

Executive Advisory Panel –

Member Development

Meeting Notes

The Council Chamber, The Symington Building,

Adam and Eve Street, Market Harborough

Wednesday 4 March 2015

Commencing at 6.30p.m.

Councillors Present: Mrs. Ackerley, Bannister, Bowles, Mrs. Burrell, Dann (Chairman),
Mrs. Simpson and Tomlin.

Officers Present: B. Murgatroyd and V. Wenham

**Agenda
Item**

1. Apologies for Absence

None

2. Notes of Meeting held on 29 January 2015

RESOLVED that: the notes of the Meeting of the Member Development Executive Advisory Panel be taken as read and signed by the Chairman as a true record.

3 Draft Member Induction Programme

The Panel considered the Draft Member Induction Programme to be implemented following the District elections in May 2015.

The Panel NOTED that:

No comments had been received on the draft programme. The Panel suggested that the programme be sent to other Councils and that the Council ask to receive theirs in return. It was hoped that reciprocal arrangements would be possible (as in previous years) to allow Councillors to attend training sessions in other authorities if they were unable to attend that particular session on the evening it was being held at their own Council

Dates would be added in once the rota of meetings for 2015-2016 was finalised

The Panel considered that the induction programme was comprehensive and would enable councillors to fulfil their role

The Chairman thanked officers and members for their input

The Panel RECOMMENDED that:

i)Group meetings be scheduled for 11 May and that be shown on the Induction programme as a key date for Councillors

ii)The induction programme on 12 May refer to guidance in the members pack on Claiming for travel and mileage

iii)the code of conduct training on 13 May include a reference to the importance of Data protection training

RECOMMENDED TO EXECUTIVE

I) The draft induction programme attached at Appendix A be approved by the Executive for implementation after the District Elections in 2015

II) Any further necessary changes to the programme be made by the Monitoring Officer in consultation with the Corporate Services Portfolio holder

The Meeting ended at 7.23p.m.