

**REPORT TO THE SCRUTINY COMMISSION
MEETING OF 27th NOVEMBER 2014**

Status: For Recommendation
Title: Draft Scrutiny Work-plan
Originator: Edward O'Neill, Democratic Officer
Where from: Scrutiny Commission
Where to next: Implementation

Objectives: (i) Consideration of the draft Scrutiny Work-plan. (ii) To create a number of Scrutiny Task Groups, as required.

1 Outcome sought

- 1.1 To consider the draft Scrutiny Work-plan attached at Appendix A.
- 1.2 To create a number of Scrutiny Task Groups, as required.

2 Background

- 2.2 The Scrutiny Steering Group, The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan. The Work-plan has been populated using a combination of items previously referred to Scrutiny from various sources, Officer- or Member-led items, and Statutory items.
- 2.3 The Council's Forward Plan is attached at Appendix B.
- 2.4 A Scrutiny Commissioning Aid is attached at Appendix C.

3 Legal Issues

- 3.1 Harborough District Council's Constitution requires that the Scrutiny Commission will ensure "a consistent Work-plan for each Panel and allocate the work to the Panel with the relevant list of activities or as it otherwise sees fit" (Article 7, 7.01, b, Harborough District Council Constitution).

4 Consultation

The Scrutiny Steering Group, The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan.

5 Meeting the objective

- 5.1 Consideration of the draft Scrutiny Work-plan for the coming months will facilitate Council business and the achievement of the identified 2014/15 priorities, and enable Scrutiny Commission Members and Officers to plan work efficiently.

Previous report(s): None

Information Issued Under Sensitive Issue Procedure: No

Ward Members informed: Not applicable

Appendices

A Draft Scrutiny Work-plan

B Forward Plan

C Scrutiny Commissioning Aid