

Local Planning
Executive Advisory Panel

Meeting Notes

The Council Chamber, The Symington Building,
Adam & Eve Street, Market Harborough

Wednesday 17th December 2014

Commencing: 2.11pm

Councillors Present: Beaty, Mrs Burrell, Dr Hill, Holyoak, King (Chair) & Mrs Page

Officers Present: N. Proudfoot (NP), S. Pointer (SP), T. Nelson (TN), L. Aspinall (LA),
J. White (JW) & G. Keeping (GK)

Item	Action
<p>1. Apology for Absence Cllr Liquorish.</p>	
<p>2. Notes of the previous meeting The notes were accepted as a true record and signed by the Chairman.</p>	
<p>3. Matters Arising</p> <ul style="list-style-type: none"> • <u>Assessment of Plan Deliverability</u>: SP to circulate notes of the meeting ASAP. SP • <u>Leicester and Leicestershire Strategic Distribution Study</u>: will be fed back to the Panel's meeting in January 2015. 	
<p>4. Project Highlight Report and Project Plan</p> <ul style="list-style-type: none"> • <u>Strategic Housing Land Availability Assessment (SHLAA)</u>: is complete and published on the website. • <u>Meetings with promoters of large scale long-term housing sites</u>: the short and long term opportunities are being considered for three areas of land, at Kibworth (land owned by Merton College), Misterton (owned largely by Leicestershire CC) and adjoining Oadby (owned by the Homes and Communities Agency), which are outside the terms of the current SHLAA. Further information will be brought back to the Panel in due course. • <u>Report on options and timings</u>: will be taken to the Executive in January 2015. • <u>Charnwood BC Local Plan Inspection</u>: SP has attended two days, relating to housing need and land supply. It was AGREED that a note on this be brought to the Panel's meeting in January 2015. SP • <u>Risk Log</u>: it was noted that the greatest risk related to delays caused by evidence taking longer than anticipated and to staffing resources. 	
<p>5. Five-year housing supply statement (30 September 2014) The housing supply calculation is based on the upper level figures contained in the Strategic Housing Market Area Assessment (SHMAA), with the addition of a 20% buffer and a figure to recover the shortfall in delivery since 2011 in five years (the Sedgefield approach). The calculation does not as yet include sites identified through the SHLAA and officers will be obtaining more evidence on these and issuing a further call for sites that could also deliver within a five-year period. The calculation will be reviewed in April, but will provide a robust figure and should be resilient to challenge at appeal.</p>	

The Panel NOTED the report.

6. Statement of Community Involvement (SCI)

TN introduced the report on the response to the consultation on the SCI. One hundred and thirty-seven representations had been received from thirty-five different respondents; a high proportion being made on-line.

The Panel AGREED that the post-consultation draft would be brought to its meeting on 28th January 2015, before going on to the Executive.

7. Settlement Profiles

The Panel welcomed the report; the twenty-seven draft settlement profiles were considered to provide solid evidence for the new Local Plan, as well as informing the neighbourhood planning process.

The next stage in this work will be to consult on the draft profiles by email / web-link with Parish Councils and Ward Members. The consultation will take place in January 2015 and will extend until the end of February. The Annual Parish Liaison meeting, on 28th January 2015, will also be used to draw attention to the work.

The Panel RESOLVED:

- (i) that Claybrook Magna be proposed as a Selected Rural Village, as set out in the report and that a settlement profile be prepared;
- (ii) that comments/corrections within individual profiles should be passed to LA, who is taking the lead on the work, before the New Year;
- (iii) that views be sought on whether the settlement hierarchy and criteria for designating settlements is still appropriate; and
- (iv) that the results of the consultation be brought back to a future meeting of the Panel.

8. Transport Evidence

SP introduced the report and brief for the Strategic Transport Assessment of potential development options. The contract for this work is to be awarded shortly and the work is scheduled for completion by the end of March 2015. Further work may be required in the future to look at the local impact of strategic allocations. An Integrated Transport Strategy is being proposed by Leicestershire County Council and would cover parts of the District, especially the Market Harborough area. The Strategy would be jointly funded by HDC and LCC and further details and costs are being established from LCC.

It was AGREED that the Strategy be supported in principle and steps should be taken to include Lutterworth and the A6 Corridor within the Integrated Transport Strategy.

9. Core Strategy – Assessment

The Panel NOTED the assessment, especially issues relating to CS2. Some policies have been validated by recent appeal decisions.

10. Landscape Assessment

LA introduced the paper. Four Landscape Character Assessments and Landscape Capacity Studies have been carried out over the past few years. The methodology for these studies has been reviewed and found to reflect current guidance. On this basis the methodology will be retained. Further landscape capacity work may be needed in relation to prospective new Rural Centres and/or strategic development sites.

The Panel NOTED the report.

11. Dates of Future Meetings:

- 28 January 2015
- 11 March 2015
- 22 April 2015

The meeting closed at 3.43pm.