



Constitutional Review Committee

To All Members of the Constitutional Review Committee on Tuesday, 03 January 2023

Date of meeting: Wednesday, 25 January 2023

Time: 18:30

**Venue: The Council Chamber
The Symington Building, Adam and Eve Street, LE16 7AG**

Members of the public can access a live broadcast of the meeting from the [Council website](#), and the meeting webpage. The meeting will also be open to the public.

Agenda

- 1 Apologies for Absence and Notification of Substitutes.**
- 2 Declarations of Members' Interests**
- 3 DRAFT Minutes of the Constitutional Review Committee Meeting 3 - 4 - 30th November 2022**
- 4 Corporate Health Check – Preliminary Report- To Follow**
- 5 Any Urgent Business**
To be decided by the Chairman.

LIZ ELLIOTT
INTERIM CHIEF EXECUTIVE AND HEAD OF PAID SERVICE
HARBOROUGH DISTRICT COUNCIL

Contact:
democratic.services@harborough.gov.uk
Telephone: 01858 828282

Circulate to: Barry Champion - Member, Paul Dann - Member, Barbara Johnson - Member, Phillip King - Chairman, Sindy Modha - Member, Geraldine Robinson - Member, Julie Simpson - Member

HARBOROUGH DISTRICT COUNCIL
MINUTES OF THE MEETING OF THE CONSTITUTIONAL REVIEW COMMITTEE

Held at The Council Chamber,
The Symington Building, Adam & Eve Street,
Market Harborough, LE16 7AG

On Wednesday 30th November 2022
commencing at 6.30pm

Present:

Councillors: Champion, Dann, Johnson, King (Chairman), Modha, Mrs Robinson
and Mrs Simpson.

Officers present: C.Pattinson-Director of Governance and Law & Interim Monitoring
Officer, R.Jenner-Human Resources Services Manager, S.Baldwin- Democratic
Officer

1. APOLOGIES FOR ABSENCE AND NOTIFICATIONS OF SUBSTITUTIONS

There were none.

2. DECLARATIONS OF MEMBERS' INTERESTS.

There were none.

3. MINUTES

RESOLVED that the minutes of the Constitutional Review Committee meeting held on 8th June 2022 be approved and signed by the Chairman as a true record.

4. Amendment to Temporary and Interim Appointments Report

The Human Resources Manager explained the proposed amendments to the Constitution to the Committee, outlining the benefits of the amendment which will simplify the recruitment of interim and temporary Statutory Officers, Chief Officers

and Deputy Chief Officers. In addition, the proposed amendment enables Members to meet shortlisted candidates in an informal member panel as a standard second interview stage of the process.

It was noted by the Human Resources Manager that some of the tracked changes made to Part 4 of Appendix B that were published for the Committee's consideration were missing. The Human Resources Manager and the Director of Governance and Law & Interim Monitoring Officer retrieved the correct version of this appendix and explained the changes verbally to the Committee who all verbally agreed to the changes.

The Committee queried some of the references in the report and asked that the wording be altered. This was agreed by the Human Resources Manager and Director of Governance and Law & Interim Monitoring Officer.

The Committee discussed the benefits of the amendment and agreed that the new process is preferable to historic processes. The Chair informed the Committee that the second stage member panel has worked successfully in recent appointments and has been beneficial in ensuring the most suitable candidate is selected.

Following the discussion it was;

RESOLVED That the amendments to the Constitution set out in Appendix B (i) and (ii) are referred to Council for adoption are considered and recommended to Council for approval and adoption.

5. ANY URGENT BUSINESS

There was none.

The Meeting closed at 18.53pm.