

## Member Development Executive Advisory Panel

### Membership:

Cllr Dann	Cllr Mrs Burrell
Cllr Mrs Ackerley	Cllr Mrs Simpson
Cllr Tomlin	
Cllr Bannister	
Cllr Bowles	

### Terms of Reference:

#### 1. Membership

The Executive Advisory Panel to comprise of 7 members (to be politically balanced) nominated by the Council Political Groups to support the Executive in carrying out its duties and functions regarding the work on member development the Group Whips being asked to submit nominations for membership of this Executive Advisory Panel to the Chief Executive.

#### 2. Role

The Advisory Panel will provide guidance, and support to officers in the creation of the member development plan, the post-election member induction plan, and any pre-election session aimed at prospective Councillors. Members of the panel would also assist by working with their own groups to encourage attendance at training sessions and to emphasise the risks of not attending training.

#### 3. Frequency of Meetings

The Task Panel will meet approximately every 6 weeks but may be convened at other times to consider issues as they arise. Minutes of the meetings will be published on the Council's website.

#### 4. Chair

The Portfolio holder for Corporate Services will chair the Task Panel.

#### 5. Reporting Process

The minutes of the Panel will be presented to the Executive in order to keep the Executive informed of its progress.