

REPORT TO THE EXECUTIVE MEETING OF

Meeting: Executive
Date: July 8th 2013
Subject: Harborough District Council Operating Model
Report of: Jonathan Ward-Langman
Portfolio Holder: Cllr Dr Paul Bremner, Portfolio Holder, Finance and Assets

Status: Decision

Relevant Ward(s): All

1. Purpose of the Report

To present the draft Harborough District Council Operating Model as amended by the Scrutiny Task and Finish Group for discussion and approval.

2. Recommendations:

That the draft Harborough District Council Operating Model attached is approved and referred to Council with amendments as appropriate.

3. Summary of Reasons for the Recommendations

- 3.1. It has been acknowledged that Harborough District Council should adopt an Operating Model to confirm the principles that underpin its structure and processes; this will enable the Council to achieve its vision and deliver its strategic goals.
- 3.2. The discussion paper attached as appendix A was considered by the Strategy Board in March 2013 and referred to a Scrutiny Task and Finish Group for consideration.
- 3.3. The Scrutiny Task and Finish Group considered the paper and a sample Operating Model; it was discussed further at a joint meeting with the Resource and Performance Scrutiny Panel.

3.4. The Group recommended that the sample Operating Model with amendments be referred to the Executive as a draft for further discussion and approval; the draft Operating Model is attached as Appendix B.

4. Impact on Communities

Adoption of an Operating Model will enable the Council to meet its statutory obligations, and to engage with and serve the community more effectively.

5. Key Facts

As detailed in the appended papers.

6. Legal Issues

Adoption of an agreed Operating Model will enable the Council to meet its statutory obligations and will improve Corporate Governance.

7. Resource Issues

7.1. Adoption of an agreed Operating Model will support the Council in its governance decisions, management of its resources and in achieving and demonstrating value for money.

7.2. Changes in Council priorities, service delivery options, fees and charges etc. will arise from adopting the operating model. Resources implications arising from any changes will be subject to future reports.

8. Equality Impact Assessment Implications/Outcomes

None directly; however adoption of an Operating Model will improve decision-making and thus ensure that equality impacts are assessed more efficiently.

9. Impact on the Organisation

Extensive, as detailed in the appended papers.

10. Community Safety Implications

None directly; however adoption of an Operating Model will improve decision-making and thus ensure that Community Safety implications are considered more systematically.

11. Carbon Management Implications

None directly; however adoption of an Operating Model will improve decision-making and thus ensure that Carbon Management implications are considered more systematically.

12. Risk Management Implications

None directly; however adoption of an Operating Model will improve decision-making and thus ensure that Risk is managed more systematically.

13. Consultation

In addition to the consideration by Scrutiny Panels as described above, Corporate Management and Senior Management teams have been consulted about the proposed Operating Model.

14. Options Considered

The Council is not obliged to adopt an Operating Model; however if it does not do so, the absence of a clear framework for decision-making is likely to be detrimental to its efficiency and effectiveness.

15. Background Papers

None.

Previous report(s): *text*

Information Issued Under Sensitive Issue Procedure: **N**

Ward Members Notified: **N/A**

Appendices: *list any appendices here including title and filename in brackets (e.g. Performance Data 2010 (perfddata.doc)).*

A. Harborough District Council Operating Model; discussion paper (Report to Executive 030613 Appendix A.doc)

B. Harborough District Council Draft Operating Model (Report to Executive 030613 Draft Model Appendix B.doc)