

# Harborough District Council

## Report to the Cabinet Meeting of 5<sup>th</sup> December 2022



<b>Title:</b>	Corporate Risk and Opportunity Management: Quarter 2, 2022/23
<b>Status:</b>	Public
<b>Key Decision:</b>	N/A
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<b>Portfolio Holder:</b>	Councillor Paul Dann, Corporate & Regulatory Services
<b>Appendices:</b>	Appendix A Corporate Risk and Opportunity Register Appendix B Risk and Opportunity Movement Appendix C Risk and Opportunity Residual Scoring Distribution Appendix D Risk and Opportunity Scoring Criteria

### Executive Summary

At the end of Quarter 2 of the 2022/23 year there were 21 Corporate Risks and 6 Corporate Opportunities on the Corporate Risk and Opportunity Register. Full details of the Risks and Opportunities, including scores and mitigating actions, are attached at Appendix A.

### Recommendation

That the items contained within the Council's Corporate Risk and Opportunity Register (attached at Appendix A to this report) be noted.

### Reasons for Recommendation

The Council's Risk and Opportunity Management Framework provides that the Council's Risks and Opportunities will be reported on a regular basis.

## 1. Purpose of Report

To provide the Cabinet with information on the Council's Corporate Risks and Opportunities at the end of Quarter 2 of the 2022/23 year.

## 2. Background

- 2.1 The Corporate Risk and Opportunity Register (attached at Appendix A to this report) sets out the Council's Corporate Risks and Opportunities. Corporate Risks and Opportunities are defined as issues that may have a significant impact on the delivery of the Council's vision and priorities. They are identified, monitored and managed via the Council's Risk and Opportunity Strategy Board which meets on a quarterly basis.



- 2.2 The Board amends the Register to reflect progress on actions which have been identified to:
- (i) reduce the likelihood of a risk occurring, the impact the risk would have if it were to occur, or both.
  - (ii) monitor opportunities.
  - (iii) add and/or remove risks and opportunities.
- 2.3 At the end of Quarter 2 of the 2022/23 year there were 21 Corporate Risks and 6 Corporate Opportunities on the Corporate Risk and Opportunity Register. Full details of the Risks and Opportunities, including scores and mitigating actions, are attached at Appendix A.
- 2.4 The Council's Risk and Opportunity Management Framework uses a matrix which scores both impact and likelihood out of 4 (see Appendix D).
- 2.5 The Council's Risk and Opportunity Management Framework categorises Risks and Opportunities in the following way:

<b>Score</b>	<b>Risk Status</b>	<b>Opportunity Status</b>
9 or above	⬛ (Red)	✅ (Green)
5-8	⚠️ (Amber)	⚠️ (Amber)
1-4	✅ (Green)	⬛ (Red)

Table 1 Risk and Opportunity Score and Statuses

### 3. Details

- 3.1 A summary of the status of the Council's Corporate Risks and Opportunities at the end of Quarter 2 of the 2022/23 year can be seen at Figure 1 below:

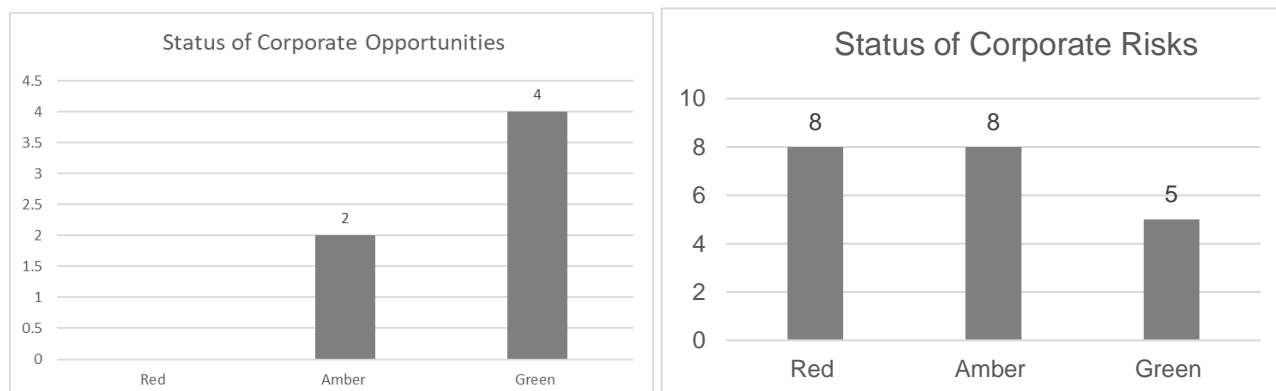


Figure 1 Summary of Risk and Opportunity Statuses

## **3.2 New Risks and Opportunities**

- 3.2.1 Three new Corporate Risks were added to the Corporate Risk and Opportunity Register during Quarter 2 of the 2022/23 year.
- 3.2.2 CR 43 The Council fails to put in place and up to date, sound and adoptable local plan, the updated local strategic planning framework for the district.
- 3.2.3 CR 44 Disruption and Uncertainty arising because of uncertainty in central Government
- 3.2.4 CR 45 Possibility of an unplanned General Election ahead of 2024.
- 3.2.5 No new Corporate Opportunities were added to the Corporate Risk and Opportunity Register during Quarter 2 of the 2022/23 year.

## **3.3 Risks and Opportunities Removed**

- 3.3.1 No Corporate Risks was removed from the Corporate Risk and Opportunity Register during Quarter 2 of the 2022/23 year.

## **3.4 Risks and Opportunity scores that have moved status during the quarter.**

- 3.4.1 Appendix B compares all risk scores to previous quarters and previous year.
- 3.4.2 4 risks have moved scores over the previous quarter these are:
- 3.4.3 CR 25 - The Council does not have sufficient funding to deliver its current services in the medium term. This is now at Amber status (Score 6). Further information about the financial settlement for local authorities has resulted in the likelihood changing.
- 3.4.4 CR 29 - Loss of ability to provide a comprehensive service due to cyber security attacks. This is now at Red status (Score 9), Due to a better understanding of the impact to other local authorities who have had cyber-attacks, the impact has moved to significant.
- 3.4.5 CR 32 - The Council does not meet its budgeted for Planning fee income targets, particularly in regard to major applications which could have a negative impact on the Council's financial position. This is now at Red Status (Score 12). The key reason for this is that the delivery of two major allocations from the sound, adopted district wide local plan have become delayed for reasons beyond the control the Council. Thus reducing the planning fee.
- 3.4.6 CR 34 The Council fails to meet its information governance and records management obligations under various enactments such as the Data Protection Act 2018 and UK GDPR. This is now at Red Status (Score 9). The council is about to embark on some work around document retention which may increase the likelihood of this risk.

## **3.5 Managing Operational Risks & Project Risks**

- 3.5.1 In addition to the Corporate Risks and Opportunities attached at Appendix A, the Council monitors and manages Operational Risks and Opportunities identified through the Corporate Delivery Plan and Team Plans.

- 3.5.2 Project Risks and Opportunities that are identified through corporate projects are monitored by an Officer-led Programme Board.
- 3.5.3 Operational Risks and Opportunities are updated on a quarterly basis alongside quarterly performance updates. Project Risks are updated on either a monthly or quarterly basis as part of their associated highlight reports.
- 3.5.4 Operational Risks are managed via an internal Performance Improvement Board on an exception basis i.e. Red Risks (those with a residual score of 9 or more) and those with a negative direction of travel.
- 3.5.5 Corporate Risks, Operational Risks and Project Risks are all included in the Risk and Opportunity Register which is held on the Council's Performance Management database.

#### **4. Implications of Decisions**

##### 4.1. Corporate Priorities

The contents of this report are evidence of how the Council monitors issues that may affect the delivery of its Corporate Priorities.

##### 4.2. Financial

No financial issues arise directly from this report.

##### 4.3. Legal

No legal issues arise directly from this report.

##### 4.4. Policy

No policy issues arise directly from this report.

##### 4.5. Environmental Implications including contributions to achieving a net zero carbon Council by 2030

No environmental issues arise directly from this report.

##### 4.6. Risk Management

The Corporate Risk and Opportunity Register is attached at Appendix A to this report.

##### 4.7. Equalities Impact

No equalities issues arise directly from this report.

##### 4.8. Data Protection

No data protection issues arise directly from this report.

#### **5. Summary of Consultation and Outcome**

None

#### **6. Alternative Options Considered**

Not applicable.

#### **7. Background papers**

Risk and Opportunity Management Framework