

Harborough District Council**Fees & Charges Proposals 2017/2018**

The charges, where appropriate, are inclusive of VAT at the current rate of 20%. Variations in the Rate of VAT will result in changes to the approved fees where applicable at the appropriate time.

	2016/17 £ p		Proposed 2017/18 £ p	
<b>LEISURE &amp; RECREATION CHARGES</b>				
<b><u>Use of Facilities @ Welland Park</u></b>				
<b>Tennis</b>				
Court per hour	Free		Free	
Hire of racket & balls per person	2.40	* inc vat	N/A	* inc vat
Deposit on racket & balls	5.50		N/A	
Schools – per court per hour	3.00	inc vat	N/A	inc vat
<b>Netball &amp; Basketball</b>				
Schools per court	5.90	inc vat	Free	inc vat
Others per court	11.70	inc vat	Free	inc vat
<b>Bowls</b>				
Per player per session (inc. woods & overshoes hire)				
- morning, afternoon, evening.	7.00	* inc vat	7.40	* inc vat
Season Ticket	70.60	* inc vat	74.10	* inc vat
Bowls Club Fixtures-				
-per rink	23.50	inc vat	24.70	inc vat
Occasional matches-				
-per rink	23.50	inc vat	24.70	inc vat
Teams in Mkt. Harborough Bowls League				
- per match	35.30	inc vat	37.10	inc vat
Hire of pavilion to Welland Park Bowling Club	577.00		Now Leased	
<i>*reduced to half price for children under 16, students, unemployed, senior citizens and registered disabled.</i>				
<b><u>Hire of Sports Pitches</u></b>				
<b>Rugby &amp; Soccer</b>				
<i>(charge effective from start of season)</i>				
Pitch Only	34.00	inc vat	35.70	inc vat
Pitch, Changing Rooms & Showers per game	59.00	inc vat	60.00	inc vat
<i>Junior Teams (under 16 years) 50% reduction. No charge for charity games</i>				
<b>Cricket</b>				
Pitch only – per club per season	230.00		232.00	
<b>Rounders</b>				
Rounders League – per season	115.00		116.00	
<i>To mark out own pitches</i>				
<b><u>Allotments</u></b>				
Rent per plot per year				
Senior Citizens	16.50	*	22.00	
Others	36.00	*	44.00	*
<i>12 months notice required to alter rent</i>				
<i>Half plots will attract a 50% charge</i>				

	2016/17 £ p	Proposed 2017/18 £ p
<b>CEMETERIES &amp; BURIAL GROUNDS</b>		
<b>** Interment Monday – Friday</b>		
9.00am to 3.30pm		
Body of child not exceeding 18 years no charge for residents of the district (as defined by section 13 of Cemeteries Regulations)	N/A	NIL
Body of child 12 to 17 years	50% of below charge	N/A
Body of person exceeding 18 years		
- <i>Single Depth Grave</i>		
Northampton Rd.	368.00	372.00
Great Bowden	368.00	372.00
Foxtan	368.00	372.00
Saddington	368.00	372.00
Great Easton	368.00	372.00
Blaston	368.00	372.00
- <i>Double Depth Grave</i>		
Northampton Rd.	470.00	475.00
Great Bowden	470.00	475.00
Foxtan	470.00	475.00
Saddington	470.00	475.00
Great Easton	470.00	475.00
Blaston	470.00	475.00
- In an existing vault	210.00	220.00
Outside above hours – additional	130.00	131.00
Interment of cremated remains	157.00	159.00
Outside above hours – additional	100.00	101.00
Exhumation (subject to necessary approvals)	Treble Current Interment fee	Treble Current Interment fee
<b>** Exclusive Right of Burial</b>		
Grave 7' x 3' issued in rotation	421.00	425.00
Grave 7' x 3' selected in rotation	473.00	478.00
Grave 7' x 3' selected in reserve	526.00	531.00
Ashes Plot (Garden of Peace)	210.00	212.00
Re-assignment of Exclusive Right of Burial	52.00	53.00
Under 18		
Issued in Rotation - no charge for residents of the District (as defined by Section 13 of the Cemetery Regulations)	Half the above prices	NIL
Selected in Rotation/Selected in Reserve	N/A	Normal charges apply
<i>Graves within childrens section are 4' x 2' 6"</i>		
<i>Ashes Plots are only available in rotation but an adjacent plot can be reserved at the time of interment. An adjacent plot purchased in reserve will be charged double fee.</i>		
<b>** Monuments</b>		
Headstones 25" to 36"	105.00	106.00
Headstones 13" to 24"	89.00	90.00
Vases up to 12"	84.00	85.00
Tablet in Chapel (Mkt. Harborough)	120.00	122.00
Memorial in Garden of Remembrance- 12" x 12" x 15" max.	84.00	85.00
Additional Inscription	63.00	64.00
Named Rose Tree inc. 10 years maintenance	79.00	80.00
Replacement monument - 50% of monument fee		inc vat
<b>** Book of Remembrance</b>		
Single entry	47.00	48.00
Double entry	65.00	78.00
Treble entry	77.00	80.00
<b>** Cemetery Chapel</b>		
Use of Chapel	77.00	78.00
<b>Scattering of Cremated Remains</b>		
Adult (over 18)	21.00	21.00
Under 18	NIL	NIL
Under Turf Adult (over 18)	N/A	60.00
Under Turf Under 18	N/A	NIL

	2016/17 £ p		Proposed 2017/18 £ p	
<b>Searches of Burial Registers</b>				
By appointment	14.00	inc vat	14.00	inc vat
No appointment	30.00	inc vat	30.00	inc vat
Copies of entries	14.00	inc vat	14.00	inc vat

\*\* These categories are doubled for non-residents of the Harborough District.

#### ELECTORAL REGISTRATION & ADMINISTRATION

##### Freedom of Information Act & Environmental

##### Information Regulations

Fees for inspection & copying of documents

Inspection	No Charge	No Charge
Copying per page (A4)	0.10	0.10
Copying per page (A3)	0.30	0.30
Other Formats	At cost	At cost
A threshold of the first 10 Sheets of paper in any one instance will be free of charge		

##### Sale of Agendas

Annual Subscription		
Devpt. Control	115.00	115.00
Other Groups/Panels	60.00	60.00
Per Copy	28.00	28.00

##### Sale of Minute Books

Annual Subscription	71.00	All Minutes are available Free on the website
Single Copies	13.00	

##### Register of Electors (Statutory Charges)

Full Register of electors & alterations (Paper format)		
Standard Fee plus	10.00	10.00
Per 1000 names or part:	5.00	5.00
Full Register of electors & alterations (Data Format)		
Standard Fee plus	20.00	20.00
Per 1000 names or part:	1.50	1.50
List of overseas electors (Paper format)		
Standard Fee plus	10.00	10.00
Per 100 names or part:	5.00	5.00
List of overseas electors (Data Format)		
Standard Fee plus	20.00	20.00
Per 100 names or part:	1.50	1.50
Edited Register of electors (Paper format)		
Standard Fee plus	10.00	10.00
Per 1000 names or part:	5.00	5.00
Edited Register of electors (Data Format)		
Standard Fee plus	20.00	20.00
Per 1000 names or part:	1.50	1.50
Marked register of electors (Paper format)		
Standard Fee plus	10.00	10.00
Per 100 names or part:	2.00	2.00
Marked register of electors (Data Format)		
Standard Fee plus	20.00	20.00
Per 100 names or part:	1.00	1.00
Fee for Certificate of Residency (per letter)	13.80	14.25

##### Local Land Charges \*

Postal Search – one parcel of land	N/A	N/A
LLC1	20.00	20.00
CON29	60.00	66.00 inc vat
NLIS Search – one parcel of land	N/A	N/A
LLC1	20.00	20.00
CON29	60.00	55.00 inc vat
Each additional parcel of land up to	N/A	N/A
LLC1	4.00	4.00
CON29	8.40	9.60 inc vat
Part II Additional Enquiry (each)	12.00	18.00 inc vat
Part II Additional Enquiry No.22 scale up to	16.80	18.00 inc vat
Free Text Enquiry (each)	12.00	18.00 inc vat
Postal Search of Register	20.00	20.00
NLIS Search of Register	20.00	20.00
Personal Search of Land Charges Register	NIL	NIL

\* Land Charges fees have been calculated on a cost recovery basis for those parts of the service for which we are allowed to charge (in line with legislation).

	2016/17 £ p		Proposed 2017/18 £ p	
<b>MARKETS</b>				
<b>Harborough Market</b>				
<u>Casual Stalls Only</u>				
Tuesday	30.00	inc vat	25.00	inc vat
Wednesday	10.00	inc vat	20.00	inc vat
Thursday	10.00	inc vat	12.50	inc vat
Friday	32.50	inc vat	25.00	inc vat
Saturday	35.00	inc vat	35.00	inc vat
Sunday - Regular	30.00	inc vat	30.00	inc vat
Sunday - Other	34.00	inc vat	34.00	inc vat

**Temporary Markets**

Within the Council's Market Charter Area

Registered Charity				
Standard Fee - up to 15 stalls, per day	10.00		10.10	
Over 15 Stalls - per stall, per day	3.00		3.03	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.00		30.30	
Commercial Market				
Standard Fee - up to 50 stalls, per day	200.00		202.00	
Over 50 Stalls - per stall, per day	3.00		3.03	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.00		30.30	
Non-Commercial Market				
Standard Fee - up to 15 stalls, per day	25.00		25.25	
Over 15 Stalls - per stall, per day	3.00		3.03	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.00		30.30	

**MISC. HOUSING CHARGES****Lifeline Charges**

Weekly charge for monitoring of service	5.28	inc vat	5.34	inc vat
Installation of lifeline (inc. demonstration & instruction pack)	60.00	inc vat	60.00	inc vat

On production of a valid VAT exemption no VAT will be charged

For Organisations, please contact the Lifeline service with your requirements and a quote will be supplied.

	2016/17 £ p		Proposed 2017/18 £ p
<b>LICENCES</b>			
Riding Establishments	210.00	+ Vets fees	220.00 + Vets fees
Petshops	146.00		160.00
Animal Boarding Establishments	146.00		160.00
Dog Breeding Establishments	146.00		160.00
Dangerous Wild Animals	280.00	+ Vets fees	310.00 + Vets fees
Sex Establishments	600.00		670.00
Acupuncture, electrolysis, skin piercing (includes ear piercing, tattooing and semi permanent make up) (person)	88.00		100.00
Acupuncture, electrolysis, skin piercing (includes ear piercing, tattooing and semi permanent make up) (premises)	88.00		100.00
Hairdressing (person)	88.00		100.00
Hairdressing (premises)	88.00		100.00
Houses In Multiple Occupation for 5 Year licence	590.00		690.00
Health Certificate	85.00		90.00
Scrap Metal Dealers - New License	320.00		425.00
Scrap Metal Dealers - Renewal of License	225.00		285.00
Scrap Metal Dealers -Variation to License	155.00		230.00
Immigration Housing Inspections	130.00		140.00
<b>Fixed Penalty Notices: (externally set)</b>			
Dog Fouling	50.00		100.00
Abandoned Vehicles	200.00		200.00
Failure to produce waste transfer documents	300.00		300.00
Fly tipping	400.00		400.00
<b>Fix Penalty Notice under the Anti Social Behaviour Crime &amp; Policing Act</b>			
The Anti-Social Behaviour, Crime and Policing Act 2014 gives the Council new powers to protect local communities. The powers are wide ranging and relate to a number of different Council services and functions. Failure to comply with a Community Protection Notice or a Public Spaces Protection Order may result in the serving of a fixed penalty notice.			
Community Protection Notice/Public Spaces Protection Order FPN	100.00		100.00
Early payment for Community Protection Notice/Public Spaces Protection Order	50.00		80.00
<b>Street Trading (Consent Streets):</b>			
Commercial			
Annual Charge	630.00		650.00
Daily Charge	60.00		60.00
Charities & Fund Raising			
Daily Charge	Waived		Waived
<b>Miscellaneous</b>			
Request for factual statement	Charge to be determined for each request, based on hourly rate of £39.85 + inc vat £27.90 admin charge		Charge to be determined for each request, based on hourly rate of £41.62 + inc vat £30.00 admin charge

	2016/17 £ p		Proposed 2017/18 £ p
<b>MISC. HEALTH CHARGES</b>			
<u>Stray Dogs</u>			
Return of seized dog	Daily Kennel Fee		Daily Kennel Fee
	15.30 +		15.50 +
	prescribed fee		prescribed fee
	25.00 +		25.00 +
	vets fees if incurred		vets fees if incurred
 <u>Pest Control</u> - Charged by the contractor			
All fees are charged and collected by the contractor in line with the contractor.			
 <u>Water Sampling</u>			
Fees will be charged in accordance with Schedule 5 Of the Private water Supply Regs. 2009			
 <u>Domestic &amp; Bulky Refuse</u>			
Collection from domestic premises of bulky refuse	31.00		33.00
Replacement of standard bin	N/A	inc vat	N/A
Cost for delivery 140 litre bin	32.30		40.38
Cost for delivery 180 litre bin	40.25		50.31
Cost for delivery 240 litre Blue bin	34.40		43.00
Cost for delivery 240 litre Green bin	31.63		39.54
Cost for delivery 360 litre bin	73.55		91.94
Service charge for emptying additional bin	58.50		73.13
Removal of a bin from a property	23.10		28.88
<b>Charges set to cover contractor charges</b>			
Clinical Waste Collection	Free		Free
 <u>Garden Waste</u>			
Annual Collection Charge each 240 litre bin	40.00		40.00

2016/17  
£ pProposed  
2017/18  
£ p**PLANNING MISC. CHARGES**

The majority of published reports / documents are available on the Council's website, to download and print. In most cases the Council can provide a hard copy of a published document. However this will be subject to a standard copying charge as below.

(Examples of available documents include: Conservation Area Statements and Maps; Harborough District Local Plan (by policy chapter); Individual Supplementary Planning Guidance Notes; Strategic Housing Land Availability Assessments; Landscape Character and Land Capacity Assessments; and Annual Monitoring Reports).

**Planning Advice (applicable from April 2011)**

## Meetings / Witten Advice:

Strategic Proposal (50+ dwellings)	1,000.00	inc vat	1,100.00	inc vat
10,000+ sq m (Commercial)	1,000.00	inc vat	1,100.00	inc vat
Major Proposal (10 – 49 dwellings)	500.00	inc vat	550.00	inc vat
1,000 – 10,000 sq m (Commercial)	500.00	inc vat	550.00	inc vat
Minor Proposal (1 – 9 dwellings)	250.00	inc vat	275.00	inc vat
300 – 1,000 sq m. (Commercial)	250.00	inc vat	275.00	inc vat
Householder: Extensions, outbuildings etc	80.00		80.00	inc vat

**Application to divert a footpath or bridleway**

Fee for application (includes cost of advertising)	2,000.00		2,000.00	
--	----------	--	----------	--

**Publications**

Local Plans Proposals Map	20.00		Free on website	
Lutterworth / Mkt. Harborough Map	20.00		Free on website	
Broughton Astley Map	15.00		Free on website	
Kibworth & Smeeton Westerby Map	15.00		Free on website	
Inset Maps	9.00		Free on website	

**List of Planning Applications****Per Annum**

Per month	Free on website		Free on website	
Per year	Free on website		Free on website	

**Building Regulations**

The Building (amendment of prescribed fees) Regulations, are available from the Building Control Section.

**STREET NAMING & NUMBERING (from 1/1/2016)**

Naming/numbering of 1 property	40.00		40.00	
Naming /numbering of 2 to 5 properties (per property)	40.00		40.00	
Naming/numbering of more than 5 properties	200.00	+	200.00	+
	<b>£25 for each additional property</b>		<b>£25 for each additional property</b>	
Naming of new street	150.00		150.00	
Naming/Numbering buildings of multiple occupation	40.00	+	40.00	+
	<b>£25 each unit/flat within</b>		<b>£25 each unit/flat within</b>	
Rename single existing property	Nil		Nil	
Renumber development	50.00	+	50.00	+
	<b>£15 per plot</b>		<b>£15 per plot</b>	
Renaming of street	250.00	+	250.00	+
	<b>Compensation</b>		<b>Compensation</b>	
Confirmation of address details	25.00		25.00	

	2016/17 £ p		Proposed 2017/18 £ p	
<b>ENGINEERING SERVICES</b>				
<u>Abandoned cars</u>				
Fees will be charged in accordance with The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008, or where amended.				
Removal of vehicle at owners request	51.00	inc vat	52.00	inc vat
<u>Private Drain Clearance</u>				
Private Drain Clearance	Cost of Contractor recharged in full		Cost of Contractor recharged in full	
Drainage investigations:				
Admin based services	68.00	inc vat	71.40	inc vat
Technical Services	93.00	inc vat	97.65	inc vat
Site Visit Services	117.00	inc vat	122.85	inc vat
Private Drain CCTV investigation & report	195.00	inc vat	Please apply for price	inc vat
<b>EVENTS &amp; PROMOTIONS</b>				
Local Farmers, European & Other Markets in the Square Market Harborough:				
Per pitch (2.5m x 1.5m) own stalls	22.40		Please apply for price	
Welland Park Hire – funfair etc	206.00	per day	Please apply for price	
<b>Hackney Carriages &amp; Private Hire Vehicles</b>				
<i>With effect from 1 April 2015 Taxi proprietors will pay for their own Council MOT's</i>				
Vehicle Licence (annual) - New application	160.00		160.00	
Vehicle Licence - renewal	160.00		160.00	
Hackney carriage/ private hire driver New application (3 year licence)	280.00		280.00	
Hackney carriage/ private hire driver New application (DBS by 3rd party) (3 year licence)	240.00		240.00	
Hackney carriage/ private hire driver Renewal (3 year licence)	216.00		216.00	
Hackney carriage/ private hire driver Renewal (DBS by 3rd party) (3 year licence)	172.00		172.00	
Operators Licence ( 5 year licence)	450.00		450.00	
Deposit on Licence Plate / Disc	15.00		15.00	
Replacement Badge Fee	15.00		15.00	
Replacement Licence / Cert of Compliance	15.00		15.00	
Transfer of vehicle licence	30.00	inc vat	30.00	inc vat
<i>The Hackney Carriage &amp; Private Hire vehicle licence fees are subject to a consultation process prior to any implementation</i>				
<b>Publications</b>				
Statement of Accounts & Annual Report (inc postage)	20.00		Free on website	
<b>Copying</b>				
Copying	Cost + Admin		Cost + Admin	