

**Overview of items discussed and actions raised at Scrutiny Communities Meetings for Council Year 2020/202**

<b>Date of Meeting</b>	<b>Meeting</b>	<b>Item</b>	<b>Question/Comment</b>	<b>Response</b>	<b>Action</b>
24/09/2020	Communities	Performance Q4 2019-20	<u>KA.01.05 To promote the vibrancy of the District's two market towns:</u> what is the Ledon meeting referred to in Appendix A to the report?	It was AGREED that this would be checked and information fed back.	Information fed back to next meeting
24/09/2020	Communities	Performance Q4 2019-20	<u>HS11 Percentage of statutory homeless presentations housed:</u> i. What determines whether the Council has a duty to house individuals? ii. What is the situation regarding appeals?	i. There are several different classifications that impact on this. It was AGREED that a briefing note would be circulated by email after the meeting. ii. Yes, the Council's decision can be challenged. It was AGREED that details would be included in the above email.	Circulated after meeting
24/09/2020	Communities	Planning Enforcement	<u>Local Enforcement Plan:</u> the report states that this can be found on the Council's website. It was suggested that the Parish Liaison Officer could produce a brief report, with links, so that Parish Clerks could place this on their websites.	It was AGREED that a briefing document would be produced for Parish Councils.	Completed via Parish Liaison Meeting
24/09/2020	Communities	Planning Enforcement	<u>Planning Compliance Officer:</u> at a later stage, could Members receive a briefing on the role of this post and how it is monitored?	It was AGREED that a briefing document on the role of the Planning Compliance Officer would be circulated to Members.	Information included in Members' Newsletter

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29/10/2020	Communities	Built Sports Facilities Strategy		<p>RECOMMENDED to Cabinet that:</p> <ol style="list-style-type: none"> <li>a. A sense check be carried out of dates for projects that have been substantially delivered since the Strategy was received in February 2020;</li> <li>b. The recommendation contained in paragraph 5.81 of the Strategy was considered to be too narrow and should be expanded to state that, although the preference is for the Town Centre site for a Lutterworth Leisure Centre, it may be difficult to find a Town Centre site and that text should be added to secure a Leisure Centre site on Lutterworth East for use in the future, if required;</li> <li>c. Text be added to the Strategy as to how community buildings could be assisted to improve storage for sports equipment; and</li> <li>d. Text be added to the Strategy to work with the Canal &amp; Rivers Trust to open up canals and towpaths for leisure use, including for cycling and kayaking.</li> </ol>	No further action required
29/10/2020	Communities	Community Safety Partnership	<u>Fatal Four</u> : could more information be provided on the causes of fatalities in RTCs?	It was AGREED that data on the causes of RTCs would be included in future, if available.	Noted
29/10/2020	Communities	Community Safety Partnership	<u>Communications</u> : the police used to attend meetings of parish councils. Could this be continued via remote technology?	The Community Safety Partnership team are happy to attend parish meetings if there is something specific to be discussed. It was AGREED that a briefing note would be circulated to parish councils.	Completed via Parish Liaison Meeting

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17/12/2020	Communities	Registered Providers of Affordable Housing in Harborough District	<u>List of Housing Associations:</u> could a list be provided of contacts for housing associations operating in the District, indicating the location of their properties?	It was AGREED that a list would be circulated.	Information circulated
17/12/2020	Communities	Registered Providers of Affordable Housing in Harborough District	<u>Shared Ownership/access to housing:</u> what are the criteria for access to housing or shared ownership and do these vary between providers?	Most local authorities have a housing allocation policy and in addition housing providers have their own letting policies. A sustainability check is carried out. In relation to shared ownership, there is a home buy agent, although the approach is decided by each Housing Association and there is also national guidance. Longhurst Housing association indicated that, like most providers, information was available on their website.  It was AGREED that criteria would be circulated after the meeting.	The information was provided after the meeting
17/12/2020	Communities	Registered Providers of Affordable Housing in Harborough District	<u>Waiting list:</u> how many families are waiting for housing at the moment and what is the usual waiting time?	It was AGREED that a response to this would be circulated by the Housing Services Manager.  Longhurst Housing association indicated that information was available on their website.	The figures were circulated after the meeting
17/12/2020	Communities	Development Management SPD	<u>Accessible housing:</u> given recent reports in the press, can the Council be sure that the SPD is covering the needs of accessible housing in the District?	It was AGREED that this would be checked and responded to outside the meeting, but it was noted that paragraphs 2.25 - 2.29 covered this subject.	Responded to after meeting

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17/12/2020	Communities	Performance Q2 – 2020-21	<u>Percentage of Homeless Applications:</u> in future, could absolute numbers regarding presentations be included in the report?	More people have been housed this year due to additional duties arising from Covid-19. It was AGREED that actual numbers would be included in future reports.	Noted
17/12/2020	Communities	Harborough District Commercial Services Limited	<u>Appendix B – Report and Financial Statement:</u> It is noted that the Company may be required to pay a further £500K as part of the acquisition of the assets. How likely is this charge to be incurred? Could further information be circulated to Members, even if it was not payable?	It was confirmed that this had lapsed and was no longer payable. It was AGREED that the latest business plan for the HDCSL would be circulated to all Scrutiny Members.	The business plan will be circulated to all Scrutiny Members on a Strictly Private and Confidential basis,

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			<p><u>Questions to Cabinet:</u></p> <ul style="list-style-type: none"> <li>i. <u>Commercial Expertise:</u> given the current difficult times, is the Cabinet satisfied that the Company has access to appropriate expertise and knowledge in this marketplace?</li> <li>ii. <u>External Management:</u> could information be provided on the level of costs and charges?</li> <li>iii. <u>Checks &amp; balances:</u> there was some discussion regarding information on taxes that was omitted from an earlier report to Cabinet. How will this be monitored going forward?</li> <li>iv. <u>HDC staff input:</u> how much time do HDC staff spend working for HDCSL as a commercial; company?</li> <li>v. <u>Due Diligence:</u> what due diligence did the shareholder complete when entering into the agreement with the Company?</li> </ul>	<p>It was AGREED that these questions would be put forward to the Cabinet, as shareholder, for its consideration, although it was noted that some items might need to be considered in exempt session.</p>	<p>The questions will be included as part of a report to Cabinet, in its capacity as shareholder in November 2021.</p>
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			vi. <u>Assets</u> : in a worst-case scenario, what happens to the Company's assets?		
17/12/2020	Communities	Harborough District Commercial Services Limited		The Panel RESOLVED: i. to note the report ii. that the questions identified above be forwarded to Cabinet for its consideration and response	No further action required
25/03/2021	Communities	Open Spaces Strategy 2021	<u>Area of amenity greenspace</u> : could clarification be given as to the large area of amenity greenspace detailed within Appendix B on the map of Market Harborough to the north of Market Harborough, east of the A6?	It was AGREED that clarification would be provided by the Neighbourhood and Green Spaces Officer.	Site meeting with Cllrs to discuss the location of the open space. Shape files will be amended if required prior to publishing maps on HDC website.
25/03/2021	Communities	Open Spaces Strategy 2021	<u>Long term and strategic recommendations</u> : within the strategy there are a number of points to be worked on. How will the recommendations and findings be taken forward on a proactive basis, and developing applicable policies?	It was AGREED that an action plan be developed to address the recommendations which will also inform policies going forward.  The next piece of work to be undertaken by Officers will inform the Open Space contributions going forwards, and will form part of the relevant policy. Other issues will need to be addressed in the strategy identified by TEP.	Delivery Plan has been written and will be submitted to Cabinet for approval. Open Space Sport and Recreation – Delivery Plan 2021 has been included as Appendix 2 with the Cabinet report of 7 June 2021.
25/03/2021	Communities	Lutterworth Town Centre Master Plan	<u>Documentation provision to Lutterworth Town Council</u> : has a copy of the updated Masterplan being sent to Lutterworth Town Council?	Due to the Masterplan currently being a 'work in progress' it was AGREED to send Lutterworth Town Council a copy of Appendix B to the report : Lutterworth Town Centre Masterplan – Proposed changes and updates March 2021.	Appendix B was sent to Lutterworth Town Council on the 21 <sup>st</sup> May '21.

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25/03/2021	Communities	Voluntary Sector Strategy	<u>Further review of the draft strategy</u> : will the draft strategy be reviewed further by the Panel before it is considered by the Cabinet?	ACTION: It was agreed that the draft strategy would be reviewed again by the Panel before consideration by the Cabinet.	Report included in draft Scrutiny Workplan to be considered on 3 <sup>rd</sup> June 2021
25/03/2021	Communities	Empty Property Strategy	<u>Further review of the strategy by the Panel</u>	It was AGREED that the strategy be reviewed again by the Panel.	Report included in draft Scrutiny Workplan to be considered on 3 <sup>rd</sup> June 2021

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