

Appendix 1

Summary Revenue Budgets and Capital Programme for 2022/23 Budget and MTFs (2023/24 to 2026/27)

REVENUE					
Approved 2023/24 Budget & Medium-Term Financial Strategy (2024/25 to 2027/28)					
	2023/24	2024/25	2025/26	2026/27	2027/28
	£000	£000	£000	£000	£000
Net Direct Cost of Services	12,053	12,470	13,380	14,224	14,546
Capital Financing	424	437	509	540	564
Net Expenditure	12,477	12,907	13,889	14,764	15,110
Contributions to/(from) Reserves					
- General Reserves	5,212	1,516	(438)	(1,020)	(1,057)
- Earmarked Reserves	(790)	(322)	(206)	(206)	(206)
	4,422	1,194	(644)	(1,226)	(1,263)
Budget Requirement	16,899	14,101	13,245	13,538	13,847
Total Grants	(10,091)	(6,938)	(5,741)	(5,677)	(5,614)
Council Tax Requirement	6,808	7,163	7,504	7,861	8,233

CAPITAL PROGRAMME					
Approved 2023/24 Budget & Medium-Term Financial Strategy (2023/24 to 2027/28)					
	2023/24	2024/25	2025/26	2026/27	2027/28
	£m	£m	£m	£m	£m
Capital Projects					
CCTV	45	20	20	20	0
Harborough Innovation Centre	20	35	20	20	140
Housing & Homelessness Schemes	2,000	78	78	79	0
Lightbulb (Disabled Facilities Grants) & Other Social Services	420	420	420	420	0
Leisure, Open Spaces & Play	3,877	3,120	1,060	150	20
Corporate Buildings	3,205	6,395	2,500	0	180
Car Parks & Similar Facilities	2,515	650	34	0	0
Economic Development	0	0	0	0	0
Capital Works-S.106	250	250	250	250	0
ICT & Transformation	140	20	20	20	20
Green Initiatives	249	272	257	122	52
Total	12,721	11,260	4,659	1,081	412

**2023/24 Revenue Outturn and Variance Analysis by Portfolio & Director
Service Categorisation**

Appendix 2

2022/23 Outturn	Service Analysis - BY PORTFOLIO	Original Budget	Approved Budget Increases	Virements & Reserve Movements	Updated Budget	Forecast Outturn	Variance	
£000		£000	£000	£000	£000	£000	£000	
667	Strategy (Leader)	1,515	0	(21)	1,494	1,537	43	3%
1,820	Finance	1,243	0	0	1,243	322	(921)	-74.1%
5,201	Environment & Climate Change	4,614	0	0	4,614	4,590	(24)	-1%
0	Culture Leisure Economy & Tourism	558	0	0	558	523	(35)	-6.3%
2,598	Corporate	3,047	0	(39)	3,008	3,179	171	5.7%
0	Planning	413	0	60	473	731	258	54.5%
1,327	Wellbeing	663	0	0	663	708	45	6.8%
11,613	Net Direct Cost of Services	12,053	0	0	12,053	11,590	(463)	-3.8%
413	Capital Financing	424	0	0	424	424	0	0.0%
12,026	Net Expenditure	12,477	0	0	12,477	12,014	(463)	-3.7%
	Approved Carry Forwards from 2022/23					(220)	(220)	
	Net Expenditure after Carry Forwards applied					11,794	(683)	-5.5%

2022/23 Outturn	Service Analysis - BY DIRECTOR	Original Budget	Approved Budget Increases	Virements & Reserve Movements	Updated Budget	Forecast Outturn	Variance	
£000		£000	£000	£000	£000	£000	£000	
2,212	Interim Chief Executive	503	0	0	503	466	(37)	-7%
2,435	Interim Deputy Chief Executive (Finance, ICT & Assets)	4,000	0	(39)	3,961	3,194	(767)	-19.4%
6,236	Communities	6,638	0	0	6,638	6,658	20	0.3%
730	Planning	912	0	39	951	1,272	321	33.8%
11,613	Net Direct Cost of Services	12,053	0	0	12,053	11,590	(463)	-3.8%
413	Capital Financing	424	0	0	424	424	0	0.0%
12,026	Net Expenditure	12,477	0	0	12,477	12,014	(463)	-3.7%
	Approved Carry Forwards from 2022/23					(220)	(220)	
	Net Expenditure after Carry Forwards applied					11,794	(683)	-5.5%

2022/23 Outturn	Reconciliation to Council Tax Requirement	Original Budget	Approved Budget Increases	Virements & Reserve Movements	Updated Budget	Forecast Outturn	Variance	
£000		£000	£000	£000	£000	£000	£000	
12,026	Net Expenditure	12,477	0	0	12,477	12,014	(463)	-3.7%
	Contributions to/(from) Reserves							
(1,330)	- General Reserves	5,212	0	0	5,212	5,895	683	0.0%
5,361	- Earmarked Reserves	(790)	0	0	(790)	(1,010)	(220)	27.8%
4,031		4,422	0	0	4,422	4,885	0	0.0%
16,057	Budget Requirement	16,899	0	0	16,899	16,899	(463)	-2.7%
(9,403)	Corporate Funding & Grants	(10,091)	0	0	(10,091)	(10,091)	0	0.0%
6,654	Council Tax Requirement	6,808	0	0	6,808	6,808	0	0.0%

Original Budget £000	2023/24 Reserve Movements		Appendix 2 (continued)		
		Updated Actuals 31.03.23 £000		Updated Budget £000	Outturn £000
	> General Fund (Unallocated) Reserve				
2,568	b/f	2,405		2,405	2,405
5,212	Cont from/(to) Services			5,212	5,895
(5,285)	Cont from/(to) Budget Surplus			(5,212)	(5,897)
2,495	c/f			2,405	2,403
12,477	Net Expenditure	12,026		12,026	12,014
2,495	Gen Fund Minimum @ 20%			2,405	2,403
Yes	Are Reserves maintained at 20% of Net Expenditure			Yes	Yes
	> Earmarked Reserves				
	Budget Surplus Reserve				
0	b/f	0		0	0
5,285	Cont from/(to) General Fund			5,285	5,897
(5,285)	Cont from/(to) Earmarked Reserves			(5,285)	(5,897)
0	c/f			0	0
	CV19 Internal Recovery Reserve				
301	b/f	301		301	301
(301)	Cont from/(to) Corp Funding & Grants			(301)	(301)
0	c/f			0	0
	Projects, Risk & Smoothing Reserve				
2,686	b/f	2,238		2,238	2,238
(55)	Cont from/(to) Services			(55)	(55)
2,631	c/f			2,183	2,183
	Capital & Contract Reserve				
1,427	b/f	1,601		1,601	1,601
0	Cont from/(to) Budget Surplus			0	0
1,000	Cont from/(to) Earmarked Reserves			1,000	1,000
0	Cont from/(to) Services			0	(220)
2,427	c/f			2,601	2,381
	Transformation Reserve				
837	b/f	837		837	837
(116)	Cont from/(to) Services			(116)	(116)
279	Cont from/(to) Earmarked Reserves			279	279
1,000	c/f			1,000	1,000
	Financial Sustainability Reserve				
0	b/f	0		0	0
2,956	Cont from/(to) Budget Surplus			2,956	3,568
2,956	c/f			2,956	3,568
	Collection Fund Reserve				
0	b/f	0		0	0
1,000	Cont from/(to) Budget Surplus			1,000	1,000
1,000	c/f			1,000	1,000
	Corporate Plan & Strategy Reserve				
0	b/f	0		0	0
1,329	Cont from/(to) Budget Surplus			1,329	1,329
(606)	Other Contributions			(606)	(606)
723	c/f			723	723
	Community, Economic & Infrastructure Reserve				
1,000	b/f	1,000		1,000	1,000
0	Cont from/(to) Earmarked Reserves			0	0
1,000	c/f			1,000	1,000
	Commercial Investment Reserve				
2,508	b/f	2,508		2,508	2,508
(1,279)	Cont from/(to) Earmarked Reserves			(1,279)	(1,279)
1,229	c/f			1,229	1,229

Commentary on 2023/24 Budget Variances Greater than £25,000, by Director Service Categorisation			Appendix 3	
Service	Directorate Variance £000	Total £000	Detailed Service Variance	
			Commentary	
Interim Chief Executive	(37)			
Programme Management		(57)	2 vacancies and one employee not in pension.	
Cumulative variances less than £25k		20		
Interim Deputy Chief Executive (Finance, ICT & Assets)	(767)			
Insurance		26	Total premium £268k against a budget of £242k.	
IT Services		92	Microsoft contract above budget, less savings.	
Interest & Investment Income		(1,246)	Continued increasing interest rates since budget setting.	
Director: Finance, ICT & Assets		(49)	Saving generated as post holder acting as Interim Deputy Chief Executive less amount used to supplement interim Monitoring Officer budget.	
Corporate Savings		267	£209k target operating model savings will not be achieved. £45k of vacancy savings and £24k pension savings for quarter 1 achieved and matched by vacancy savings in individual cost centres. Less £11k provision for energy costs increase released.	
The Symington Building		37	£14k HDC share of manned security for the building (new arrangement), £5k other security and £18k inflation increase in soft services contract (out to tender).	
Cumulative variances less than £25k		106		
Communities	20			
Customer Services		48	£30k Talk Desk (telephone system) to be funded from £30k carry forward from 22/23. £26k Jadu (digital platform) not in budget.	
On Street Car Parking		(74)	£84k savings in vacancies less £10k income down.	
Off Street Car Parking		(35)	£78k savings in vacancies less £43k income down.	
Trade Waste		97	Income down due to legacy of Covid.	
Housing Services		49	£93k shortfall from new staff restructure, £60k taken from 10188 (Homelessness) to offset leaving shortfall of £32k. £11k overspent on agreed computer software package.	
Harborough Grow on Centre		(45)	£17k more income than expected, £28k savings on direct costs mainly business rates.	
Cumulative variances less than £25k		(20)		
Planning	321			
Development Control		132	Income Fees down £136k due to less large applications than expected, advice down £5k. £5k saving re vacant post plus £4k other small savings.	
Neighbourhood Planning		61	£30k costs not in budget, plus £31k staffing costs for MH Enabling officer funded from reserve.	
Joint Strategic Planning		32	Consultancy costs not in budget funded by carry forward from 22/23	
Planning Appeals		41	Provision for 3 known planning appeals above budget less £7.5k to be funded from reserves	
Cumulative variances less than £25k		55		
Net Expenditure	(463)	(463)		
Approved Carry Forwards from 2022/23	(220)	(220)		
Net Expenditure after Carry Forwards applied	(683)	(683)		

General Fund Reserves, 31 st March 2023			Appendix 4	
Reserve	Balance (£m)		Purpose	Useable / Unusable
General Fund (Unallocated Reserve)	2.4		Emergency funding (20% of net expenditure)	Unusable
Earmarked Reserves	8.5			
CV19	0.3		To meet known costs relating to the Coronavirus Pandemic.	Unusable, as it is mainly TIG grant to meet current and next year Collection Fund deficits.
Projects, Risks & Smoothing	2.3		To meet known future pressures, primarily the Local Plan.	Unusable, as this is funding set-aside to meet known future costs.
Capital & Contracts	1.6		To meet known capital and revenue contract costs.	Unusable, as this is funding set-aside to meet known future costs.
Transformation	0.8		To meet costs relating to the current transformation programme.	Usable, but this would be available to meet costs of transformation.
Community, Economic & Infrastructure	1.0		To meet potential costs relating to community etc development.	Usable, but this would be available to meet the costs of community development.
Commercial Investment	2.5		To meet potential costs where investments will generate a return.	Usable, but this would be available to support the costs of commercial investment.
Total	10.9			

Agreed Budget Carry Forwards from 2022/23		Appendix 5
Service	Reason	£'000
Interim Chief Executive Chief Executives Group	To support Coronation costs and HR pilot	7
Interim Deputy Chief Executive Finance Services	To support new finance system project	60
Corp and Management Training	Health & Safety training and senior management development training	13
Director - Finance, ICT & Assets	To support virtualisation of Council Chamber	40
Communities		
Customer Services	To support Talkdesk costs	30
Market Hall	Market Hall doors	22
Harborough innovation Centre	To replace barrier	16
Planning		
Joint Strategic Planning	To fund increased costs	32
		220

2023/24 Capital Forecast Outturn and Variance Analysis										Appendix 6
Capital Projects	Original Budget	B/f 22/23	Virements & Reserve Movements	Proposed Slippage to 2024/25	Updated Budget	Actual to Quarter 1 2023/24	Forecast Outturn	Variance		Commentary
	£000	£000	£000	£000	£000	£000	£000	£000	£000	
CCTV	45	7	0	0	52	1	52	0	100%	CCTV schemes.
Harborough Innovation Centre	20	15	0	0	35	0	35	0	100%	Various building works, Solar panels now in Green Initiatives.
Housing & Homelessness Schemes	2,000	843	0	0	2,843	2	2,843	0	100%	Roman Way development part of review of all current capital programme, includes £1.7m LA Housing Fund - grant to Platform Housing.
Lightbulb (Disabled Facilities Grants) & Other Social Services	420	40	0	0	460	0	460	0	100%	Delivered through Lightbulb partnership.
Leisure, Open Spaces & Play	3,877	2,389	(4)	0	6,262	(221)	6,262	(0)	100%	New Leisure provision procurement was moved out to 2024 due to contract extension. Spend on leisure dependent on new leisure provider.
Corporate Buildings (including Depot)	3,205	480	0	0	3,685	1	3,685	0	100%	Symington Building ventilation scheme put on hold awaiting outcome of review of TSB future usage. New depot project underway.
Car Parks & Similar Facilities and Electric Charging	2,515	602	0	0	3,117	(1)	3,117	0	100%	Covers EV points at car parks plus budget b/f for the coach park.
Economic Development	0	524	4	0	528	0	528	0	100%	Lutterworth TC Heritage Zone plan.
Capital Works-S.106	250	758	0	0	1,008	452	1,008	0	100%	Community grants funded through s106 contributions.
ICT & Transformation	140	1,526	0	0	1,666	921	1,865	200	112%	All principle projects underway (new finance and assets system, ICT transformation programme,). Overspend in relation to delay on finance system implementation.
Green Initiatives	249	0	0	0	249	0	249	0	100%	Relates to Environmental/Climate Change Grants, Biodiversity Projects Reserve and HIC Solar panels.
Total	12,721	7,184	0	0	19,905	1,155	20,105	200	101%	