

HARBOROUGH DISTRICT COUNCIL

MEETING OF THE CONSTITUTIONAL REVIEW COMMITTEE

held in the Council Chamber, The Symington Building, Adam & Eve Street, Market Harborough

on 9<sup>th</sup> November 2021

commencing at 6.30 p.m.

Present:

Councillor King (Chairman)

Councillors: Champion, Dann, Johnson, Modha, Mrs Robinson and Mrs Simpson.

Officers: S. Green, N. Kwasa, C. Mason and S. Patel

INTRODUCTIONS

The Chairman welcomed everyone to the meeting and introduced the officers present.

1. APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES

There were none.

2. DECLARATIONS OF MEMBERS' INTERESTS

There were none.

3. MINUTES

**RESOLVED that the Minutes of the Meeting of the Constitutional Review Committee held on 29<sup>th</sup> June 2021 be approved and signed by the Chairman as a true record.**

4. REPORT - PROPOSED AMENDMENTS TO THE CONSTITUTION

The report was presented by the Deputy Monitoring Officer. He highlighted to Members that the changes in Appendix A reflect the changes to Council functions which were approved at the Full Council meeting on 27<sup>th</sup> September 2021. He noted that as this had already been approved by Council, Appendix A was an administrative update and could not be altered by the Committee.

The changes put forward in the report were due to recent Council decisions and a review by the Chief Finance Officer of the current Financial Procedure Rules and the Budget Procedure Rules. The proposed amendments and the reasons were set out in detail in Appendix B to the report.

Members noted the following spelling and grammar mistakes within the proposed requirements in Appendix B to be amended:

D4, p.12	'Service Mangers' to read 'Service Managers'
E5, 2 ii. p.15	Remove 'that' to read 'For amounts exceeding the amount in (2 i)...'

Members had the opportunity to question the officers. Following the discussion it was,

**RESOLVED;**

**1. That the amendments to the Constitution set out in Appendix A are referred to Council for adoption;**

**and**

**2. That the amendments to the Constitution set out in Appendix B are considered and recommended to Council for approval and adoption as appropriate.**

5. ANY URGENT BUSINESS

There was none.

The meeting ended at 7.04pm.