

Harborough District Council



Report to Cabinet Meeting of November 2023

Title:	Members Development Cabinet Advisory Panel
Status:	Public
Key Decision:	NO
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Portfolio Holder:	Corporate ; Cllr Beadle Strategy: Cllr Knowles
Appendices:	A. Terms of Reference (current version) B. Terms of Reference (updated version for approval)

Summary

- i. To nominate councillors to the Cabinet Advisory Panel for Member Development
- ii. Agree revised terms of reference for the Cabinet Advisory Panel

Recommendations

That Cabinet:

1. Appoint members to the Members Development Cabinet Advisory Panel
2. Approve the Terms of Reference as set out at Appendix B of this report.

Reasons for Recommendations

- i. With the commencement of a new administration, the leadership of the Council, and therefore the membership of Cabinet, has changed. The members development Advisory Panel has been in existence for some time but membership and its terms of reference need to be refreshed.
- ii. Cabinet can determine the need for Advisory Panels, and the applicable terms of reference. It considers that an advisory panel for Members development is still needed and that the previous arrangements are continued. The proposed refreshed terms of reference can be found at Appendix B of the report.

1. Purpose of Report

- 1.1. To appoint members to a Cabinet Advisory Panel for Member development, including the adoption of appropriate terms of reference.

2. Background

- 2.1. In October 2014 the then Executive agreed revised governance arrangements for member development and to create an Executive Advisory Panel. Up to this point member development issues had been progressed through more informal routes. The Advisory Panel has been in existence since this time, with changing membership and terms of reference as required.

3. Details

- 3.1. The Advisory Panel has continued to meet since 2014 to progress member development issues and following local elections the induction programme for all members. More recently its terms of reference were expanded to include looking at the dispatch methods for councillor information and reports. The membership of the Advisory Panel prior to the election comprised of the following 5 members;

Cllr P. Dann (Chairman)

Cllr P. Bremner

Cllr R. Mahal

Cllr A. Nunn

Cllr J. Simpson

- 3.2. Following the election of a new administration, Cabinet is invited to :

- 3.1.1 determine the membership and terms of reference of the Advisory Panel in accordance with the provisions of the constitution;

- 3.1.2 appoint members to the panel.

- 3.3. It is proposed that the Cabinet appoint a Cabinet Advisory Panel of five members with one member to be the Corporate cabinet portfolio holder and agree the terms of reference set out at Appendix B of this report.

4. Implications of Decisions

Corporate Priorities

- 4.1. Community leadership to create a sense of pride in our place – ensuring that all members have the skills and training required to under take their roles as community leaders.

Consultation

- 4.2. Consultation is not required for the decisions within this report.

Financial

- 4.3. There are no direct financial implications of this report. There is no dedicated budget for the provision of Advisory Panels but resources will be provided for within the councils current budgets for Democratic Support.

Legal

- 4.4. The Council 's constitution provides for the provision of Cabinet Advisory Panels (Article 6 of the Constitution).

Environmental Implications

- 4.5. There are no direct environmental impacts relating to the recommendation of this report.

Risk Management

- 4.6. Providing the necessary training and development for all members will ensure that they can undertake their role correctly and as such this mitigates the risk to the council of members actions creating liabilities or issues for the council.

Equalities Impact

- 4.7. There are no direct Equality impact relating to the recommendation of this report for the Council

Data Protection

- 4.8. There are no direct Data Protection impacts relating to the recommendation of this report.

5. Alternative Options Considered

- 5.1. In the event that Cabinet does not wish to appoint an Advisory Panel, it will need to decide and review the progression of member development plans itself.

6. Recommendation

- 6.1 It is recommended that Cabinet consider the recommendations set out at the start of this report and determine which, if any, to adopt.

7. Background papers

- 7.1 Executive meeting of 2 October 2014 - Establishment of Member Development Executive Advisory Panel