

Harborough District Council



REPORT TO THE CABINET SUB-COMMITTEE GRANTS

Tuesday 8th November 2022

Title:	Community Grant Jubilee Capital Fund
Status:	Public
Key Decision:	N/A
Report Author:	Alison McDaid - Parish Liaison Officer
Portfolio Holder:	Cllr Simon Whelband
Appendices:	Appendix A – Scoring Matrix, criteria and guidance notes Appendix B – Summary of applications, with comments Appendix C – Summary of scoring and ranking

Executive Summary

Harborough District Council allocated £700,000 to community grants for The Platinum Jubilee Grant Fund in 2022.

The Community Grant Fund criteria and guidance notes were reviewed for this year and were open to all Parishes, and voluntary and community groups.

Twelve Community Grant Jubilee Capital applications were received and assessed against the grant criteria. As a result, nine applications are presented to the sub-committee for consideration. The three applications not referred were assessed as premature and not suitable to be progressed at this stage.

The bids submitted amounted to a total of £630,000.00.

Recommendations

1. The Cabinet Sub Committee approve the following grant applications:
 - a. 001 – Great Glen Parish Council;
 - b. 002 – Claybrooke Magna Parish Council;
 - c. 003 – South Kilworth Parish Council;
 - d. 005 – Lutterworth Community Centre (Currently known as Churchgate Centre);
 - e. 006 – Lutterworth Parish Council;
 - f. 007 – Ashby Parva Village Hall;
 - g. 010 – All Saints Church, Gilmorton;
 - h. 011 – Houghton Field Association;
 - i. 012 – Kilworth Beauchamp Parish Council.

2. The Cabinet Sub Committee refuse the following grant applications:

- a. **004 – Scraptoft Parish Council;**
- b. **008 – Houghton Village Hall;**
- c. **009 – North Kilworth Parish Council**

Reasons for Recommendations

The applications were scored against the criteria published for the grant fund. It is proposed that 6 applications are approved, and that 3 applications are refused in accordance with the outcome of the scoring exercise.

Purpose of Report

1. The purpose of this report is to provide the sub-committee with the outcome of the evaluation of received Community Grant Jubilee Fund 2022 applications. The Community Grant Jubilee Fund 2022 was designed to mark the first British Monarch to celebrate 70 years of service and her Platinum Jubilee. It is available to secure or develop significant capital assets across the district as a lasting commemoration of the jubilee.

Background

2. On 6 February 2022 this year Her Majesty Queen Elizabeth II became the first British Monarch to celebrate a Platinum Jubilee – that is, 70 years of service to the people of the United Kingdom, the Realms and the Commonwealth.
3. To celebrate this unprecedented anniversary, events and initiatives took place across the year, culminating in an extended a four day UK bank holiday weekend from Thursday 2nd to Sunday 5th June. Some of the ways the Platinum Jubilee has been marked include:
 - a. The Queens Green Canopy - three million free saplings were made available to schools and community groups by the Woodland Trust as this project secured the planting of new trees as well as the protection of ancient woodlands and forests;
 - b. Platinum Jubilee Beacons: 1500 beacons were lit throughout the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories, echoing those lit for Queen Victoria’s Diamond Jubilee in 1897. They are often a central point of focus for outdoor gatherings or celebrations. Beacons were originally a communication tool and are now a symbol of unity across towns, borders, countries and continents;
 - c. Tree of Trees – a 69ft sculpture was erected outside Buckingham Palace featuring 350 saplings to mark the monarch’s seven decades on the throne. The saplings from the sculpture will be distributed across the country to contribute to the Queens Green Canopy, with each county receiving at least one tree. The Lord Lieutenant for Leicestershire has decided that the Leicestershire county tree will be planted in the Harborough district;
 - d. Queen Elizabeth: A Platinum Jubilee Celebration – this commemorative book was provided to all children in state-funded primary school education;

- e. Platinum Jubilee Celebration weekend – the Spring Bank Holiday was moved and added to an additional bank holiday to create an extended bank holiday weekend during which there were a number of celebratory events including a fly past, a pageant, a party at the palace and the big lunch;
 - f. Platinum Pudding – a competition was launched throughout the United Kingdom to find a new pudding dedicated to the Queen as part of the official Platinum Jubilee celebrations in 2022.
4. The Council decided to allocate £700,000 to a jubilee fund to secure or develop significant capital assets across the district, as a lasting commemoration of the jubilee. The fund will be allocated as ten grants of £70,000. The criteria adopted included positive obligations:
- a. The project must meet at least one HDC Corporate Priorities:
 - i. Community leadership to create a sense of pride in our place;
 - ii. Promoting health and wellbeing and encouraging healthy life choices;
 - iii. Creating a sustainable environment to protect future generations;
 - iv. Supporting businesses and residents to deliver a prosperous local economy.
 - b. Projects must be:
 - i. Creative;
 - ii. A new project;
 - iii. A long-lasting impact / legacy of the platinum jubilee;
 - iv. Enhancing the local place;
 - v. Of demonstrable public benefit and be freely available to the local community.
 - c. Benefit no fewer than 5 residents of Harborough District;
 - d. Have a detailed breakdown of expected costs and income, including relevant quotes to show expenditure or clear explanation as why this is not possible.
 - e. Comply with the Equality Act 2010;
 - f. Have permission from the landowner to undertake the capital work as well as statutory permissions or consents (e.g. planning permission);
 - g. Have all funding sources confirmed before funding is transferred;
- as well as the following restrictions:
- h. Not be within an existing funding agreement with the Council (e.g. section 106 funding);
 - i. Not be the statutory funding responsibility of another organisation (e.g. transport improvements);
 - j. Not be retrospective (i.e. to replace money already committed);
5. The Council's contribution will be publicly acknowledged and referenced in all ongoing publicity by the successful applicants. Guidance notes and application criteria were provided



to assist applicants, copies of which are attached at Appendix A. For members information, the scoring matrix is also provided within Appendix A.

Details

6. The fund was launched on 11 April 2022 with a deadline for applications of 31 July 2022. The scoring matrix was adopted to assist evaluation and to help identify those projects that were most closely aligned to the application criteria in the event that the fund was over-subscribed.
7. 12 applications were received by the Council. Of these, 9 have been through a rigorous scoring process, linked to the grant criteria, as well as financial checks on the organisations making the application. The remaining 3 applications were deemed not to be sufficiently developed to warrant being put through the scoring process.
8. Applications were received from the following:
 - a. 001 – Great Glen Parish Council;
 - b. 002 – Claybrooke Magna Parish Council;
 - c. 003 – South Kilworth Parish Council;
 - d. 004 – Scraftoft Parish Council;
 - e. 005 – Lutterworth Community Centre (Currently known as Churchgate Centre);
 - f. 006 – Lutterworth Parish Council;
 - g. 007 – Ashby Parva Village Hall;
 - h. 008 – Houghton Village Hall;
 - i. 009 – North Kilworth Parish Council;
 - j. 010 – All Saints Church, Gilmorton;
 - k. 011 – Houghton Field Association;
 - l. 012 – Kilworth Beauchamp Parish Council.
9. Details of all of the above applications are attached as Appendix B, together with officers comments in respect of the same. The outcome of the robust assessment and ranking of the applications is provided at Appendix C. Members will note that applications 004, 008 and 009 were assessed and found to not be viable projects at this time and therefore not progressed further for consideration.

Implications of Decisions

Corporate Priorities

10. All applications were required to meet at least one of the HDC Corporate Priorities as set out above in the main body of the report.

Financial

11. All Community Grant applications that were applicable have been through a rigorous scoring process linked to the Grant Criteria as well as financial checks on the organisations. The Community Grant fund is funded by Capital funding.
12. All prospective projects where approval is being sought comply with capital regulations.

Legal

13. The criteria for awarding a sum to was agreed and publicised in advance of the fund opening for applications. The criteria limits the spend to capital projects only, with the successful applicants being required to enter into a grant agreement enshrining the obligations set out above.

Policy

14. All successful applications have been assessed as compliant with the Council's agreed Strategies and Policies, as set out in the guidelines and criteria.

Environmental Implications including contributions to achieving a net zero carbon Council by 2030

15. All applications confirm there will be no negative implications to achieving net zero carbon.

Risk Management

16. All successful applications will be bound by Terms and Conditions that aim to minimise risk and promote best value. In addition, applicants must demonstrate as part of their application that their organisation has the appropriate governance arrangements and skill sets to carry out the successful project. The Sub Committee Panel also consider financial risk, with higher priority to applicants who submit evidence of a full funding package. The application form includes a checklist.

Equalities Impact

17. The published grant criteria and terms and conditions take into account issues of equality and diversity. The application form and guidance notes have been designed to be user friendly and were agreed in consultation with the Council's Equalities Officer. The grants process was communicated widely to all who could potentially gain from the grants, supported by a communication plan for the Community Grants fund. Applicants are required to demonstrate that their projects are accessible to all and would not have a detrimental impact on any group with protected characteristics.

Data Protection

18. The Council has restricted the application process to community organisations seeking capital contributions and therefore no personal data is recorded in relation to this process.

Summary of Consultation and Outcome

19. Applicants were encouraged to show that they had consulted with their local community has taken place and that the community are supportive of their proposals.

Alternative Options Considered

20. Three applications were deemed too much in their infancy to be taken forward to the Sub Committee for consideration.

Background papers



21. In preparing this report, regard has been had to the Community Grant Application Forms and supporting documents.