

CABINET – 16 January 2023		
REPORT	DECISION	SUMMARY OF REASONS
Electricity Supply Contract	<p>RESOLVED that :</p> <ul style="list-style-type: none"> (i) the Council award a contract for electricity supplies commencing October 1st, 2024 to TotalEnergies Gas & Power Ltd. (TotalEnergies) via Eastern Shires Purchasing Organisation (ESPO) Framework Reference 191_24. (ii) authority be delegated to the Council Leader, Portfolio holders and Deputy Chief Executive to opt in or out of the ‘green tariff’ that is available when charges are reviewed on a six-monthly basis. 	<p>Electricity supplies are essential to the Council’s operation and function; the Council has procured its energy requirements through ESPO frameworks for some time, and this has proved cost-effective. Procurement of a new contract by the same method will ensure supply and is the preferred means of achieving value for money.</p>
DRAFT BUDGET 2023/24 & THE MEDIUM-TERM FINANCIAL STRATEGY (2024/25 TO 2027/28)	<p>RESOLVED that :</p> <p>A. The following be included in the Draft “Revenue” 2023/24 Budget and MTFs (2024/25 to 2027/28):</p> <ul style="list-style-type: none"> (i) various service-related budget changes noted in paragraphs 3.5 to 3.11 to the report. (ii) various non-service funding budget changes noted in paragraphs 3.12 to 3.17 to the report. (iii) Council Tax, Business Rates and Collection Fund related budget changes noted in paragraphs 3.18 to 3.23 to the report 	<p>To provide the opportunity for consultation on the emerging budget position for 2023/24 and the MTFs, with a focus on the revenue budget, reserve allocations and proposals for the capital programme</p>

	<p>This includes an increase in Council Tax for 2023/24 of 2.99% and a notional increase of 2.99% for each year of the MTFS (2024/25 to 2027/28).</p> <p>B. Authority be delegated to the Director, Resources, following consultation with the Portfolio Holder for Finance & Assets, to distribute the “Final” Forecast 2022/23 Collection Fund Surplus/(Deficit) to respective Preceptors by the statutory deadline (31st January) as detailed in paragraph 3.24 to the report.</p> <p>C. Draft Budget 2023/24 and MTFS (2024/25 to 2027/28) be approved as summarised at Table 4. The detailed service budgets are shown at Appendix 1 and 2, as detailed in paragraphs 3.25 to 3.26 to the report.</p> <p>D. Reserves allocations be approved as summarised at Table 5, Appendix 4, as detailed in paragraphs 3.27 to 3.31 to the report.</p> <p>E. Capital Programme for 2023/24 and for the MTFS (2024/25 to 2027/28) be approved as shown at Appendix 5, as detailed in paragraphs 3.32 to 3.37 to the report.</p> <p>F. Authority be delegated to the Director, Resources, following consultation with the Portfolio Holder for Finance & Assets, in respect of capital projects that are impacted by inflation. The detailed wording of the delegation is shown at paragraph 3.36 to the report.</p> <p>2. The continuation of the transformation programme and continuous improvement be endorsed, thereby ensuring that the Council remains “Committed to Financial Sustainability & Resilience to enable Community Investment”.</p>	
<p>MID-YEAR TREASURY MANAGEMENT REPORT 2022/23 AND</p>	<p>RESOLVED that :</p> <ul style="list-style-type: none"> (i) the Mid-Year Treasury Management Report for 2022/23 and treasury activity be noted. (ii) the Prudential Indicators be noted. 	<p>The regulatory environment places responsibility on Members for the review and scrutiny of treasury management policy and activities.</p>

<p>PRUDENTIAL INDICATORS</p>		
<p>ANNUAL TREASURY MANAGEMENT REPORT 2021/22 AND PRUDENTIAL INDICATORS</p>	<p>RESOLVED that :</p> <ul style="list-style-type: none"> (i) the Annual Treasury Management Report for 2021/22 be noted. (ii) the Prudential Indicators for 2021/22 be noted. 	<p>The regulatory environment places responsibility on members for the review and scrutiny of treasury management policy and activities.</p>
<p>HOUSING ENFORCEMENT POLICIES AND FINANCIAL PENALTIES</p>	<p>RESOLVED that :</p> <ul style="list-style-type: none"> (i) subject to consultation identifying no significant impacts upon a draft policy, the following draft policies be approved :- <ul style="list-style-type: none"> a) The Housing Enforcement Policy (appendix A) b) The Housing Enforcement Civil Penalties Policy (appendix B) c) The Minimum Energy Efficiency Standards Policy (appendix C) d) The Smoke and Carbon Monoxide Policy (appendix D). (ii) any draft policy be reconsidered which is the subject of a representation that has a significant impact upon the proposed policy. (iii) authority be delegated to the Director of Governance and Law the authority to incorporate minor amendments required following consultation 	<p>Local Housing Authorities (“LHA”) are the primary enforcement agency for ensuring the protection of the health, safety and welfare rights for occupiers and visitors in private sector housing within England and Wales.</p> <p>The housing enforcement policy sets out the general approach of Harborough District Council (“the council”) to private sector housing enforcement and it sets out what owners, landlords, their agents and tenants of private sector properties can expect from officers.</p> <p>The introduction of civil penalties or financial penalties provides officers with a different tool to deal with non-</p>

	<p>into the policies, in consultation with the Cabinet Member for Communities Wellbeing and Housing.</p>	<p>compliant landlords and can be used as an alternative to prosecution. The council must have approved and published policies before they can issue financial penalties.</p>
<p>CORE BUSINESS SYSTEMS SOFTWARE</p>	<p>RESOLVED that the contract to supply hosted software including Uniform, Document Management System, Public Access & Total Land Charges for a period of 4 years, with a 2 year extension if required, be awarded to Idox Software Ltd</p>	<p>Robust and integrated software packages are essential for the day to day running of a wide variety of services across the Council. A review of the Council requirements and possible solutions in the market took place in Q4 2021. It identified that limited alternatives to the Idox products are available, especially when investigating solutions that fit with the ICT Strategy Principles. All options for the future provision of integrated software solutions were comprehensively assessed in an outline business case prepared in March 2022. The business case had regard to the cost of moving to an alternative solution, the functionality required across multiple Service Areas and the key dependencies required for the ICT Transformation Programme. It was concluded that the Idox software solution was the most appropriate for the Council.</p>

CABINET – 6 February 2023		
REPORT	DECISION	SUMMARY OF REASONS
<p>Budget 2023/24 & the Medium-Term Financial Strategy (2024/25 to 2027/28)</p>	<p>A. The following be RECOMMENDED to Council for approval</p> <ul style="list-style-type: none"> The Fees & Charges Schedule (Appendix 2, Annex A); including the delegation to the S.151 officer, in consultation with the Portfolio Holder for Resources, to vary Fees & Charges throughout the year, with retrospective reporting to Council; The Consolidated Final Budget 2023/24 and Medium-Term Financial Strategy (2024/25 to 2027/28) at Appendix 2. <p>In respect of the 2023/24 Final Budget, this includes a</p> <ul style="list-style-type: none"> Budget Requirement of £16.9m Council Tax Requirement of £6.8m Freeze Council Tax (0%) giving a Band D charge of £177.97 (2022/23; £177.97) Capital Programme of £27.9m. 	<p>Cabinet is required to consider, discuss and comment on the Final Budget and MTFs prior to recommending the same to Council.</p> <p>It is a legal requirement for the council to set a balanced budget.</p> <p>Recent one off sources of income justify Cabinet recommending that there be no increase in this year, and that the income should be allocated to reserves for use to support capital projects and smooth the impact of the NDR revaluation exercise.</p>

	<p>In respect of the Medium-Term Financial Strategy, by 2027/28 a</p> <ul style="list-style-type: none"> • Budget Requirement of £13.8m • Council Tax Requirement of £8.2m • “Notional” increase in Council Tax of 2.99% (and notionally for each year of the MTFS). <p>B. Note the comments of the Interim Deputy Chief Executive (& s.151 Officer) in respect of the “Robustness of the 2023/24 Budget and Medium-Term Financial Strategy 2024/25 to 2027/28”.</p> <p>C. Comment on the Equalities Analysis (Appendix 3) in respect of</p> <p>implications of the Final Budget 2023/24 and MTFS (2024/25 to 2027/28)</p>	
<p>Leicestershire Resources and Waste Strategy 2022-2050</p>	<p>(i) the Leicestershire Resources and Waste Strategy be adopted as set out in Appendix 1 to the report.</p> <p>(ii) the continuation of the waste partnership be endorsed but request that it is developed and enhanced to</p>	<p>The Strategy provides a policy framework to enable a sustainable system of waste management to be implemented in the County. The Strategy sets out the broad direction for delivery of service development. Further work is required on the details before any major changes can be introduced.</p>

	<p>ensure appropriate political, strategic and organisational engagement.</p> <p>(iii) the partnership explore collaborative opportunities which have the potential to deliver environmental improvements, whilst helping to reduce costs across the waste-system, such that cost shunting is avoided and mutual benefits are shared across all partners.</p> <p>(iv) authority be delegated to the Director for Communities and Wellbeing, in consultation with the Portfolio Holder for Planning, Environment and Waste to sign off any further amendments to the strategy on behalf of Harborough District Council, to incorporate legislative, regulatory, or national policy changes recommended by the Leicestershire Waste Partnership. Any such changes would be communicated in writing to all members.</p>	<p>Under the Waste and Emissions Trading Act 2003, all two-tier authorities are required to have in place a Joint Municipal Waste Management Strategy for the management of municipal waste within their areas. The Leicestershire Resources and Waste Strategy (LRWS) sets out how the Leicester Waste Partnership (LWP) intends to manage municipal waste in the period up to 2050. The LRWS replaces the Leicestershire Municipal Waste Management Strategy (LMWMS) which was last updated in 2011.</p> <p>A consultation exercise has informed the final Strategy, which includes objectives and pledges which provide guiding principles and commitments to deliver the waste management service as a whole to meet the overall vision.</p> <p>Each authority within the Leicestershire Waste Partnership (LWP), which comprises the County Council and the seven district councils in Leicestershire, is in the process of seeking adoption of the final Strategy.</p>
<p>Additions to the Local List of Non-Designated Heritage Assets</p>	<p>That the following be included on the Local List of Non-Designated Heritage Assets:</p> <ul style="list-style-type: none"> (i) The Tower House, Main Street, Gumley; (ii) Claybrooke School, Main Road, Claybrooke Parva; (iii) Former Station, Great Glen; 	<p>To increase the number of entries on the Local List and recognise the contribution of local heritage to the making of place and the value it has within the lives of people living, working and visiting the district.</p>

	<ul style="list-style-type: none"> (iv) Railway Bridge, Broughton Lane, Leire; (v) Railway Bridge, Leire Road/Frolesworth Road, Leire; (vi) 24-34 Lutterworth Road, Walcote; (vii) Park House, Park Drive, Market Harborough; (viii) Former Magistrates Court, Doddridge Road, Market Harborough; (ix) Cemetery Chapels, Northampton Road Cemetery, Northampton Road, Market Harborough; (x) Cemetery Lodge, Northampton Road Cemetery, Northampton Road, Market Harborough; (xi) Gate Piers to Former Bitteswell Hall, Bitteswell; 	
<p>Bitteswell Conservation Area Appraisal and Management Plan</p>	<p>The adoption of the Bitteswell Conservation Area Appraisal and Management Plan attached as Appendix A to the report be recommended to Council.</p>	<p>The Planning (Listed Buildings and Conservation Areas) Act 1990 requires local planning authorities, from time to time, to review existing conservation areas and to formulate and publish proposals for the preservation and enhancement of conservation areas and consult the public in the area in question, taking account of views expressed.</p> <p>The conservation areas were last appraised between 2005 and 2007. It is appropriate that existing conservation areas are reviewed to ensure the designation remains appropriate and that the management plan is effective.</p>

<p>EXEMPT: Interim update of Harborough District Commercial Services Ltd to the shareholder</p>	<p>Harborough District Commercial Services Ltd be invited to report to the Council, as shareholder in the company, what options are available for the future development of the company through the evolution of its business plan.</p>	<p>The Council is the sole shareholder for the Company. It is therefore responsible for holding the company to account for its performance. The company is responsible for identifying options and presenting them to the shareholder.</p>
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