

**REPORT TO THE SCRUTINY COMMISSION
MEETING OF 28th November 2013**

Status: For Recommendation
Title: Draft Scrutiny Work-plan
Originator: Edward O'Neill, Democratic Officer
Where from: Scrutiny Commission
Where to next: Implementation

Objective: Consideration of the draft Scrutiny Work-plan.

1 Outcome sought

1.1 To consider the draft Scrutiny Work-plan attached at Appendix A.

1.2 To create a number of Scrutiny Task Groups, as required.

2 Background

2.2 The Scrutiny Steering Group, The Chairman of Scrutiny Commission and the Democratic Officer for Scrutiny have drafted the Work-plan. The Work-plan has been populated using a combination of items previously referred to Scrutiny from various sources, Officer- or Member-led items, and Statutory items.

2.3 The Council's Forward Plan is attached at Appendix B.

2.4 A Scrutiny Commissioning Aid is attached at Appendix C.

3 Legal Issues

3.1 Harborough District Council's Constitution requires that the Scrutiny Commission will ensure "a consistent Work-plan for each Panel and allocate the work to the Panel with the relevant list of activities or as it otherwise sees fit" (Article 7, 7.01, b).

4 Consultation

4.1 The draft Work-plan has been prepared in conjunction with report authors and the Scrutiny Steering Group.

5 Meeting the objective

- 5.1 Consideration of the draft Scrutiny Work-plan for the coming months will facilitate Council business and the achievement of the identified 2013/14 priorities, and enable Scrutiny Commission Members and Officers to plan work efficiently.

Previous report(s): None

Information Issued Under Sensitive Issue Procedure: No

Ward Members informed: Not applicable

Appendices

A Draft Scrutiny Work-plan

B Combined Forward Plan

C Scrutiny Commissioning Aid