

REPORT TO THE SCRUTINY PANEL for PLACES

MEETING OF 16th JUNE 2011

Status: Recommendation
Title: End of Year Portfolio Holder Reports
Originator: Edward O'Neill, Democratic Officer for Scrutiny
Where from: Management Board
Where to next: N/A

Objective: To allow the Scrutiny Panel to examine the end of year performance of the Council against the Business Plan actions and performance indicators.

1. Outcome sought from Panel
 - 1.1 Comments and questions for the Executive portfolio holders on the end of year performance of the Council for the 2010/11 business year.
2. Background
 - 2.1 The presentation of performance information to Scrutiny for examination is part of an overall system of performance management designed to deliver, to the greatest extent possible, the plans of the Council. Quarterly performance information is produced and discussed within one-to-one meetings between Managers and Directors as well as being shared with staff in team meetings. These procedures are complemented by discussions at Management Board level in relation to performance to provide a corporate and strategic oversight. Portfolio holders receive performance information regularly throughout the year with Executive Members attending Scrutiny throughout the year to report on performance.
 - 2.2 This report contains information on the performance of the Council against the Business Plan actions, local performance indicators and high level risks for the 2010/11 business year. Performance Management statements from portfolio holders are attached (Appendices A, B and C).
 - 2.3 Panel members should note the previously-made changes to Scrutiny performance management meetings. The significant changes which Panel members need to be aware of are:

- Panel members should now make greater use of the TEN system prior to the Panel meeting in order to inform their discussions and questioning of portfolio holders on the Council's performance and risk management. To this end each of the three Panels have received training in the use of TEN by the Council's Research and Performance Management Officer.
- Panel members are asked to submit any in-depth questions which may require additional supporting information in advance to Edward O'Neill, Democratic Officer for Scrutiny). This will support portfolio holders in answering questions at the Panel meeting. This should be done by close of business on Monday 13th June 2010.
- Each of the three Scrutiny Panels now scrutinises performance with portfolios being allocated to a Panel according to the remit of that Panel. The Scrutiny Panels have the following portfolios allocated to them:

Places Panel

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| Waste and Recycling | Cllr. Charlish |
| Housing, Infrastructure and Planning | Cllr. Mrs. Ackerley |
| <i>Change Management</i> , Local Business, Enterprise and Legal Services | Cllr. Rook |

Resources Panel

| | |
|------------------------------|-----------------------|
| Asset Management and Finance | Cllr. Spendlove-Mason |
|------------------------------|-----------------------|

People Panel

| | |
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| Community Engagement, Cohesion and Wellbeing | Cllr. Pain |
| Community Safety and Enforcement | Cllr. Golding |
| Corporate and Customer Services | Cllr. Dann |

2.4 The information attached to this report provides an overview of performance across various aspects of the Council's performance:

- Progress against targets in priority areas
- Local Performance Indicators
- National Performance Indicators
- Achievements within portfolios
- Current work in progress
- Future plans
- Areas of concern
- Corrective actions

3. Points for Discussion.

3.1 Members are invited to discuss the content of the performance report and the progress with achieving Council priorities.

3.2 Members are invited to make any observations on performance which they wish to be fed into the business planning process for 2012-13.

Previous report(s):

Information Issued Under Sensitive Issue Procedure: No

Appendices

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| A | Statement to Scrutiny Places Panel by the Portfolio Holder for Waste and Recycling. |
| B | Statement to Scrutiny Places Panel by the Portfolio Holder for Housing Infrastructure and Planning. |
| C | Statement to Scrutiny Places Panel by the Portfolio Holder for Local Business and Enterprise. |