

Place in Constitution	Proposed text, showing tracked changes where helpful	Comments from independent consultant
Part 4, Section 4	<p>ANNEX TO EXECUTIVE PROCEDURE RULES</p> <p>EXECUTIVE ADVISORY PANELS</p> <ol style="list-style-type: none"> 1. The Executive may set up Executive Advisory Panels for any purpose. An Executive Advisory Panel (Panel) may be set up to offer advice to the Executive on particular topics on a continuing basis at the will of the Executive or an ad hoc body to offer advice on a “task and finish” basis. 2. A Panel may comprise as many Members of the Council as the Executive decides provided that at least one Executive Member is a member of the Panel. In the event that the remit of a Panel overlaps with that of an Executive Committee, then at least one Executive Member of that Committee will be a member of the Panel. 3. A Panel will appoint its Chairman (and Vice-Chairman if it wishes) at its first meeting and then at its first meeting following the next Annual Council meeting. 4. Meetings of a Panel will take place at times and locations agreed by the Chairman of the Panel. 5. The quorum for a Panel meeting is one-quarter of the total membership of the Panel, or three members, whichever is the greater, provided that at least one Executive Member is present. 6. The Leader, or an Executive Member nominated by the Leader, 	<p><i>Would Members wish to provide for the appointment of persons who are not Members of the Council?</i></p>

	<p>may substitute for an appointed Executive Member at a Panel meeting.</p> <p>7. All Members of the Council may attend a Panel meeting, subject to the Access to Information Rules and the Members' Code of Conduct. All Executive Members, and the Chairmen of the Scrutiny Commission and any relevant Scrutiny Panel or their nominees, may speak on items of business; any other Member may speak only if the Chairman consents and a majority of the Panel members present agree. In the event of a motion being referred to the Panel by another body, the mover of that motion may speak on that item. Any other person may speak at the invitation of the Chairman with the agreement of a majority of the Panel members present.</p> <p>8. Business items may be placed on the agenda for a Panel meeting by the Leader, the Executive, the Head of Paid Service, the Monitoring Officer, the Chief Financial Officer or a Corporate Director.</p> <p>9. Panel meetings will not be open to the public and press. However, the Panel may invite members of the public or press to attend for specific items of business, or generally, and such attendees may speak if permitted under paragraph 7 above.</p> <p>10. The business of a Panel will be reported to the Executive (or any relevant Executive Committee) at its next available meeting.</p>	<p><i>Would Members wish to make all Panel meetings open to the public and press in accordance with the Access to Information provisions?</i></p>
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