amendment to the motion that the first nomination should be the Portfolio holder for Corporate and Regulatory Services, currently Councillor Dann, and the substitute be the Portfolio holder for Environment and Waste, currently Councillor Bateman.

The Chairman requested a vote to be undertaken on the main representative for the PATROL Adjudication Joint Committee.

It was moved by Councillor King to make appointments to the Outside Bodies as detailed in Appendix A to the report. This was seconded by Councillor Da

The amended motion was taken to the vote and

**RESOLVED that Councillor Dann, as Portfolio holder for Corporate and Regulatory Services be elected as the representative to PATROL.**

The main recommendations were then debated and it was moved by Councillor King, seconded by Councillor Dann and

**RESOLVED that:**

- i. those representing the Council on outside bodies over the past year be thanked for their work on behalf of the Council;**
  - ii. nominations to the vacancies on Outside Bodies (which are not Executive appointments) be considered and appointments made;**
- and**
- iii. in the absence of nominations, the Chief Executive be given delegated authority to fill the vacancies in consultation with the Political Group Leaders.**

There were no further items.

The meeting ended at 19.52