

Scrutiny Work-Plan – Resource and Performance Panel

Chair: Councillor Bannister, Vice-Chair: Councillor Dewes

Councillors Evans, Galton, Graves, Hall, Johnson, Knowles, Smith and Mrs. Wood

Meeting Date: 14th March 2013				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Quarterly Financial Performance (Quarter Three)	To review the Council’s financial position	Councillor Spendlove-Mason	K. Cowell, Finance Services Manager	Ongoing requirement
Regulation of Investigatory Powers Act 2000 (RIPA)	To receive details of instances of when the RIPA provisions have been invoked.	Councillor Dann	None required	The Council’s constitution requires that a report be brought to Scrutiny at quarterly intervals.
Customer Service Standards	To scrutinise service standards prior to consideration by the Executive.	Councillor Dann	R. Felts, Customer Services Manager	
Meeting Date: 20th June 2013				
Subject	Scope/Purpose	Portfolio Holder	Other attendees	Source
Quarterly Financial Performance (End of Year Performance)	To review the Council’s financial position.	Councillor Spendlove-Mason	K. Cowell, Finance Services Manager	Ongoing requirement

Scrutiny Work-Plan – Community Leadership Panel

Chair: Councillor Beesley-Reynolds, Vice-Chair: Councillor Brodrick

Councillors Beaty, Mrs. Burrell, Graves, Hallam, King, Mrs. Simpson, Tomlin, Mrs. Tooley

Meeting Date: 7th March 2013				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
CDRP Annual Meeting (CDRP stands for Crime and Disorder Reduction Partnerships)	<ul style="list-style-type: none"> · To review and comment on the decisions made by the Community Safety Partnership · Review Performance and achievements of the previous year. · to discuss changes proposed as a result of the creation of the Police and Crime Commissioners (PCCs) 	Councillor Golding	Tom Day: Service Manager, Community Partnerships Anne Marie Hawkins: Shared Head of Policy, Performance and Partnerships Inspector Paul Mc Kinder. Paul Weston: Fire Service District Manager	Annual requirement.
Meeting Date: June 2103				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Flooding: mitigation, legislative provision and enforcement	To examine: <ul style="list-style-type: none"> ▪ the Council's ability to respond to incidents of flooding. ▪ the legislative provisions which enable the Council to respond to incidents of flooding (e.g. The Land Drainage Act 1994, the Highways Act etc.) 	Councillor Mrs. Ackerley	Norman Proudfoot Matthew Bradford Emergency Officer/LRP rep'	Agreed by Scrutiny Commission, 26 th November 2012.
Provision of Windfarms	To examine the provision of windfarms in Harborough District.	Councillor Mrs. Ackerley		Member suggestion. This item is

				Commissioned in principle only. It will be dependent on the outcome of a county-wide examination of sustainable energy production.
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Proposed Scrutiny Task Groups

Meeting Date: Suggested for 11 th March 2013				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Council Operating Model	To scrutinise the Council's post-Transformation Operating model.	Councillor Rook and Dann	J. Ward-Langman	Officer Suggestion via the Transformation Programme
Commissioning and Procurement Strategy	Harborough District Council (HDC) is committed to commissioning services in a way that ensures value for money for its citizens as taxpayers and that ensures that the services they receive as customers are of a consistently high quality. This strategy sets out the way that the Council will undertake commissioning over the next three years to help it achieve its goals for the community of Harborough; it is also intended to enable businesses, partners in the public and voluntary sector and citizens to understand the Council's approach.	Councillor Spendlove Mason	J. Ward-Langman	Officer Suggestion via the Transformation Programme.

Meeting Date: TBC				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Introduction of Paper-light working for Councillors	To encourage modern Councillors to make use of paper-light, electronic access to resources with a view to making savings on the printing of Meeting	Councillor Dann		Member Development Programme.

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Items Pending Allocation by Scrutiny Commission

Meeting Date: TBC				
Subject	Scope/Purpose	Portfolio Holder	Attendees	Source
Corporate Assets Strategy (suggested to go to the Resource and performance Panel)	To scrutinise a revised Corporate Assets Strategy prior to implementation by the Executive/Council.	Councillor Spendlove-Mason	Anna Graves Verina Wenham	Officer Suggestion.
Cemetery/Burial Provision (suggested to go to the Community Leadership Panel)	To examine the adequacy of cemetery/ burial provision in Harborough District.	Councillor Mrs. Ackerley	Norman Proudfoot	Officer Suggestion.
Empty Properties (suggested to go to the Community Leadership Panel)	At the Meeting of Council held on 30 th January 2012 Members suggested that the Council investigate its powers concerning empty properties.	Councillor Mrs. Ackerley		Minutes of the Meeting of Council held on 30 th January 2013 (view Meeting).
A Review of the Council's working arrangements with The Leisure Trust/Serco (suggested to go to the Resource and performance Panel)	To scrutinise the Council's working arrangements with The Leisure Trust/ Serco.	Councillor Holyoak	Norman Proudfoot Matthew Bradford Also external someone from Serco /Leisure Trust	Councillor Suggestion.
Write-off Policy (suggested to go to the	To scrutinise a revised Write-off Policy prior to adoption by the Council.	Councillor Spendlove-Mason	Jim Holden Leigh Butler	Referred to Scrutiny from the Executive.

Appendix A

Resource and performance Panel)				
Provision of New Homes (suggested to go to the Resources and performance Panel)	To undertake a detailed analysis of how many new homes are built in the District compared to planning permissions granted for new homes To review the impact on the allocations of New homes bonus grant to the council	Councillor Mrs. Ackerley Councillor Spendlove Mason	Jim Holden Norman Proudfoot	Councillor Suggestion.
Delivering the Localism Act (suggested to go to the Community Leadership Panel)	For example: the new ability for the Community to challenge and bid for the delivery of local authority services.	All	Ann Marie Hawkins	Officer Suggestion.
Health Provision in the District (suggested to go to the Community Leadership Panel)	To examine the changes in the Council's relationship with the local health providers as NHS structures change (the Primary Care Trusts will cease and be replaced with Clinical Commissioning Groups)	Councillor Holyoak	Norman Proudfoot	Councillor Suggestion.