

Council 14 December 2015

Item 7a refers

Recommendation from Executive meeting of 30 November 2015

Recommendation 1

CHARGING FOR STREET NAMING AND NUMBERING

It was reported that the naming and numbering of streets and properties with Harborough is the responsibility of Harborough District Council. The Council has adopted a Street Naming and Numbering Policy which sets out in detail how the various processes are undertaken. The service includes the following activities and where relevant notification to those bodies listed in the Policy:

- Naming of streets on new developments
- Allocation of street numbers to new developments (on new and existing streets)
- Naming and numbering of blocks of flats/apartments
- Naming and numbering of commercial premises
- Re-naming and/or numbering of commercial premises
- Renumbering of schemes following a developer changing the site layout after a naming and numbering scheme has been agreed
- Requests for re-naming or re-numbering for existing addresses
- Requests for re-naming of existing roads
- Requests for written confirmation of official address allocated by the Council

The Council carries out its street naming and numbering functions under the provisions of the Town Improvement Clauses Act 1857 and the Public Health Act 1925. As the functions are not mandatory under statute the Council is able to apply charges as discretionary services under Section 93 of the Local Government Act 2003.

The power granted by Section 93 is subject to a duty to secure that, taking one financial year with another, the income from charges does not exceed the cost of provision. Income from charges will be reviewed on an annual basis to ensure that income derived from the charging scheme does not exceed the costs of providing the service.

The following charges have been developed to reflect the costs of the Service and are proposed for introduction with effect from 1st January 2016.

Naming/numbering of 1 property	£40
Naming /numbering of 2 to 5 properties	£40 per property
Naming/numbering of more than 5 properties	£200 for first 5 properties plus £25 for each additional property
Naming of new street	£150
Naming/Numbering buildings of multiple occupation	£40 for main building plus £25 for each unit/flat within
Rename single existing property	No charge
Re-number development	£50 plus £15 per plot
Renaming of street	£250 plus compensation
Confirmation of address details	£25

*These charges are not subject to V.A.T.

RECOMMENDED TO COUNCIL that the charging policy (attached) and scale of charges for street naming and numbering services set out above be approved

Summary of Reasons

The Council carries out its street naming and numbering functions in compliance with the provisions of the Town Improvement Clauses Act 1857 and the Public Health Act 1925 under its adopted Street Naming and Numbering Policy (adopted 20th April 2009). As these are adopted powers, rather than mandatory, the Council is able to levy charges under Section 93 of the Local Government Act 2003 (charging for discretionary services).

Street naming and numbering processes involve a considerable amount of resource in terms of staff time and associated costs and it is right and proper in the current financial climate that the Council looks to recover such costs from the service user.