

REPORT TO THE EXECUTIVE MEETING OF 9 FEBRUARY 2015

Meeting:	Executive
Date:	9 February 2015
Subject:	Corporate Plan and Corporate Delivery Plan, 2015/16
Report of:	Beverley Jolly, Corporate Director – Resources
Portfolio Holder:	Councillor Paul Dann, Portfolio Holder for Corporate Services
Status:	For Discussion and Onward Recommendation to Council
Relevant Ward(s):	N/A

1 Purpose of the Report

- 1.1 To discuss and make recommendations on the draft Corporate Plan for the 2015/16 year and the draft Corporate Delivery Plan for the 2015/16 year, as set out at Appendices A and B to this report.

2 Recommendations:

- 2.1 **That the Executive recommends to Council that the draft Corporate Plan for the 2015/16 year and the draft Corporate Delivery Plan for the 2015/16 year, as set out at Appendices A and B to this report, be approved.**

3 Summary of Reasons for the Recommendations

- 3.1 The Corporate Plan and Corporate Delivery Plan are documents which outline the Council's Vision, Priorities, Critical Outcomes and associated Key Activities.

- 3.2 Both of the documents are underpinned by the Council's vision, which is:

“Working with communities in a vibrant, safe and prosperous District.”

- 3.3 Four priorities have been identified for the 2015/16 year. Both the Corporate Plan and the Corporate Delivery Plan are structured around the delivery of these four priorities:

- Working with communities to develop places in which to live and be happy.
- Provide public services which are effective and deliver value for money.
- Encourage a vibrant and sustainable business community intent on prosperity, employment and learning opportunities.
- Support the vulnerable in the communities where they live.

- 3.4 The Corporate Plan for the 2015/16 year is the overarching public document which sets out the Council's vision for the District, its ambitions and priorities and how it will work with its partners and the community to ensure that living in, working in, and visiting the District is the best possible experience. It is based on information about the area and customer feedback and identifies how the Council will achieve its long-term vision.
- 3.5 The Corporate Delivery Plan 2015-16 is the Council's annual high-level plan that sets out how it will deliver its vision and priorities through Critical Outcomes and Key Activities during the forthcoming financial year. There should be a clear 'golden thread' that links these two documents.

4 Key Facts

- 4.1 The Corporate Delivery Plan identifies high-level Expected Outcomes of the Key Activities, which will add depth to what the Critical Outcomes will mean for communities in the District. It also contains the headline Performance Indicators and Risks connected to these Key Activities.
- 4.2 The number of Key Activities proposed in the 2015/16 Corporate Delivery Plan is currently around 51 – 26 fewer than in the 2014/15 Corporate Delivery Plan.
- 4.3 The Corporate Delivery Plan is a dynamic document and the development of the Key Activities, performance indicators and risks is an iterative process. For this reason, elements of the Corporate Delivery Plan will continue to be developed, and may change as a result of further review and target challenge sessions. During the 2015/16 financial year, any proposed changes to the content of the Corporate Delivery Plan, including revisions to targets, will be reported back to the relevant portfolio holder and the Executive as appropriate.
- 4.4 Reporting mechanisms for the Corporate Delivery Plan will remain the same during the 2015/16 year. The Strategic Performance Dashboard will continue to be produced on a monthly basis, and monthly scrutiny of performance will take place through the internal Performance Improvement Board. Performance Reports will be submitted to the Executive and Scrutiny on a quarterly basis.
- 4.5 The proposed Strategic Performance Dashboard is attached at Appendix C. This is based on the current dashboard (for the 2014/15 year) with some alterations to reflect the draft 2015/16 Corporate Delivery Plan. The proposed Strategic Performance Dashboard contains approximately 30 Key Performance Indicators to provide an overview of the Council's performance in achieving its four priorities.

5 Legal Issues

- 5.1 The Council's Corporate Plan and Corporate Delivery Plan feed into the Council's budget-setting process. The budget is set in accordance with the Council's Constitution and the expenditure proposed is within the statutory powers of the Council.

6 Resource Issues

- 6.1 The Corporate Plan and Corporate Delivery Plan have been developed in line with the Budget Planning process. The Key Activities set out in these Business Planning documents are based on the resources set out in the Revenue and Capital Budgets which will be recommended to Council on 23rd February 2015.

7 Equality Analysis Implications/Outcomes

- 7.1 Equalities are considered part of the business planning process. Details of equality actions relating to Key Activities outlined in the Corporate Delivery Plan are identified in Team Plans, where appropriate, and monitored via the TEN performance management system.

8. Risk Management Implications

- 8.1 Risks connected to the Key Activities have been identified and incorporated into the Corporate Delivery Plan, and will be included in Team Plans. These will be managed via the TEN Performance Management System.

9 Consultation

- 9.1 Business Planning workshops for the Corporate Management Team and the Executive were held on 17th November 2014, 1st December 2014 and 8th December 2014 to develop the Council's approach to Business Planning in 2015/16. Business Planning workshops were also held with the Corporate Management Team on 12th and 26th November 2014.

- 9.2 At its Meeting on 22 January 2015, the Resource and Performance Scrutiny Panel considered the proposals and no comments were raised on either the draft Corporate Plan for the 2015/16 year or the draft Corporate Delivery Plan for the 2015/16 year. The Minutes of this Meeting are attached at Appendix D to this report.

10. Options

- 10.1 Option 1: to do nothing.

- 10.2 Option 2: to agree the Corporate Plan for the 2015/16 year and the Corporate Delivery Plan for the 2015/16 year.

11 Background Papers

11.1 N/A.

Previous report(s): N/A

Information Issued Under Sensitive Issue Procedure: N

Ward Members Notified: N/A

Appendices:

A. Draft Corporate Plan

B. Draft Corporate Delivery Plan

C. Draft Strategic Performance Dashboard

D. Minutes of the Meeting of the Resource and Performance Scrutiny Panel held on 22 January 2015