

Street Naming and Numbering Charging Policy (to be appended to adopted Street Naming and Numbering Policy)

Local authorities can charge for discretionary services under Section 93 of the Local Government Act 2003 on a 'not for profit' basis.

Harborough District Council is responsible for the allocation of street names and property numbering within the district. The purpose of street naming and numbering is to ensure that street names and property numbers are allocated in a logical and consistent manner. Harborough District Council has adopted a policy on street naming and numbering which sets out how new names/numbering will be applied and the process for applications to name/number new developments or to make alterations to existing address details.

The address of a property is important and is used by many organisations, including the emergency services, utility companies, governmental organisation and delivery companies, amongst others. The Royal Mail will not allocate a postcode until they receive notification of a new or amended address from the Council.

From 1st January 2016, Harborough District Council will charge for the following street naming and numbering services:

1. Naming/numbering of new residential and commercial development
2. Naming of a new street
3. Renumbering of development (after initial scheme has been agreed)
4. Renaming of existing street
5. Confirmation of address details (letter)

The charges made for street naming and numbering services will be reviewed annually and set as a level to only recover the costs incurred in providing the service.

No charge will be made for renaming an existing residential or commercial building.