

PROVISIONAL ROTA OF MEETINGS FOR MUNICIPAL YEAR 2023-2024

Key: **Member Induction and Development session** **Provisional Rota of Meetings** **Member briefing sessions**

May 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 – Bank Holiday	2	3	4 – Local Elections	5
8 - Kings Coronation Bank Holiday	9 Housekeeping/enrolment stations post elections 15.00-18.00 Inaugural Group meetings	10 Housekeeping/enrolment stations mop-up 16.30-17.30 (refreshments available) Statutory Officer briefings 17.30	11 Decision making, governance, standards, conflicts of interests 17:45 – 19:30 (refreshments 17:00) Service Intro's 19:30 • Communities • Planning	12
15 Annual Council	16 • Meeting Training – 17:30 • Regulatory Com'tee intro – 19:15	17 • Licensing – 18:00 • Planning – 19:15	18 • Scrutiny training– 18:00	19
22 • Corporate Overview – 18:00	23 Planning Committee – induction training 18:00	24 • Audit and Standards training – 18:00	25	26
29 – Bank Holiday	30	31		

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June 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1 – Half Term	2 – Half Term
5 Cabinet	6 Planning Committee	7	8 Employment Committee	9
12 • Licensing Committee specifics 18:00	13 • Equality and Safeguarding – 18:00	14 • Role of the Portfolio Holder – 18:00	15 Performance Overview & Scrutiny Panel	16
19	20 Planning Committee reserve date	21	22 Member Briefing – enforcement - 18:00	23
26 • Planning Committee – induction training mop-up as required	27	28	29 Constitutional Review Committee	30

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July 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
10 Cabinet • Mop-up training sessions as req'd	11 Mop-up training sessions as req'd Planning Committee	12 Mop-up training sessions as req'd Audit and Standards Committee		14
17	18 Member Briefing – Statement of Common Ground - 18:00	19	20 Communities – Overview & Scrutiny Panel	21
24 Council	25	26	27	28
31				

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August 2023 (RECESS)				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28 – Bank Holiday	29	30	31	

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September 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4 Cabinet	5	6	7	8
11	12 Planning Committee	13	14 Performance Overview & Scrutiny Panel	15
18 Council	19	20	21 Member Briefing – Budget	22
25 <i>Lib Dem party conference</i>	26 <i>Lib Dem party conference</i>	27 Cabinet Sub-Committee Grants Committee	28 Scrutiny Commission	29

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October 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
2 <i>Conservative Party Conference</i>	3 <i>Conservative Party Conference</i>	4 <i>Conservative Party Conference</i>	5 Constitutional Review Committee	6
9 <i>Labour Party Conference</i>	10 <i>Labour Party Conference</i>	11 <i>Labour Party Conference</i>	12	13
16 – Half Term Cabinet	17 – Half Term	18 – Half Term	19 – Half Term Scrutiny Panel – reserve date	20
23	24	25 Audit and Standards Committee	26 Member Briefing – Budget – annual constitution review kick-off	27
30 Budget Setting Skills – 18:30 – 20:30	31 Planning Committee			

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November 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2 Communities – Overview & Scrutiny Panel	3
6 Council (Extra-ord reserve date ref Leisure Contract)	7	8	9 Member Briefing – Corporate Plan refresh – 18:00	10
13	14	15	16	17
20	21	22	23 <i>Annual Parish Liaison – TBC</i>	24
27 Cabinet	28	29	30	

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December 2023				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5 Planning Committee	6	7 Scrutiny Panel -reserve date	8
11 Council	12	13 Member Briefing – partnerships performance review - 18:00	14	15
18	19	20	21	22
25 – Council Offices closed.	26 – Council Offices closed	27 – Council Offices closed	28 – Council Offices closed	29 – Council Offices closed

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January 2024				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 – New Year's Day	2	3	4	5
8	9	10	11	12
15 Cabinet	16 Planning Committee	17 Member Briefing –	18	19
22	23	24	25 Joint Budget Overview & Scrutiny Panels – review draft budget to inform final budget	26
29	30 Constitutional Review Committee	31 Audit and Standards Committee		

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February 2024				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
			1	2
5	6 Licensing Committee/ Regulatory Committee	7	8 Member Briefing –	9
12 Cabinet	13	14	15 Joint Budget Overview & Scrutiny Panels – review final budget prior to Council despatch	16
19 – Half Term	20 – Half Term Planning Committee	21 – Half Term County Council budget setting meeting	22 – Half Term	23 – Half Term
26 Budget Council	27	28 Performance – Overview & Scrutiny Panel	29 Budget Council (reserve date)	

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March 2024				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
				1
4	5	6	7 Scrutiny Commission	8
11	12	13	14 Member Briefing	15
18	19	20	21 Communities Overview & Scrutiny Panel	22
25 Cabinet	26 Planning Committee	27	28	29 – Good Friday

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April 2024				
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
1 – Easter Monday	2	3	4 Constitutional Review Committee	5 – School Holidays end
8	9	10 Cabinet Sub-Committee Grants Committee	11 Performance Overview & Scrutiny Panel	12
15	16	17	19	19
22	23	24 Audit and Standards Committee	25 Member Briefing –	26
29	30			

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MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1	2	3
6 – Bank Holiday	7 Cabinet	8	9 Communities Overview & Scrutiny Panel	10
13	14 Planning Committee	15	16 Member Briefing –	17
20 Annual Council	21	22	23	24
27- Bank Holiday	28	29	30	31