

PAPER NO. 1

REPORT TO THE EXECUTIVE MEETING OF 14 February 2017

Meeting: Executive

Date: 14 February 2017

Subject: Corporate Plan and Corporate Delivery Plan, 2017/18

Report of: S. Riley, Head of Finance and Corporate Services (Section 151 Officer)

Portfolio Holder: Councillor Hallam, Corporate Services

Status: For Consideration

Relevant Ward(s): N/A

1 Purpose of the Report

1.1 To consider recommend to Council the Corporate Plan for the 2017/18 year, the Corporate Delivery Plan for the 2017/18 year and the Strategic Performance Dashboard for the 2017/18 year, as set out at Appendices A to C to this report.

2 Recommendations:

2.1 That the Executive refers the 2017/18 Corporate Plan as set out at Appendix A to this report, to Council for approval.

2.2 That the Executive refers the 2017/18 Corporate Delivery Plan, as set out at Appendix B to this report, and the Strategic Performance Dashboard for the 2017/18 year, set out at Appendix C to this report, to Council for approval.

3 Summary of Reasons for the Recommendations

3.1 The Corporate Plan and Corporate Delivery Plan are documents which outline the Council's Vision, Priorities, Critical Outcomes and associated Key Activities.

3.2 Both of the documents are underpinned by the Council's vision, which is:

“Working with communities in a vibrant, safe and prosperous District.”

3.3 Three priorities have been identified for the 2017/18 year. Both the Corporate Plan and the Corporate Delivery Plan are structured around the delivery of these three priorities:

- Working with communities to develop places in which to live and be happy.
- Enable public services which are effective and deliver value for money.
- Encourage a vibrant and sustainable business community intent on prosperity, employment and learning opportunities.

3.4 The Corporate Plan for the 2017/18 year is the overarching public document that sets out the Council's vision for the District, its ambitions and priorities and how it will work with its partners and the community to ensure that living in, working in, and visiting the District is the best possible experience. It is based on information about the area and customer feedback and identifies how the Council will achieve its vision.

3.5 The Corporate Delivery Plan for the 2017/18 year is the Council's annual high-level plan which sets out how it will deliver its vision and priorities through Critical Outcomes and Key Activities during the forthcoming financial year.

4 Key Facts

4.1 The Corporate Delivery Plan identifies high-level expected outcomes of the Key Activities, which will add depth to what the Critical Outcomes will mean for communities in the District. It also contains the headline performance measures for each Key Activity.

4.2 The number of Key Activities proposed in the 2017/18 Corporate Delivery Plan is currently around 62.

4.3 The Corporate Delivery Plan is a dynamic document and the development of the Key Activities is an iterative process. The following changes have been made from the consultation version issued on the 9th January 2017

	Consultation Draft	Final Draft
KA 03:03	Support the delivery/development of new and refurbished open space in accordance with the adopted open space	Support the delivery/development of new and refurbished open space in accordance with the adopted open space strategy
KA 03.05	To implement an action plan to address fly-tipping	To implement the agreed action plan to address fly-tipping
KA 04:02	Lead Portfolio Holder: Councillor Page	Lead Portfolio Holder: Councillor Rickman
KA 05:01	Duplicated description of KA 05:02	What difference will it make? <ul style="list-style-type: none"> • Residents and businesses inform strategy, policies and

		<p>key projects</p> <ul style="list-style-type: none"> • Effective feedback to those consulted • Residents and businesses feel better informed • Improvement in strategic communication of key messages <p>How will we measure success?</p> <ul style="list-style-type: none"> • Annual consultation programme • Robust Policy formulation • Use of Experian and local mapping to interpret the outcome of consultation (where appropriate)
KA 08:01	CMT Lead S. Riley	CMT Lead B. Jolly
KA.08:02	CMT Lead S. Riley	CMT Lead B. Jolly

Elements of the Corporate Delivery Plan will continue to be developed, and may change as a result of further review and target challenge sessions. During the 2017/18 financial year, any proposed changes to the content of the Corporate Delivery Plan, including revisions to targets, will be reported to the relevant portfolio holder, the Executive, and Scrutiny, as appropriate.

- 4.4 Reporting mechanisms for the Corporate Delivery Plan will remain the same during the 2017/18 year. Monitoring of performance will take place through the internal Performance Improvement Board. Performance Reports will be submitted to the Executive and Scrutiny on a quarterly basis.
- 4.5 The Strategic Performance Dashboard is attached at Appendix C. The Strategic Performance Dashboard contains a suite of Key Performance Indicators to provide an overview of the Council's performance in achieving its three priorities. The targets are being agreed as part of the team plan challenge sessions and will be input into the Council's Performance Management System, TEN prior to the beginning of the 2017/18 financial year.

5 Legal Issues

- 5.1 The Council's Corporate Plan and Corporate Delivery Plan feed into the Council's budget-setting process. The budget is set in accordance with the

Council's Constitution and the expenditure proposed is within the statutory powers of the Council.

6 Resource Issues

- 6.1 The Corporate Plan and Corporate Delivery Plan have been developed in line with the Budget Planning process. The Key Activities set out in these business planning documents are based on the resources set out in the Revenue and Capital Budgets which are recommended to Council elsewhere in these papers.

7 Equality Analysis Implications/Outcomes

- 7.1 Matters of equality are considered as part of the business planning process. Details of equality actions relating to Key Activities outlined in the Corporate Delivery Plan are identified in Team Plans, where appropriate, and monitored via the Council's performance management database. Decisions on major changes to service delivery will have an equality impact analysis undertaken before the decision is taken.

8. Risk Management Implications

- 8.1 Risks connected to the Key Activities have been identified and incorporated into the Corporate Delivery Plan, and will be included in Team Plans. These will be managed through the Council's performance management database.

9 Consultation

- 9.1 Business Planning workshops were held with portfolio holders and the Corporate Management Team to prepare the draft Corporate Plan and Corporate Delivery Plan.
- 9.2 At its Meeting on 9 January 2017 the Executive considered the attached documents and referred them to Scrutiny to discussion.
- 9.3 At its meeting on 19 January 2017 the Performance Scrutiny Panel considered the attached documents. The comments made by the Scrutiny Panel are attached at Appendix D to this report.
- 9.4 Key activities have been reviewed as part of a Team Plan Challenge Process and a number of minor amendments has been made to the Corporate Delivery Plan

10. Options

- 10.1 Option 1: to do nothing. This option is not recommended as it could lead to the Council entering into a new financial year without clearly articulating its vision and priorities and consequently reducing its public accountability.

10.2 Option 2: to agree the Corporate Plan for the 2017/18 year, the draft Corporate Delivery Plan for the 2017/18 year and the Strategic Performance Dashboard for the 2017/18 year and refer these documents to the Performance Scrutiny Panel for discussion.

11 Background Papers

11.1 N/A.

Previous report (s): Corporate Plan and Corporate Delivery Plan, 9th January 2017

Information Issued Under Sensitive Issue Procedure: N

Ward Members Notified: N

Appendices:

- A. Corporate Plan 2017/18**
- B. Corporate Delivery Plan 2017/18**
- C. Strategic Performance Dashboard 2017/18**
- D. Comments from the Performance Scrutiny Panel, 19th January 2017**