

## Appendix A - Cabinet Decision List July to September 2023

| <b>Report</b>   | <b>Decision</b>  | <b>Summary of Reasons</b>  |
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| <b>Corporate Plan 2023/24</b>   | Cabinet noted the Key Activities for 2023/24 set out in appendix A to the report and the timeline for the refresh of the corporate priorities set out in the Corporate Plan for 2024/25.   | The Corporate Plan outlines the Council's Vision, Priorities, Critical Outcomes and associated Key Activities for the financial year. It is essential to help the council deliver better outcomes for communities and therefore is regularly monitored and reviewed.   |
| <b>2023/24 Quarter 1 Performance Report – Finance (Outturn) and Corporate</b> | Cabinet:<br><br>i. received and considered the report and associated appendices; and<br><br>ii. allocated £300k of the forecast underspend to the “Capital & Contracts Earmarked Reserve” to meet the estimate costs of procurement for the environment / waste contracts. | Cabinet is required to monitor the performance of the Council in accordance with the Performance Management Framework against the Corporate Delivery Plan.<br><br>Good financial governance requires the Cabinet to consider and comment on the financial management of the Council as well as its forecast financial outturn.<br><br>Monitoring performance ensures that customers, partners and stakeholders are assured that the Council is actively managed. |
| <b>Bad Debt Write Offs (Revenues and Benefits)</b>                            | Cabinet agreed to write off the outstanding National Non-Domestic Rates (Business Rates) totalling £508,864.47 as listed in Appendix A to the report.  | All reasonable steps to recover the outstanding debts had been taken. Write off is recommended as the last course of action once all other avenues to recover the debt have been exhausted.  |
| <b>Terms of Reference for Cabinet Sub Committee –</b>                         | Cabinet agreed to:   | With the commencement of a new administration, the leadership of the Council, and therefore the  |

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| <p><b>Grants</b></p>  | <p>i.Create a sub-committee of Cabinet to determine applications for grants from the Council;</p> <p>ii.Appoint a maximum of three Cabinet members to the newly formed Grants Cabinet Sub-Committee;</p> <p>iii.Approve the Terms of Reference for the Grants Cabinet Sub Committee as set out at Appendix B of the report.</p> | <p>membership of Cabinet, had changed. Cabinet could determine what sub-committees to set up, and the applicable terms of reference.</p> <p>Cabinet considered that a sub-committee of Cabinet to administer grants sought from the Council was appropriate. The proposed terms of reference could be found at Appendix B of the report. Creating such a sub-committee would ensure the Council efficiently and democratically administers the awarding of grants within, and for the benefit of, the district.</p>               |
| <p><b>Leicester and Leicestershire Statement of Common Ground relating to housing and employment land needs</b></p> | <p>Cabinet decided to recommend to Council that the Council become a signatory to the Leicester and Leicestershire Statement of Common Ground relating to housing and employment needs, June 2022.</p>  | <p>The Statement of Common Ground was negotiated between the Leicestershire councils. It is necessary to evidence that the Council has collaborated with its neighbours and has to date been adopted by 7 of the 9 Leicestershire Council.</p>  |
| <p><b>Community Safety Plan 2023-2026</b></p>   | <p>Cabinet resolved to adopt the Community Safety Plan 2023-2026.</p>   | <p>Adopting a Community Safety Plan setting out how the Council and its partners are working together to tackle crime and disorder is a requirement for the Council. The plan addresses serious and organised crime; re-offending; tackling anti-social behaviour; alcohol and substance misuse, and any other behaviour which has a negative effect on the local environment. The Community Plan will inform the Council's priorities and ensure the service meets the requirements for all Communities within the District.</p> |
| <p><b>Mechanical &amp; Electrical Management Contract</b></p>   | <p>Cabinet decided to:</p> <p>i.Award a contract for Mechanical &amp;</p>   | <p>The Council is required to appoint a suitable contractor to undertake M&amp;E maintenance services, which is essential to the Council's</p>  |

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|  | <p>Electrical maintenance, commencing 1 November 2023, to contractor 1, who was identified through an open procedure tender process as detailed in appendix A be approved.</p> <p>ii. Delegate authority to the Deputy Chief Executive Officer, in consultation with the Portfolio Holder, Finance and the Director of Governance and Law, to negotiate and finalise the contract.</p> | <p>operation and function of the property portfolio.</p> <p>The evaluation panel agreed that Contractor 1 should be offered preferred provider status based on the tenders submitted.</p> <p>Awarding a contract based on the tender submitted by Contractor 1 offered the best option and value for money for future M&amp;E maintenance services.</p> |
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