

**REPORT TO THE SCRUTINY PANEL for RESOURCES  
MEETING OF 15<sup>th</sup> SEPTEMBER 2011**

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**Status:** Progress Report  
**Title:** Sundry Debt Analysis Update Report  
**Originator:** Kirsty Cowell  
**Where from:** Scrutiny Work plan  
**Where to next:** Implementation

Objective :

Report to provide Members with a detailed analysis of sundry debts owed to the Council The report will draw comparisons to 2010/11 collection rates.

1. Outcome sought from Panel

1.1 That members note and comment upon the progress regarding performance for the collection of Sundry as at 31 July 2011.

2 Background

2.1 I refer you to the Council's Corporate Debt Policy approved by Executive on 27 August 2008. See Appendix A for a copy of this policy.

2.2 Since the creation of the partnership for the Revenues and Benefits Service a new post of Sundry Debt Officer has been included as part of the Exchequer section of the Finance Services Team. This post is responsible for the chasing and enforcement of the Sundry Debt invoices issued by the Council.

2.3 The Council's uses both Bristow and Sutor and County Legal Services and they act as agents on behalf of this Council for the collection of any referred debts.

3 Points for discussion

3.1 The attached appendix A summarise debt recovered for Sundry Debt.

3.2 The Council's Corporate Debt Policy is attached in Appendix B.

4 Equality Impact Assessment Implications/Outcomes (attach completed EIA)

- 4.1 There are no equalities impact assessment issues arising directly from this report
- 5 Impact on Communities
- 5.1 There will be no direct impact on the Community.
- 6 Legal Issues
- 6.1 There are no implications.
- 7 Resource Issues
- 7.1 There are no implications
- 8 Community Safety Implications
- 8.1 None arising from this report.
- 9 Carbon Management Implications
- 9.1 None arising from this report.
- 10 Risk Management Implications
- 10.1 There are none arising directly out of this report.
- 11 Consultation
- 11.1 No consultation was necessary in the production of this report.
- 12 Background Papers
- 12.1 The Council's Corporate Debt Policy has been included in the appendices to this report.

**Previous report(s): Corporate Debt Team – Role and Progress 22nd July 2010**

**Information Issued Under Sensitive Issue Procedure: *N***

**Appendices:**

- A. Sundry Debt Collection Performance**
- B. Council's Corporate Debt Policy**