



## **HARBOROUGH DISTRICT COUNCIL**

### **FORWARD PLAN OF KEY DECISIONS**

- This Forward Plan sets out matters which the Leader of the Executive believes will be the subject of a key decision to be taken by the Executive or Chief Officers in the period indicated. Any items to be considered in the preceding and following months are included for information. It should be noted that the Council is required to update and roll forward the Plan each month.
- A key decision is defined in Article 13.04 in Part 2 of the Constitution of Harborough District Council. Not all decisions to be taken by the Executive will be key decisions.
- If you wish to make representations to the Decision Maker, please contact either the Reporting Officer, the relevant Portfolio Holder or:

Beth Murgatroyd, Principal Democratic Officer ( Legal and Democratic Services)  
The Council Offices, Adam & Eve Street, Market Harborough, Leicestershire LE16 7AG  
Tel: (01858) 821370  
Email: [b.murgatroyd@harborough.gov.uk](mailto:b.murgatroyd@harborough.gov.uk)

#### **Portfolio Holders:**

Asset Management and Finance –Cllr Spendlove-Mason  
Change Management, Local Business, Enterprise, and Legal Services-Cllr Rook (Leader)  
Community Engagement, Cohesion and Wellbeing- Cllr Pain  
Community Safety and Enforcement-Cllr Golding  
Corporate and Customer Services-Cllr Dann  
Housing Infrastructure and Planning-Cllr Ackerley  
Waste and Recycling- Cllr Charlish

## APPENDIX A

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ANTICIPATED DATE OF DECISION	KEY DECISION	DECISION MAKER	CONSULTATION ARRANGEMENTS: THOSE TO BE CONSULTED, AND HOW (where appropriate)	RELEVANT REPORTS, INCLUDING BACKGROUND DOCUMENTS	TO WHOM REPRESENTATION(S) SHOULD BE MADE, AND/ OR REPORTING OFFICER(S)
All meetings of the Executive	<b>Forward Plan of key Decisions</b>	Executive		Officer's report	Beth Murgatroyd Principal Democratic Officer 01858 821370
November 7 2011	<b>Harborough Property Review</b>	Executive		<b>Officer's report</b>	Anna Graves Interim Chief Executive (Tel 01858 821179 )
November 7 2011	<b>ICT Security Annual Report</b>	Executive		<b>Officer's report</b>	Peter Rowbotham Head of Customer Services 01858 821321
November 7 2011	<b>Assessment of Impact of Charging for planning advice – interim report (subject to approval by Council 24/1/11)</b>	Executive		<b>Officer's report</b>	Adrian Eastwood Development Control Manager 01858 821142
November 7 2011	<b>Waste Collection Strategy</b>	Executive		<b>Officer's report</b>	Matthew Bradford Head of Community Services 01858 821290
November 7 2011	<b>Air Quality Strategy Revision</b>	Executive		<b>Officer's report</b>	Norman Proudfoot Head of Health and Enforcement 01858 821171
November 7 2011	<b>Performance Management Strategy</b>	Executive		<b>Officer's report</b>	Beverley Jolly Head of Corporate and Development Services 01858 821311
November 7 2011	<b>New Homes Bonus Model</b>	Executive		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
November 7 2011	<b>Open spaces strategy</b>	Executive	<b>Consultation with parishes Elected members and the</b>	<b>Officer's report</b>	Matthew Bills Public Spaces Manager

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			public through website Open spaces and cemeteries task panel consulted		01858 821283
November 7 2011	Tree works policy	Executive		Officer's report	Matthew Bills Public Spaces Manager 01858 821283
December 19 2011	Procurement Policy and Strategy	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
December 19 2011	Lifeline Control Centre including HART , Pubwatch and CCTV	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321
December 19 2011	Draft Budget (General Fund and Capital)	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
December 19 2011	New Homes Bonus model	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
December 19 2011	Public health local delivery	Executive		Officer's report	Norman Proudfoot Head of Health and Enforcement 01858 821171
December 19 2011	Home Improvement Agency –future proposal	Executive		Officer's report	Norman Proudfoot Head of Health and Enforcement 01858 821171
December 19 2011	Quarterly performance report	Executive		Officer's report	Beverley Jolly

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	including revenue and capital monitoring quarter 2 2011/2012				Head of Corporate and Development Services 01858 821311
December 19 2011	First draft of 2012/2013 Budget	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
December 19 2011	New Business model – Harborough Museum	Executive		Officer's report	Matthew Bradford Head of Community Services 01858 821290
December 19 2011	Single equality scheme	Executive		Officer's report	Richard Ellis Corporate Services Manager Tel 01858 821155
January 23 2012	Access to services Strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321 (Rachael Abbott)
January 23 2012	ICT Service strategy	Executive		Officer's report	Peter Rowbotham Head of Customer Services 01858 821321(Chris James)
January 23 2012	Draft General Fund and Capital Budget estimates 2012/2013	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
January 23 2012	Review of Polling stations	Executive		Officer's report	Richard Ellis Corporate Administration Manager 01858 821155
January 23 2012	Portfolio plans ( to be referred to scrutiny panel resources 9/2/11 for comment	Executive		Officer's report	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
January 23 2012	Pest control/dog warden contract	Executive		Officer's report	Norman Proudfoot

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					Head of Health and Enforcement 01858 821171
February 13 2012	<b>General Fund/ Capital Budget estimates 2012/2013 (to be referred to Council)</b>	<b>Executive</b>		<b>Officer's report</b>	Kamal Mehta Deputy Chief Executive (Tel 01858 821260 )
February 13 2012	<b>Business Plan 2012/2013</b>			<b>Officer's report</b>	Beverley Jolly Head of Corporate and Development Services 01858 821311
March 12 2012	<b>Quarterly performance report including quarter 3 revenue and capital monitoring</b>	<b>Executive</b>		<b>Officer's report</b>	Beverley Jolly Head of Corporate and Development Services 01858 821311
11 June 2012	<b>Formal review and evaluation of charging for Planning advice (subject to approval by Council 24/1/11)</b>	<b>Executive</b>		<b>Officer's report</b>	Adrian Eastwood Development Control Manager 01858 821142
tbc	<b>Cemetery provision</b>	<b>Executive</b>		<b>Officer's report</b>	<b>Kamal Mehta</b> <b>Deputy Chief Executive</b> <b>(Tel 01858 821260 )</b>