

APPENDIX B Audit & Standards Committee March 2023							
Audit:	Officer Responsible:	Grade:	Original Target Date:	Proposed Date:	Recommendation:	Agreed Action:	Latest Officer Update:
H- Temporary Accommodation 2021-22	Service Manager – Community Partnerships and Customer Services	Medium	30/09/2022	30/04/2023	<p><b>Procurement strategy</b> - A procurement strategy should be produced in accordance with the relevant legislation and statutory guidance. Management may wish to consolidate the procurement strategy with the Council's temporary accommodation placements protocol – an example document has been shared with management.</p> <p>The strategy should be agreed with the Council's Commissioning Service Manager and approved by Cabinet, after which, it should be communicated to the relevant staff and applied accordingly going forward.</p>	Support the recommendation which will be actioned by the Senior Housing Advisor.	November 2022 - With the recent appointment to the previously vacant post of the Housing Manager, work will now continue to implement this action. To reflect the work required and the approval process it is recommended this action deadline be moved to April 2023.
H-Leisure Services 2021-22	Service Manager – Community Partnerships and Customer Services	Medium	31/10/2022		<p><b>Benefits realisation plan</b> - Update the benefits realisation plan to include details of how the achievement of each benefit is going to be measured and the baseline position against which improvements will be judged.</p>	Support recommendation. Confirm baselines and measurements of success as part of Services Specification.	Being followed up by Internal Audit as part of ongoing Leisure project audit. At the time of latest audit report, the recommendation has not yet been implemented. The Project Manager stated that she intends to review and update the tracker in consultation with a small group of colleagues to ensure the stated benefits remain appropriate, achievable and measurable. This review has not yet been completed as priority has been given to other project tasks, such as preparing procurement documents and commissioning legal advice.