

**Meeting of the  
Local Planning Executive Advisory Panel**

**Meeting Notes**

**The Council Chamber, The Symington Building,  
Adam and Eve Street, Market Harborough**

**Monday 19 June 2017**

Commencing: 2.30pm.

Councillors Present: Brodrick (Chair), Galton, Holyoak, Knowles (until 4.20pm), Nunn (until 4.25pm), Page and Rickman (until 4.44pm).

Councillors observing (non-voting): Mrs Burrell and Elliott.

Officers Present: D. Atkinson (DA), J. Dewar (JD), T. Nelson (TN), N. Proudfoot (NP) and P. Storey (PS).

**Item** **Action**

**1. Election of Chairman**

Cllr Brodrick was elected as Chairman of the Advisory Panel.

**2. Appointment of Vice-Chairman**

Cllr Rickman was appointed as Vice-Chairman of the Advisory Panel.

**3. Apologies for Absence**

Apologies were received from Councillor Dr Hill (substituted by Knowles).

**4. Declarations of Interests**

Cllr Brodrick declared an interest as she is a member of a number of boards which form part of Waterloo Housing and she would leave the meeting for the sake of transparency in relation to the housing elements, including affordable housing and strategic distribution sites. The Vice-Chairman, Cllr Rickman, would take the Chair and those items would be considered at the end of the agenda. Cllr Brodrick stated that she would return at the end of the meeting to sum matters up before the Panel gave its advice to the Executive.

Cllr Galton declared an interest as a dual hatted member relating to a site involving land in Leicestershire County Council ownership. He stated that he had no involvement in relation to the site and was not prejudiced in any way.

Cllr Nunn declared an interest relating to a site involving land in Leicestershire County Council ownership as an officer of the County Council. She stated that she had no involvement in relation to the site and was not prejudiced in any way.

Cllr Page declared an interest as a dual hatted member relating to a site involving land in Leicestershire County Council ownership. She stated that she had no involvement in relation to the site and was not prejudiced in any way.

### 5. Notes of the Previous Meeting

The notes of the meeting held on 13 April 2017 were agreed as a correct record and signed by the Chairman.

### 6. Actions Arising

IA member asked about the impact of decisions of the Planning Committee on the number of houses in the Proposed Local Plan and the need for parish councils to be aware of changing numbers in respect of their neighbourhood plans. The Head of Planning and Regeneration stated that the Proposed Local Plan being referred to Executive contained the figures for housing commitments including those approved by Planning Committee on 16<sup>th</sup> May 2017. There would be regular factual updates on the figures in relation to the consents granted and numbers would be reviewed in relation to those updates.

### 7. Harborough District Local Plan: Proposed Submission

The Head of Planning and Regeneration presented his report and the Harborough District Local Plan: Proposed Submission for the Panel's comments and requested the Panel to advise the Executive to recommend to Council the publication of the Proposed Local Plan in order that the public and interested parties can make representations on the soundness of the Proposed Local Plan.

Due to tight timescales in producing the Proposed Local Plan it had not been possible to circulate the document with the agenda and the document had been published following publication of the agenda, on 14 June 2017. The Head of Planning and Regeneration apologised for typographical errors in the Proposed Local Plan and an errata sheet was read out in respect of Policy H1.

The Panel has been kept informed throughout the process of preparing the Proposed Local Plan and has commented on various iterations of policies in the Plan. The first version of the full draft plan seen by the Panel in January 2017 has been adjusted to take account of comments received from all Members, HDC officers, highway authorities and other statutory consultees. Officers considered that the Proposed Local Plan is sound when considered against the tests set out in the National Planning Policy Framework.

The Head of Planning and Regeneration detailed the structure and policies of the Proposed Local Plan, which reflected the recommendations of Executive on 15 May 2017 to Council:

- that there should be an uplift of 20% over the Objectively Assessed Need (OAN), bringing the total provision to 12,800 dwellings to allow for a contingency to meet unforeseen circumstances and flexibility to make a contribution towards any unmet needs from other Councils that arise across the Housing Market Area (HMA); and
- inclusion in the Local Plan of a hybrid strategic spatial option, involving Strategic Development Areas (SDAs) East of Lutterworth and at Scraftoft North, for meeting Harborough District's housing and employment needs, including additional flexibility, over the plan period to 2031.

During consideration of the General Development policies the chairman allowed panel members a few minutes to study draft policies maps provided by officers at the meeting.

The Panel considered each of the policies in the Proposed Local Plan and made comments to the Executive as set out in the advice below.

## APPENDIX A

Cllr Brodrick (Chairman) left the room for the discussions on the Housing items (Part B – Section 5) and Part C – Places and Sites. Cllr Rickman, Vice-Chairman, took the Chair for discussion on these items. Cllr Brodrick returned to the meeting after the discussion and took the Chair as the Panel gave its advice to the Executive.

(Cllrs Knowles, Nunn and Rickman had left the meeting before the vote was taken.)

**The Panel ADVISED THE EXECUTIVE that, subject to the changes recommended below, and or arising from outstanding evidence the Proposed Submission Local Plan document and associated Policies Maps be considered by the Executive and recommended to Council for publication in order that the public and interested parties can make representations on their soundness:**

1. **GD4 - New Housing in the Countryside – more information to be added to the Explanation regarding the change of use of substantial brick or stone buildings which are structurally sound under the prior notification process;**
2. **H1 – Provision of New Housing – the following amendments from the officer’s errata sheet:**
  - (i) **the following amendments from the officer’s errata sheet:**
    - **First sentence: replace 4,260 with 4,660;**
    - **2. Market Harborough: replace 1,100 with 1,145;**
    - **5. Great Glen: replace 40 with 35;**
    - **Explanation Table B.1 – Sources of Housing Land Supply to be amended to read:**
      - **Commitments (with planning permission or allocated through neighbourhood plans, as at 31 March 2017) – replace 5,692 with 5,456;**
      - **To be delivered on non-allocated sites – replace 555 with 791.**
  - (ii) **That the word “approximately” be replaced by the word “about” for consistency.**
3. **H6 – Gypsy, Traveller and Showpeople Accommodation – clarify definitions of pitches and confirm uses of allocated sites;**
4. **HC2 – Community Facilities – consider re-wording to reflect the NPPF if justified;**
5. **HC3 – Pubic Houses, Post offices and Village Shops – consider re-wording to reflect the NPPF if justified;**
6. **GI2 – Open Spaces, Sport and Recreation - re-word, as per the NPPF, that such land should not be built on unless .....;**
7. **Part C: 13 – Scraftoft, Thurnby and Bushby title – removal of reference to Thurnby and Bushby as the Strategic development Area only related to Scraftoft North;**
8. **SC1 – Scraftoft North Strategic Development Area – the clarification of the points at criteria 4 (page 169) to bring in line with the criteria for the Lutterworth East Strategic Development Area or vice versa.**

The meeting closed at 4.52pm.