

Appendix A

Summary of Budget changes

Local Business & Enterprise

Approved budget as agreed at Council 25 Feb 2010	117,300
Revised Approved Budget at 30 June 2010	117,300
Revised Approved Budget at 30 September 2010	117,300
Revised Approved Budget at 31 December 2010	117,300

Corporate & Customer Services

Approved budget as agreed at Council 25 Feb 2010	2,137,100
Revised Approved Budget at 30 June 2010	2,212,300
Revised Approved Budget at 30 September 2010	2,463,100
Adjustments to budget	
Pay & Grading	(53,400)
Revised Approved Budget at 31 December 2010	2,409,700

Finance

Approved budget as agreed at Council 25 Feb 2010	1,869,500
Revised Approved Budget at 30 June 2010	1,875,200
Revised Approved Budget at 30 September 2010	2,008,600
Adjustments to budget	
Pay & Grading	(9,800)
Revised Approved Budget at 31 December 2010	1,998,800

Housing Infrastructure & Planning

Approved budget as agreed at Council 25 Feb 2010	1,338,400
Revised Approved Budget at 30 June 2010	1,307,100
Revised Approved Budget at 30 September 2010	1,408,800
Adjustments to budget	
Planning Appeals (From Earmarked Reserves)	34,000
Transfer Home Improvement Agency Service to Community Safety & Enforcement	51,500
Local Development Framework	8,600
Revised Approved Budget at 31 December 2010	1,502,900

Appendix A

Environmental Service Delivery

Approved budget as agreed at Council 25 Feb 2010	3,965,300
Revised Approved Budget at 30 June 2010	3,903,500
Revised Approved Budget at 30 September 2010	3,902,100
Revised Approved Budget at 31 December 2010	3,902,100

Community Engagement, Cohesion & Wellbeing

Approved budget as agreed at Council 25 Feb 2010	1,747,600
Revised Approved Budget at 30 June 2010	1,738,600
Revised Approved Budget at 30 September 2010	1,823,785
Revised Approved Budget at 31 December 2010	1,823,785

Community Safety & Enforcement

Approved budget as agreed at Council 25 Feb 2010	1,433,500
Revised Approved Budget at 30 June 2010	1,423,700
Revised Approved Budget at 30 September 2010	1,520,500
Adjustments to budget	
Pay & Grading	(15,800)
Transfer Home Improvement Agency Service from Community Safety & Enforcement	(51,500)
Revised Approved Budget at 31 December 2010	1,453,200

Appendix B

Profiled Budget Monitoring Reports as at 31st December 2010

Key for the variance column:

Variations within brackets i.e."()" represent underspends on expenditure budgets or additional income achieved compared to budget.

Variations excluding brackets represent overspends on expenditure budgets or a shortfall in income achieved compared to budget.

Local Business & Enterprise

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10014	Economic Development	82,300	61,725	144,901	485	145,386	83,661	Variance due to timing difference - £80,000 payment to LCC not yet recharged to District Councils.
10015	Tourism	35,000	26,250	40,197	7,409	47,606	21,356	Approximately £11,000 overspend to be offset by savings by year end. Also incorrect profiling of budget.
10018	Harborough Innovation Centre	0	0	(144)	0	(144)	(144)	
	Sum:	117,300	87,975	184,954	7893.75	192,848	104,873	

Corporate & Customer Services

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10003	Corporate Administration	127,650	96,463	33,633	1,505	35,138	(61,325)	Underspend largely due to agreed salary savings of approx £17,000, £7,500 equalities arrangement not yet billed and various other savings.
10019	Footpath/Bridleway Orders	1,500	1,125	(875)	0	(875)	(2,000)	
10021	Chief Executives Group	(36,450)	(28,313)	(31,011)	519	(30,492)	(2,179)	
10022	Legal Services	3,300	(7,988)	(20,734)	0	(20,734)	(12,746)	Approximately £10,000 relates to outstanding legal invoices waiting to be processed due to queries.
10023	Human Resources	78,700	66,975	51,046	47	51,093	(15,882)	£6,000 agreed saving, plus further smaller underspends to date likely to be spent by year end.
10024	Corporate & Mangmnt Training	13,900	10,425	25,184	2,872	28,056	17,631	Variance largely due to incorrect profiling.
10026	Health & Safety	(3,500)	(2,550)	49,894	12	49,905	52,455	Variance largely due to incorrect profiling.
10031	It Services	55,500	41,878	(64,733)	13,281	(51,453)	(93,331)	Underpend due to agreed salary savings of approx £25,000 and other savings of £75,000 on budgets not to be used this year.
10032	Postages	0	(900)	(3,691)	0	(3,691)	(2,791)	Saving of £20,000 agreed by year end, currently masked by too high recharge budget.
10035	Customer Services	(6,600)	(47,925)	(55,052)	2,603	(52,450)	(4,525)	
10036	Switchboard & Telephones	(10,000)	(9,750)	()	456	456	10,206	Variance largely due to incorrect profiling.
10037	Central Printroom	2,200	1,425	16,905	4,254	21,159	19,734	Actual costs in line with budget, timing difference on recharge.
10038	Staff & Members Refreshments	1,100	450		508	508	58	
10051	Land Charges	10,000	4,900	1,147	810	1,957	(2,943)	Due to the recent change in legislation, resulting in no charging for personal searches there may be a reduction in income by year-end.
10054	Lga Subscriptions	23,100	17,325	11,820	0	11,820	(5,505)	
10059	Community Forums	14,200	10,650	7,070	350	7,421	(3,230)	
10060	Elections	79,200	59,750	43,337	195	43,532	(16,218)	£10,000 outstanding accrual, £6,000 additional invoices issued re 2010 parliamentary election.

10061	Registration Of Electors	131,800	103,758	97,590	0	97,590	(6,169)	£6,000 agreed saving
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Corporate & Customer Services Cont.

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10063	Furniture & Equipment	7,000	5,250	2,935	0	2,935	(2,315)	
10066	Performance/Change Management	4,400	3,400	(5,285)	0	(5,285)	(8,685)	£8,000 agreed saving on budgets not to be used this year
10069	Communication	14,200	9,900	(41,528)	0	(41,528)	(51,428)	Approximately £18,000 is resulting from the Rutland On-line Portal maintenance no longer being required, of which around £14,000 is awaiting virement to cover a shortfall on the CCTV budget. The remainder is currently being reviewed to identify actual savings.
10070	Scrutiny Support	23,900	17,925	16,357	0	16,357	(1,568)	
10071	Corporate Activities	1,052,100	788,925	717,874	0	717,874	(71,051)	Approximately £50,000 relates to underspending re change management. Plus various other smaller underspends.
10072	Members Allowances & Expenses	526,100	398,425	381,093	6,699	387,793	(10,632)	Mostly timing , some small underspends
10073	Committee Servicing	127,500	95,625	89,136	0	89,136	(6,489)	
10078	Emergency Plan/ Bus Continuity	46,100	34,575	30,365	0	30,365	(4,210)	
10104	Consultation	46,000	34,500	14,512	1,500	16,012	(18,488)	£8,000 for place surveys no longer needed plus further £10,000 for Forums not yet arranged.
10113	Offices	(11,100)	(43,500)	(107,529)	9,913	(97,616)	(54,116)	£14,000 rates refund, £30,000 utilities & £6,000 maintenance underspends.
10165	Public Burials	5,200	3,900	2,025	0	2,025	(1,875)	
10169	Energy Management	28,300	21,225	19,160	0	19,160	(2,065)	
10202	Doddridge Road Offices	0	(3,000)	(7,250)	176	(7,074)	(4,074)	
10221	Head Of Community Services	8,200	5,925	5,473	0	5,473	(452)	
10222	Head Of Change Services	8,100	5,850	5,791	0	5,791	(59)	
10223	Head Of Built Environment	8,200	5,925	5,530	0	5,530	(395)	
10224	Head Of Street Scene	0	0	1,418	0	1,418	1,418	
10225	Head Of Customer Services	8,000	5,800	6,134	0	6,134	334	
10226	Head Of Hlth & Enforcement Ser	8,000	5,775	5,200	0	5,200	(575)	
10227	Head Of Financial Services	6,300	4,500	26,572	0	26,572	22,072	Agency staff costs re: maternity cover. Forecast overspend £40,700
10231	Central Stationery Store	0	0	(564)	3,200	2,636	2,636	£15,000 agreed saving by year end masked by recharge budget
10252	Deputy Chief Executive	(14,800)	(11,700)	(48,361)	1,150	(47,211)	(35,511)	U/spend due to Consultant Fees not spent - to fund Head of Accountancy Services post.
10253	Interim Strategic Director	0	0	18,433	0	18,433	18,433	Overspend to be funded from earmarked reserves at year-end
10303	Lutterworth Office	22,400	12,350	17,867	0	17,867	5,517	15,000 efficiency savings introduced as Office was scheduled to close during 10/11. Likely closure now June 11 (moving into Lutterworth Library). Utility / operational overspends have therefore occurred. Possible virement form 10113 Offices if agreement between Heads of Service responsible for each office is obtained.
	Sum:	2,409,700	1,719,273	1,316,891	50049.1	1,366,940	(352,334)	

Finance

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10025	Accountancy Services	13,400	(15,075)	14,820	1	14,821	29,896	Agency staff costs
10027	Internal Audit	0	0	(41,962)	0	(41,962)	(41,962)	Awaiting invoice from Rutland CC re contribution to Welland Internal Audit consortium
10028	Exchequer Services	3,000	(5,625)	(677)	0	(677)	4,948	
10029	Payroll	(4,300)	(3,225)	(3,817)	0	(3,817)	(592)	
10030	Finance Services Admin	0	0	0	0	0	0	
10034	Debtors	0	0	0	0	0	0	
10040	Revenues & Benefits	(1,500)	(2,025)	4,932	0	4,932	6,957	
10042	Non Domestic Rates	56,100	145,275	131,309	0	131,309	(13,966)	Yr end transaction and £8,100 grant income not spent as yet.
10044	Council Tax Collection Costs	568,200	432,950	388,046	120	388,166	(44,784)	Legal costs recovered £79,500 as per Academy reports
10045	Council Tax Benefits	66,900	783,925	852,529	0	852,529	68,604	C/tax Benefit Grant £149,300 under budget income. Should correct next month
10046	Benefits	(76,800)	(77,525)	(67,035)	104	(66,931)	10,594	Net overspend on agency staff
10048	Treasury Management	31,100	16,950	16,650	0	16,650	(300)	
10050	Interest & Investment Income	(148,200)	(111,150)	(37,028)	0	(37,028)	74,122	Investment income shortfall due to very low interest rates
10052	Non Distributed Costs	388,400	22,800	22,747	465	23,212	412	
10053	Corporate Managmnt (Resources)	248,400	186,300	113,470	0	113,470	(72,830)	£30,000 relates to consultancy used to fund the overspend on Head of Financial Services post. £25,000 relates to review of pay & grading review, £8,000 to health & safety provision & £6,000 to water courses
10075	Shared Services Initiative	0	0	5,000	0	5,000	5,000	
10100	Concessionary Fares	430,500	322,875	225,335	0	225,335	(97,540)	Awaiting invoice from LCC in respect of 2009/10
10137	Leisure Trust	1,300	975	1,004	0	1,004	29	
10185	Housing Advances	1,700	1,275	1,358	0	1,358	83	
10187	Housing Benefits	373,200	363,450	370,975	0	370,975	7,525	
10198	Rent Rebates	0	0	1,330	0	1,330	1,330	
10204	Welland Procurement	0	7,500	3,935	0	3,935	(3,565)	
10257	Corporate Debt	14,800	9,825	10,154	0	10,154	329	
10440	Rate Reliefs	32,600	32,600	32,518	0	32,518	(82)	
	Subtotal	1,998,800	2,112,075	2,045,593	690	2,046,283	(65,792)	

Finance Central items

10502	Trans To/Frm Gen Fund Res	(305,100)	0	0	0	0	0	
10503	Central Items	(31,985)	(24,000)	(166,929)	0	(166,929)	(142,929)	VAT Shelter income received not in budget
10504	Gov Grants & Council Tax Etc.	(12,106,698)	(11,004,029)	(11,042,213)	0	(11,042,213)	(38,185)	Largely due to Area Based grant income received.
10510	Pooling Of Housing Cap Rects	0	0	540	0	540	540	Pooling payments made to DCLG.
10511	Pensions Int & Ret On Assets	192,000	0	0	0	0	0	
10512	Trans To/From Earmarked Resvs	(568,751)	0	0	0	0	0	
10513	Parish Precepts	1,166,649	1,166,649	1,166,649	0	1,166,649	0	
10514	Net Charges For Retirement Ben	(1,426,500)	0	0	0	0	0	
10518	Interest Payable/Similar Chgs	150,000	75,000	32,902	0	32,902	(42,098)	Are we still awaiting an invoice? If we're anticipating an invoice should the profile not reflect this?
10520	Reversal Of Capital Charges	(1,563,400)	0	0	0	0	0	
10524	Employers Contribs- Pens Fund	957,000	0	0	0	0	0	
10525	Voluntary Revenue Provision	329,000	0	0	0	0	0	
	Subtotal	(13,207,785)	(9,786,380)	(10,009,051)	0	(10,009,051)	(222,672)	
	Sum:	(11,208,985)	(7,674,305)	(7,963,459)	690	(7,962,769)	(288,464)	

Hsg Infrastructure & Planning

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10002	Ltp - Rural Transport	1,400	1,050	1,050	0	1,050	0	
10007	External Funding-Rural Issues	40,200	30,150	30,150	0	30,150	0	
10009	Section 106 Agreements	219,500	164,625	170,233	0	170,233	5,608	
10010	Development Control	423,300	315,225	278,140	7,564	285,703	(29,522)	Awaiting award of cost invoices £28,000
10011	Building Control	197,900	145,775	99,836	814	100,651	(45,124)	1.5 FTE salary saving
10012	Policy	156,400	116,025	106,222	0	106,222	(9,803)	
10013	Env Enhancemnts/Conservtn	15,300	12,450	3,886	0	3,886	(8,565)	
10016	Archaeological & Ecolog Advice	29,000	21,750	14,350	0	14,350	(7,400)	
10112	Local Development Framework	131,100	100,725	118,126	8,608	126,734	26,009	Funded from earmarked reserves
10181	Home Improvement Agency	51,500	41,125	41,125	0	41,125		
10190	Housing Strategy	80,700	60,375	58,587	0	58,587	(1,788)	
10201	Harborough Homesearch	156,600	117,325	107,152	314	107,466	(9,859)	
10254	Eco Town Project	0	0	7	42	50	50	
10256	Housing/Planning Strategic Dir	0	(150)	46,151	0	46,151	46,301	Expenditure overstated due to £48k grant income received from LCC not yet accounted for - partly timing difference, partly paid to incorrect code.
	Sum:	1,502,900	1,126,450	1,075,016	17345.04	1,092,361	(34,089)	

Environmental Service Delivery

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10055	Market Hall	(2,400)	(25,750)	(51,943)	5,384	(46,559)	(20,809)	£19,000 increased income from stalls.
10065	British Farmers Market	(4,400)	(3,300)	(4,535)	0	(4,535)	(1,235)	
10080	Engineers/Facilities/Grnd Mtce	10,100	8,900	(13,776)	0	(13,776)	(22,676)	Vacant post / Maternity leave.
10081	Quick Response Team	23,300	15,300	12,665	190	12,855	(2,445)	
10082	Abandoned Vehicles	18,800	14,100	12,570	0	12,570	(1,530)	
10085	Highways Partnership	0	0	198	593	790	790	
10086	Bus Station - Mkt Harborough	5,400	4,050	2,167	0	2,167	(1,883)	
10088	Street Cleaning	912,500	876,625	608,236	266,222	874,458	(2,167)	
10089	Street Furniture Etc	39,900	29,025	26,270	540	26,810	(2,215)	
10096	Car Park Maintenance	(242,100)	(250,775)	(295,927)	7,759	(288,168)	(37,393)	£9,000 rate refund + underspend on Town Centre Initiatives / Public Transport
10109	Settling Rooms	17,600	5,925	4,195	167	4,362	(1,563)	
10115	Public Conveniences	62,200	36,475	34,765	0	34,765	(1,710)	
10116	Bushby Service Point	7,300	6,050	12,001	0	12,001	5,951	Lease income still outstanding.
10125	Open Spaces & Amenity Areas	221,100	241,250	174,803	62,316	237,119	(4,131)	
10140	Allotments	16,600	14,325	12,107	1,232	13,339	(986)	
10145	Special Expense - Thurnby	59,700	25,775	20,350	4,710	25,060	(715)	
10146	Great Bowden Recreation Ground	3,200	0	0	0	0	0	
10147	Special Expense - Market Harbo	465,900	336,800	225,128	98,671	323,799	(13,001)	Variance due to profile not matching seasonal pattern of works.
10148	Special Expense - Lutterworth	50,900	31,375	25,382	7,017	32,399	1,024	
10159	Trade Refuse	26,500	(100,550)	(137,240)	49,017	(88,223)	12,327	Reduced income due to loss of customers
10160	Waste Management	(22,500)	(13,475)	(12,965)	1,842	(11,123)	2,352	
10161	Residual Waste Collections	806,600	765,975	549,875	214,984	764,859	(1,116)	
10162	Recycling Collections	1,168,100	1,307,273	694,078	652,543	1,346,621	39,348	3rd Qtr Recycling Credits outstanding
10163	Cemeteries & Burial Grounds	145,300	128,300	87,211	28,936	116,147	(12,153)	Profile may need tweaking. FOCSA are paid for a set number of burial works as a part of their monthly core contract invoice. At year end any additional works exceeding the core element will be paid for.
10164	Closed Churchyards	47,900	42,775	33,924	9,120	43,044	269	
10170	Flood Prevent & Land Drainage	39,000	29,250	24,703	20	24,723	(4,527)	
10171	Drainage Probs/Pail Closet Em	5,800	4,350	1,220	50	1,270	(3,080)	
10196	Garages	7,000	0	(8,161)	0	(8,161)	(8,161)	£5,700 savings on Seven Locks management fee by bringing service "in-house" + £2,500 underspend on maintenance.
10197	External Grounds Maintenance	12,800	24,275	52,580	27,718	80,299	56,024	April to Dec income outstanding. Invoices currently being raised.
	Sum:	3,902,100	3,554,323	2,089,879	1,439,031	3,528,910	(25,413)	

Comm. Eng Cohesion & Wellbeing

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10017	Special Exps - Harb In Bloom	17,900	13,425	7,846	450	8,296	(5,130)	
10043	Harborough Improvement Team	20,300	15,000	72,525	2,723	75,248	60,248	It is intended to offset this overspend from external contributions by the end of the year.
10076	Grants To External Bodies	132,400	99,300	126,282	0	126,282	26,982	Variance due to profiling.
10077	Advice To Parishes	21,800	16,350	15,750	0	15,750	(600)	
10099	Local Strategic Partnership	8,500	6,150	(1,636)	0	(1,636)	(7,786)	
10110	Lutt Improvement Partnership	0	0	0	0	0	0	
10120	Leisure Services	(25,815)	(20,561)	7,213	0	7,213	27,774	£60,000 grant income now received and £10,000 grant payment made not yet accounted for on code - timing difference.
10122	Physical Activity	5,600	4,200	(1,544)	4,480	2,936	(1,264)	
10123	Arts Development	62,800	47,100	36,372	0	36,372	(10,728)	Saving of £15,000 on local events expenses due to duplication of budget line in recreation strategy & Harborough in bloom. Budget line for local events expenses to be deleted.
10124	Recreation Development	94,400	70,800	69,986	0	69,986	(814)	
10127	Harborough Leisure Centre	329,500	29,100	47,217	0	47,217	18,117	Approx £12,000 to be offset by free-swimming grant.
10128	Recreation Strategy	58,700	29,325	22,874	7,126	30,000	675	
10131	Harborough Museum	142,700	101,725	106,612	0	106,612	4,887	
10132	Older Persons	0	0	0	0	0	0	
10135	Lutterworth Sports Centre	406,900	215,325	157,526	0	157,526	(57,799)	£20,000 due to timing diff - awaiting invoice for leisure mgmnt subsidy. £23,000 unbudgeted refund iro 2006 to 2008 business rates.
10136	Childrens Initiatives	82,100	61,575	58,583	879	59,461	(2,114)	
10138	Childrens Centres	0	0	173,733	326	174,059	174,059	Awaiting payment from LCC.
10141	Supp People In Rural Europe	63,300	47,325	59,134	0	59,134	11,809	All of this will be met from external funding - final claim outstanding
10149	Play Partnership	8,200	5,850	5,493	270	5,763	(87)	
10174	Health & Well-Being Forum	9,600	7,200	7,150	0	7,150	(50)	
10175	Pest/Dog Services	92,000	69,000	64,655	150	64,805	(4,195)	
10176	B/Astley Improvement Team	30,700	23,025	20,620	70	20,690	(2,335)	
10177	Lutterworth Improvement Team	10,600	7,950	6,633	0	6,633	(1,317)	
10179	Flat 51 Eden Ct. Adam & Eve St	6,000	3,200	4,112	0	4,112	912	
10188	Homelessness	209,400	146,450	87,044	375	87,419	(59,031)	Grant income not spent as yet, includes £23,500 Repossession Fund, £29,000 misc
10315	S & M Special - Hostel	36,200	25,200	19,865	0	19,865	(5,335)	
10316	Temporary Accommodation - Slh	0	0	(2,578)	0	(2,578)	(2,578)	
	Sum:	1,823,785	1,024,014	1,171,465	16848.3	1,188,314	164,300	

Comm Safety & Enforcement

Cost Centre Code	Cost Centre Name	Full Year Budget	Profiled Budget	Year To-date Actuals	Immediate Commitments	Total	Variance	Comments
10084	Enforcement	118,400	88,200	79,124	0	79,124	(9,076)	
10101	Hackney Carriage Licencing	15,000	11,250	12,888	1,712	14,600	3,350	
10117	On Street C.P.E	5,900	2,175	256,789	12,511	269,300	267,125	Year End apportionment of costs between 10117 & 10119 required. Latest estimates show expenditure in line with Profiled Budgets.
10118	Car Parks Administration	1,200	150	11,769	0	11,769	11,619	Agency admin + honorarium to cover for long term sickness
10119	Off Street C.P.E.	62,600	44,025	(66,404)	0	(66,404)	(110,429)	Year End apportionment of costs between 10119 & 10117 required. Latest estimates show expenditure in line with Profiled Budgets.
10121	Safer Communities Laa Fund	6,900	5,025	17,438	4,075	21,513	16,488	The majority of this will be externally funded.
10150	Environmental Health	25,100	11,475	(34,106)	72	(34,034)	(45,509)	Mainly salary savings + £5,200 Essential Mileage underspent.
10151	Planning Enforcement	158,800	118,425	99,405	0	99,405	(19,020)	Consultants Fees £11,000 under spent Legal Fees £10,000 under spent
10154	Licences	(10,500)	(7,875)	(10,071)	0	(10,071)	(2,196)	
10155	Health Services	429,000	321,750	322,816	255	323,071	1,321	
10157	Private Sector Housing	30,200	22,650	22,650	0	22,650	()	
10167	Cctv	93,300	52,725	59,772	0	59,772	7,047	
10168	Community Safety	112,300	83,675	82,350	312	82,662	(1,013)	
10173	Licensing Team	(600)	(450)	271	0	271	721	
10180	Improvement Grants	493,900	54,675	54,675	0	54,675	0	
10193	Control Centre	(88,300)	(69,800)	(122,996)	1,641	(121,355)	(51,555)	Annual invoices issued for lifelines, profile needs adjusting.
	Sum:	1,453,200	738,075	786,371	20577.14	806,948	68,873	
	Overall Total	0	575,805	(1,338,882)	1,552,434	213,552	(362,254)	