

HARBOROUGH DISTRICT COUNCIL

Minutes of the Meeting of the Cabinet Sub-Committee Grants Committee

Held at Council Chamber

Council Offices, Adam and Eve Street, Market Harborough

On Wednesday, 27 September 2023

Commencing at 18:30

Present:

**Councillors:** Simon Galton, Councillor Phil Knowles and Councillor Darren Woodiwiss

**Officers:** Ruth Puentes (Grants Administrator – Community Partnerships), Steven Taylor (Health and Wellbeing Manager - Community Partnerships), Rachel Felts (Head of Customer Services & Community Partnerships - Customer Services & Community Partnerships), Julie Young (Head of Legal Services), Christine Elsasser (Democratic Services Officer)

1. Election of Chairman for 2023/24

Councillor Knowles was proposed as Chairman, the vote was **CARRIED** and Councillor Knowles was elected Chairman.

2. Apologies for Absence

There were no apologies for absence received.

3. Declarations of Members' Interests

There were no declarations of interest.

4. Draft Minutes - Cabinet Sub-Committee Grants - 20th December 2022

The draft meeting minutes of 20 September 2022 were approved and accepted as a true and accurate record and signed by the Chairman.

5. Consider the following reports:

The Committee considered the following grant applications:

- a. 001 – S106 R2 2023/24 Ullesthorpe Village Memorial (full)
- b. 002 – S106 R2 2023/24 North Kilworth Parish Council (full)
- c. 003 – S106 R2 2023/24 Kibworth Beauchamp Parish Council (part)

d. 004 – S106 R2 2023/24 Kibworth Scouts and Guides (part)

6. Section 106 Grant Round 2 (2023/24)

Officers presented the Committee with a report that outlined the process for funding known as Section 106 money (S106), which would be used to develop or improve community facilities and various open spaces.

Officers explained that the funding was secured through a planning obligation request which was a deed or agreement attached to the land that was subject to planning permission. Contributions secured through planning obligations were used to mitigate or compensate for the negative impacts of a development.

Since 1st August 2021, the Council's adopted Section 106 process provided for applications for funding of under £25,000 to be determined by the Community Facilities Development Officer in consultation with Section 106 Officers and the Cabinet Sub Committee, without a meeting of the cabinet sub-committee for grants.

Officers reported that eight Section 106 Grant Applications had been submitted and assessed during a 6-week consultation process. Projects requesting funding of under £25,000 would, however, be determined at the Cabinet Sub Committee for Grants meeting if two or more organisations submitted a request for the same funding. The Cabinet Sub-Committee (Grants) would therefore determine how the funding should be allocated.

Therefore, the Community Facilities Development Officer and S106 Officers considered project applications **001**(Ullesthorpe Village Memorial Hall), **002** (North Kilworth Parish Council), **003** (Kibworth Beauchamp Parish Council), **004** (Kibworth Scouts & Guides) as set out in appendix A to recommend for funding in line with Community Infrastructure Levy (CIL) compliance criteria, and the criteria set out in the Section 106 grant guidance notes.

Representative of the applications for the grant were allowed to speak and after deliberation, the Committee **RESOLVED** the following:

An allocation of £60,000 would be provided to application 004

An allocation of the balance of £250,000 would be provided to applications 001,002 and 003

It was **AGREED** that Officers would carefully monitor the spend by date, terms and conditions and allocate with the spend date.

7. To consider any urgent items (to be decided by the Chairman)

There were no urgent business items.

The meeting ended at 19:31