

**PAPER NO. 1**

**REPORT TO THE EXECUTIVE MEETING OF 15 JANUARY 2018**

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**Meeting:** Executive

**Date:** 15 January 2018

**Subject:** Corporate Plan and Corporate Delivery Plan,  
2018/19 to 2020/21

**Report of:** S. Riley, Head of Corporate Services and Section 151 Officer  
**Portfolio Holder:** Councillor Hadkiss, Corporate Governance

**Status:** For Consideration

**Relevant Ward(s):** N/A

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1 Purpose of the Report

1.1 To consider the draft Corporate Plan for the 2018/19 to 2020/21 years and the draft Corporate Delivery Plan for the 2018/19 to 2020/21 years, as set out at Appendices A and B to this report.

2 Recommendations:

2.1 That the Executive considers the draft Corporate Plan for the 2018/19 to 2020/21 years, as set out at Appendix A to this report, and refers the document to the Performance Scrutiny Panel for discussion.

2.2 That the Executive considers the draft Corporate Delivery Plan for the 2018/19 to 2020/21 years, as set out at Appendix B to this report, and refers the document to the Performance Scrutiny Panel for discussion.

3 Summary of Reasons for the Recommendations

3.1 The Corporate Plan and Corporate Delivery Plan are documents which outline the Council's Vision, Priorities, and Critical Outcomes and associated Key Activities for the period 2018/19 to 2020/21.

3.2 Both of the documents are underpinned by the Council's vision, which is:

*“to secure a prosperous future for the people of Harborough District.”*

3.3 Three priorities have been identified for the coming years. Both the Corporate Plan and the Corporate Delivery Plan are structured around the delivery of these three priorities:

- **The Place:** an enterprising, vibrant place
- **The People:** a healthy, inclusive and engaged community
- **Your Council:** innovative, proactive and efficient

3.4 The Corporate Plan is the overarching external public document that sets out the Council's vision for the District, its ambitions and priorities and how it will work with its partners and the community to ensure that living in, working in, and visiting the District is the best possible experience. It is based on information about the area and customer feedback and identifies how the Council will achieve its vision.

3.5 The Corporate Delivery Plan is the Council's high-level plan which sets out how it will deliver its vision and priorities through Critical Outcomes and Key Activities.

#### 4 Key Facts

4.1 The Corporate Delivery Plan identifies high-level expected outcomes of the Key Activities, which will add depth to what the Critical Outcomes will mean for communities in the District. It also contains the headline performance measures for each Key Activity.

4.2 The number of Key Activities proposed in the Corporate Delivery Plan is 33.

4.3 The Corporate Delivery Plan is a dynamic document and the development of the Key Activities is an iterative process. For this reason, elements of the Corporate Delivery Plan will continue to be developed, and may change as a result of further review and challenge sessions. Any proposed changes to the content of the Corporate Delivery Plan, including revisions to targets, will be reported to the relevant portfolio holder, the Executive, and Scrutiny, as appropriate.

4.4 Monitoring of performance will take place through the internal Performance Improvement Board. Performance Reports will be submitted to the Executive and Scrutiny on a regular basis (as set out in the Performance Management Framework).

#### 5 Legal Issues

5.1 The Council's Corporate Plan and Corporate Delivery Plan feed into the Council's budget-setting process. The budget is set in accordance with the Council's Constitution and the expenditure proposed is within the statutory powers of the Council.

## 6 Resource Issues

- 6.1 The Corporate Plan and Corporate Delivery Plan have been developed in line with the Budget Planning process. The Key Activities set out in these business planning documents are based on the resources set out in the Revenue and Capital Budgets which are set out elsewhere in these papers.

## 7 Equality Analysis Implications/Outcomes

- 7.1 Matters of equality are considered as part of the business planning process. Details of equality actions relating to Key Activities outlined in the Corporate Delivery Plan are identified in Team Plans, where appropriate, and monitored via the Council's performance management database. Decisions on major changes to service delivery will have an equality impact analysis undertaken before the decision is taken.

## 8. Risk Management Implications

- 8.1 Risks connected to the Key Activities have been identified and incorporated into the Corporate Delivery Plan, and will be included in Team Plans. These will be managed through the Council's performance management database.

## 9 Consultation

- 9.1 Business Planning workshops were held with portfolio holders and the Corporate Management Team to prepare the draft Corporate Plan and Corporate Delivery Plan.

- 9.2 At its Meeting on 24 January 2018 the Performance Scrutiny Panel will consider the proposals set out in these papers. Following consideration by the Scrutiny Panel, the draft Corporate Plan and draft Corporate Delivery Plan will be considered again by the Executive on 12th February 2018 and then by Council on 26th February 2018.

## 10. Options

- 10.1 Option 1: to do nothing. This option is not recommended as it could lead to the Council entering into a new financial year without clearly articulating its vision and priorities and consequently reducing its public accountability.
- 10.2 Option 2: to agree the Corporate Plan and Corporate Delivery Plan and refer these documents to the Performance Scrutiny Panel for discussion.

## 11 Background Papers

- 11.1 N/A.

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**Previous report (s): N/A**

**Information Issued Under Sensitive Issue Procedure: N**

**Ward Members Notified: N**

**Appendices:**

**A. Draft Corporate Plan 2018/19 to 2020/21**

**B. Draft Corporate Delivery Plan 2018/19 to 2020/21**