

Minutes from the Member Grants Panel

Section 106 Round 1 15/16

29th July 6.00 p.m.

Attendees

MEMBERS:

- Neville Hall NH (Chairman) Proposed LB Seconded RD
- Roger Dunton RD
- Lesley Bowles LB
- Simon Galton SG
- Michael Rickman MR
- Richard Tomlin RT

OFFICERS:

- Tom Day TD
- Hayley Cawthorne HC
- Elaine Nye-Evans ENE

Applicant Question Time – 6 pm

This informal session was not minuted. It was an opportunity for the applicants to explain their project face to face with the member grant panel, and also for the members to ask applicant questions after reading through their applications.

Applicants who attended the applicant question time were:

Applicant No.	Organisation	Name	Position
001	Swinford Parish Council	Hayward Underhill	Parish Councillor
002	HDC (Welland Park Path)	Lee Byrne	Business Support Manager
003	Market Harborough Cricket Club	Alison Anvil Ian Milne	Secretary Junior Co-ordinator
006	Market Harborough Baptist Church	Gary Pedler Nick Cook	Project Manager Minister
007	Market Harborough Sea Cadets	Shane Daly	Development Worker Eastern Area Sea Cadets
008	Market Harborough in Bloom	Margaret Richards	Co-ordinator
009	The Well, Kibworth	Anne Flower Sarah Collins Peter Hayes	Chair Co-ordinator Treasurer and Trustee
012	HDC – Street Furniture	Lee Byrne	Business Support Manager

1. Nominate a Chairman

Councillor Neville Hall was unanimously voted in as Chair of the Member Grant Panel for 15/16.

1. Declaration of Interests-

None Declared

Pecuniary Interest		No Pecuniary Interest	
Councillor	Detail	Councillor	Detail
n/a		n/a	

2. Apologies and Substitutions

Apologies given from Graham Spendlove-Mason. No substitution.

3. Explanation of Section 106 Grant Process

SECTION 106

In this round only Section 106 grants were discussed. The criteria for Section 106 is set through the legal Section 106 obligation agreements. Financial obligations are paid by the developer to mitigate against the evidenced negative impacts of developments within a parish/community. These obligations include contributions to LCC Education, LCC Highways, LCC Libraries, HDC Community facilities, HDC Open space and play areas, HDC waste, NHS, Police and HDC affordable housing.

Through the grant streams we allocate only the Community Facilities (CF) and Off Site Recreation (OR) contributions. This money has been collected by HDC from the developer, according to the trigger point identified in the Section 106 agreement (payment must be made once a certain number of houses have been built OR occupied on site). HDC then administer the grant process to disseminate this money into the parishes with the development. I have included Doc' 7 which identifies the types of projects which can be funded through Community Facilities and Offsite Recreation contributions.

It is important to understand that this money is not HDC's money, it is to be passed over to the community who saw the development from which it is derived. However, HDC do have a legal obligation, as a signatory on the S106 legal agreement, to ensure that financial allocations, made through the grant process, are done so appropriately and justifiably. Developers have the right to request evidence of Section 106 allocation, the justification of allocation and evidence of project delivery.

NEW HOMES BONUS

I will be launching the Councils' new 'Community Grant' Scheme in August, which is funded through the New Homes Bonus Community allocation in the budget. This grant stream has a different set of criteria to the Section 106 grants but I will make sure you are all informed about what this is prior to the next Member Grant Panel (which will be in October/November).

Officer Grant Panel Make up and Process

The Officer Grant Panel met on Tuesday 14th July.

The panel was made up of 10 officers from different services areas across the Council. These include finance, planning, sport and leisure, business, planning policy and community partnerships.

Each officer is first asked to score a selection of applications, and the responses are collated below. A group discussion follows this and again the comments are captured below.

The summary of comments takes note of comments made by individual officers on their scoring sheets, as well as notes from the group discussion. There were some questions raised and if answers have been confirmed since the panel meeting, these appear in red.

Finally, the Officer Panel Recommendation is led by the Parish Liaison Officer, whom, after taking consideration of the comments put forward by the Officers, recommends an approach for the Member Grant Panel for each individual application.

5. Project updates and previous round allocation

The Grant Timelines for the Year

	S106	New Homes Bonus District Wide Fund	S106	New Homes Bonus District Wide Fund	New Homes Bonus District Wide Fund
	Round 1 15/16	Round 1 15/16	Round 2 15/16	Round 2 15/16	Round 2 15/16
Closing Date for consideration in set round	Monday 6 th July 2015	End of September	End of September	February	February
Officer Grants Panel	Tuesday 14 th July 2015	October	October	March	March
Market Harborough Ten Grant Panel	Not Required	Not required	Not required	Not Required	Not Required
Member Grants Panel	Wednesday 29 th July 2015	October	October	March	March
Executive	7 th September 2015	30 th November OR 11 th January	30 th November OR 11 th January	April	April
End of Call in Period (Official confirmation of grants)	One week after Exec.	One week after Exec.	One week after Exec.	One week after Exec.	One week after Exec.

Last Grant Round Update: Section 106 Round 2 14/15

Applicant	Project	Amount Allocated	Terms and conditions signed?	Payment Status
Kibworth Village Hall	Restoration of village hall facilities	£20,000	Y	Paid
Great Glen Parish Council	Provide play equipment	£401.26	Y	Paid
Thurnby and Bushby Parish Council	Provide additional benches	£388.49	Y	Paid

Section 106 Grant project updates since 2013 (new process)

Members were given the Excel spreadsheet listing projects which have been previously funded, and offering updates accordingly.

Completion and update reports for specific projects were made available to members on request.

6. Applicant updates and changes to this grant fund's project information

Information received since dispatch of hardcopy papers for the MGP as follows:

Project Number	Applicant	Information (hard copies given to members)
001	Swinford Parish Council	Email of Support from Rev. Canon Chris Oxley
002	HDC- Welland Path	Cllr Callis not happy to support this project. No explanation given.
003	Market Harborough Cricket Club	Email of support from Cllr Champion, Cllr Brodrick and Cllr Hill Email of Support from Cllr Callis and Cllr Champion, Cllr Brodrick and Cllr Hill
005	Meadowdale School	Email of Support from Cllr Callis and Cllr Champion, Cllr Brodrick and Cllr Hill
006	Market Harborough Baptist Church	Email of Support from Cllr Callis and Cllr Champion, Cllr Brodrick and Cllr Hill
007	Market Harborough Sea Cadets	Email of Support from Cllr Callis, Cllr Champion, Cllr Brodrick and Cllr Hill Costings from Broughton Astley CF bus project (allocated funding in 2013) as requested by the Officer Grant Panel Cllr Brodrick suggest contribution of between 10-20 %, but no more than 33%.
008	Market Harborough in Bloom	Email of Support from Cllr Callis and Cllr Champion, Cllr Brodrick and Cllr Hill Cllr Brodrick suggests 25% is a reasonable request.
009	The Well, Kibworth	Email of Support from Kibworth Harcourt Parish Council
012	HDC-Street Furniture	Email of Support from Cllr Callis, Cllr Champion, Cllr Brodrick and Cllr Hill Cllr Brodrick suggests 60 % would be appropriate.

HC brought to the attention of the MGP that the Market Harborough Section 106 funding pot from the Harborough Rubber Site has a spend by date of 01/2016.

7. To Consider Expressions of Interest and Confirm Member Grant Panel level of support

Applicant EOI: 001	Great Glen Parish Council
Summary of Discussion	<p><i>As per page 611 in the Member Grant Panel Pack</i></p> <p>Any applications to come forward from Great Glen we will consider separately</p> <p>Great Glen as a village are very enthusiastic for this facility The Village is growing very quickly Confirmed that Planning has been applied for Committee have noted this expression of interest and look forward to receiving the application in due course.</p>

8. Section 106 Fund Applications – Round 1 15/16

Applicant 001	Swinford Parish Council
Project Number	001 Section 106 R1 1516
Project Summary	Burial Ground Improvements
Summary of Discussion	<ul style="list-style-type: none"> • Very impressed with the project • Many volunteers currently involved with upkeep of burial grounds • it will be an asset for that parish • Noted £1000 contribution from parish
Amount Requested	£11,484.77
Recommendation	£11,484.77
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed the project offered value for money • Agreed that the project delivered within a reasonable timeframe • Agreed that the Panel has a confidence in this group to deliver based on previous project delivery • Evidenced that the project would be accessible to the whole community given the venue/location restrictions
Proposed	LB
Seconded	RT - Unanimous vote
Any specific terms/ conditions	<ul style="list-style-type: none"> • To deliver within 12 months (as per the Application Form) to ensure spend by date is adhered to • To only release the funding once the Parish Council have suitable Standing Orders and Financial Procedures in place • All standard terms and conditions apply
Time allowed for project and Delivered by date	12 months - 30/09/2016
Development funding grant	£11,484.77 from Rugby Road - £11,484.77 pot (13/12/2017)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Conduct feedback survey from visitors when the project is completed
Payment Code	CL704YGD7980

Applicant 002	HDC
Project Number	002 Section 106 R1 1516
Project Summary	Create Footpath around Welland Park
Summary of Discussion	<ul style="list-style-type: none"> • This is a worthwhile project • MH town is growing. Need to keep the park up to date for different users • We have previously invested thousands of pounds on park to bring in people, it is an asset to the town • Very busy park. Increase in variety of users. Share the benefit
Amount Requested	£13,200
Recommendation	£13,200
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed the project offered value for money • Agreed that the project supported HDC Corporate Priority – to work with communities to develop places to live and be happy • Agreed that the project delivered within a reasonable timeframe • Agreed that the Panel has a confidence to deliver based on previous project delivery • Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records • Agreed that the organisation evidenced valuable partnership working • Agreed that the project was evidenced as being well supported in the community • Evidenced that the project would be accessible to the whole community given the venue/location restrictions • Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits •
Proposed	RD
Seconded	MR. Unanimous vote
Any specific terms/ conditions	<ul style="list-style-type: none"> • Deliver by January 2016 (as per the Application Form) to ensure spend by date is adhered to • All standard terms and conditions apply
Time allowed for project and Delivered by date	14 th January 2016 4 months
Development funding grant	£13,200 from Harborough Rubber Site - £52,864.25 pot (14/01/2016)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Record statistics from sign up and from the website • Feedback survey when project is completed
Payment code	CL704YGD7996

Applicant 003		Market Harborough Cricket Club	
Project Number	003 Section 106 R1 1516		
Project Summary	Refurbishment and extension of cricket facilities		
Summary of Discussion	<ul style="list-style-type: none"> • This is a very worthwhile project, to attract young people to facility • The Cricket Club want to market this facility to attract new members • Admirably sustainable approach. Looking at business plan for the next ten to twenty years • Organisation has provided match funding. The current section 106 pot from Harborough Rubber has a spend by date by January 2016. Confidence that this project will deliver, and does so by meeting Section 106 criteria, the project should be allocated the remainder amount in this funding pot. This money would remain unspent as at its spend by date, if not allocated to this project. 		
Amount Requested	£14,300		
Recommendation	£17,097.12		
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed that the project delivered within a reasonable timeframe • Agreed that the Panel has a confidence in this group to deliver based on previous project delivery • Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records • Agreed that the project was evidenced as being well supported in the community • Evidenced that the project would be accessible to the whole community given the venue/location restrictions • Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits 		
Proposed	RD		
Seconded	LB – Unanimous vote		
Any specific terms/ conditions	<ul style="list-style-type: none"> • Only release funding when planning permission granted (if necessary) • Project must follow strict timeline of delivery to ensure completed by January 2016 • All standard terms and conditions apply 		
Time allowed for project and Delivered by date	4 months 14 th January 2016		
Development funding grant	£17,097.12 from Harborough Rubber Site - £52,864.25 pot (14/01/2016)		
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Monitor increase of use by juniors using the weekly register and compare to existing use • Monitor Increased numbers of Senior Players assisting with sessions by recording on register 		

	<ul style="list-style-type: none"> Increased membership use information from Membership database
Payment Code	CL704YGD7997

Applicant 005	Meadowdale School
Project Number	005 Section 106 R1 1516
Project Summary	Upgrade of toilet facilities for community hall usage of school hall
Summary of Discussion	<ul style="list-style-type: none"> The project is for community use not just the school If the toilets are planned to be unisex- are they individual cubicles-this is not clear on the plan-we need to ask what will they look like-why do they need unisex toilets The issues raised at the last submission have been clarified. The school is looking for funding elsewhere and have secured £5000 from own funds The last application was deferred- we now have clarity that the school have not received Education S106 funding from LCC and are unlikely to in the near future They are applying for a small amount of the total spend Will we be setting a preference to support schools? We have supported other schools in the past including Kibworth High and Swinford primary
Amount Requested	£8,967.32 – 25% of project cost
Recommendation	£8,967.65
Reason for Recommendation	<ul style="list-style-type: none"> Agreed Section 106 Criteria Met Agreed proven Evidence of Need Agreed that the project mitigates the negative impact of the development from which the funding is derived Agreed that the project delivered within a reasonable timeframe Agreed that the organisation evidenced valuable partnership working Evidenced that the project would be accessible to the whole community given the venue/location restrictions Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits
Proposed	RD
Seconded	RT
Any specific terms/ conditions	<ul style="list-style-type: none"> All standard terms and conditions apply Clarify why the unisex toilets and query whether they be separate cubicles. Only release funding once positive clarification given
Time allowed for project and Delivered by date	12 months 30/09/2016
Development funding grant	£8,967.65 from St Mary's development - £9,309 pot (10/06/2021)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> Re-issue customer satisfaction Survey and inform MGP of results Monitor and publish increased membership and bookings numbers
Payment Code	CL704YGD7998

Applicant 006	Market Harborough Baptist Church
Project Number	006 Section 106 R1 1516
Project Summary	Upgrade of toilet facilities
Summary of Discussion	<ul style="list-style-type: none"> • The Church leaders have significantly increased the numbers of groups using the church • The Church is well used by lots of different groups • This will be money well spent, it will make a huge amount of difference and allow the church to continue with the considerable renovation project • They have done a great job to date of securing funding for phases 1 and 2
Amount Requested	£18,742.80 (Phase Three only)
Recommendation	Approve full amount £18,742.80
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed that the project delivered within a reasonable timeframe • Agreed that the Panel has a confidence in this group to deliver based on previous project delivery • Evidenced that the project group evidenced project commitment through the securing of other sources of match funding • Agreed that the project was evidenced as being well supported in the community • Evidenced that the project would be accessible to the whole community given the venue/location restrictions • Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits
Proposed	RD
Seconded	MR Unanimous vote
Any specific terms/ conditions	<ul style="list-style-type: none"> • Complete project by December 2016 • All standard terms and conditions apply
Time allowed for project and Delivered by date	12 months 30/09/2016
Development funding grant	£13,299 from 32 Farndon Road - £13,299 pot (10/01/2021) £5,443.80 Farndon Road - £37,620 pot (03/12/22)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Increase regular hall bookings and gain feedback from users- Monitor and feed back to council • Growth in Church members- monitor and feedback
Payment Code	CL704YGD7806

Applicant 007	Market Harborough Sea Cadets
Project Number	007 Section 106 R1 1516
Project Summary	Funding for Minibus
Summary of Discussion	<ul style="list-style-type: none"> • Very supportive of children's group • They now have 35 members, raised money themselves • They are trying to get money from Royal Naval Association-they want to share with them • We should support them as its for young people. • Would like to give slightly more than officers recommendations as there are funds available. Suggested between 25-50 • Need to raise more money themselves so encouraging the group to work together • The majority for 12.5k to go towards a new or nearly new bus • Have 2 years to spend and raise the extra in 18 months
Amount Requested	Up to £31,336
Recommendation	£12,500
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed the project offered value for money • Agreed that the project delivered within a reasonable timeframe • Agreed that the project was evidenced as being well supported in the community • Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits
Proposed	RD
Seconded	MR
Any specific terms/ conditions	<ul style="list-style-type: none"> • Grant to be used towards a new or nearly new bus only. • Evidence of sustainability for bus/business plan to cover repair costs, maintenance costs, and bus replacement in 10 years time, prior to payment of grant • All standard terms and conditions apply
Time allowed for project and Delivered by date	<p>Must secure rest of funding within 18 months and spend grant within 24 months (by end of 2017)</p> <p>31/09/2017</p>
Development funding grant	£12,500 from Farndon Road - £37,620 pot (03/12/22)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Increase in Qualifications and Achievements • Greater community support. Record the increase the number of events attended • Record Increased RNA Activity levels and support
Payment Code	CL704YGD7811

Applicant 008	Market Harborough in Bloom
Project Number	008 Section 106 R1 1516
Project Summary	Provide a water storage tank and planters within the town
Summary of Discussion	<ul style="list-style-type: none"> As a Voluntary Group they work very hard and do a tremendous amount of work which is very tangible impacts. Very worthwhile project
Amount Requested	£11,092.16
Recommendation	£11,092.16
Reason for Recommendation	<ul style="list-style-type: none"> Agreed Section 106 Criteria Met Agreed proven Evidence of Need Agreed that the project mitigates the negative impact of the development from which the funding is derived Agreed the project offered value for money Agreed that the Panel has a confidence in this group to deliver based on previous project delivery Agreed that the organisation evidenced valuable partnership working Agreed that the project was evidenced as being well supported in the community Evidenced that the project would be accessible to the whole community given the venue/location restrictions Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits
Proposed	MR
Seconded	LB Unanimous vote
Any specific terms/ conditions	<ul style="list-style-type: none"> To release funding only when safeguarding policy has been adopted and Constitution/Equalities policy refreshed Project must follow strict timeline of delivery to ensure completed by January 2016 All standard terms and conditions apply
Time allowed for project and Delivered by date	14 th January 2016
Development funding grant	£11,092.16 from Harborough Rubber Site - £52,864.25 pot (14/01/2016)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> Conduct volunteers survey after purchase and report results back to council
Payment Code	CL704YGD7838

Applicant 009	The Well, Kibworth
Project Number	009 Section 106 R1 1516
Project Summary	Upgrading Café Area
Summary of Discussion	<ul style="list-style-type: none"> • Popularity of 'The Well' has grown over the last 12 months • The organisation is an excellent community service • Very impressed that they cater for all ages and cover all spectrums • They have referrals from local GP's and social services • Discussions around 'is it value for money as lease is only for 10 years'. Sport England only lease for ten years and we have given money to groups affiliated with them
Amount Requested	£38,450
Recommendation	£38,450
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed the project offered value for money • Agreed that the project supported HDC Corporate Priorities (- support vulnerable) • Agreed that the Panel has a confidence in this group to deliver based on previous project delivery • Agreed that the organisation evidenced valuable partnership working • Agreed that the project was evidenced as being well supported in the community • Evidenced that the project would be accessible to the whole community given the venue/location restrictions • Agreed that this project not only delivered on its own merit, but also would support future projects to deliver tangible benefits
Proposed	LB
Seconded	RD
	Unanimous Vote
Any specific terms/ conditions	<ul style="list-style-type: none"> • All standard terms and conditions apply
Time allowed for project and Delivered by date	12 months 30/09/2016
Development funding grant	£38,450 from Warwick Road - £185,398.24 pot (23/12/2023)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • 15% increase in café takings and 33% increase in footfall over 24 months after completion of project-monitor and feedback to council • Customer survey re improved disabled facility • Improved volunteer experience- Collect comments • Increase and monitor the number of social groups using The Well
Payment Code	CL704YGD7874

Applicant 012	HDC
Project Number	012 Section 106 R1 1516
Project Summary	Improvements to Town Centre Square – Provision of bins and benches
Summary of Discussion	Goes hand in Hand with Harborough in Bloom project Going to move old benches
Amount Requested	£11,567.98
Recommendation	£11,567.98
Reason for Recommendation	<ul style="list-style-type: none"> • Agreed Section 106 Criteria Met • Agreed proven Evidence of Need • Agreed that the project mitigates the negative impact of the development from which the funding is derived • Agreed the project offered value for money • Agreed that the project supported HDC Corporate Priorities (priority 1 – develop places to live and be happy) • Agreed that the project delivered within a reasonable timeframe • Agreed that the Panel has a confidence in this group to deliver based on previous project delivery • Agreed that the organisation's financial status and regulations, offer confidence that this project group will deliver whilst abiding by the need for meticulous financial records • Agreed that the project was evidenced as being well supported in the community • Evidenced that the project would be accessible to the whole community given the venue/location restrictions
Proposed	LB
Seconded	RT
Any specific terms/ conditions	<ul style="list-style-type: none"> • Project must follow strict timeline of delivery to ensure completed by January 2016 • All standard terms and conditions apply
Time allowed for project and Delivered by date	14 th January 2016
Development funding grant	£92.91 from BP Service Station Site - £92.91 pot (18/12/2015) £11,475.07 from Harborough Rubber Site - £52,864.25 pot (14/01/2016)
Monitoring indicators (as per application form)	<ul style="list-style-type: none"> • Feedback survey once project is completed
Payment Code	CL704YGD7876

Summary sheet of Member Grant Panel Allocations - Round 1- 2015/16

S106 Rd 1	Organisation	Project	Amount requested	% of total cost requested	Total amount for project	Match funding obtained (Amount)	Officer Grant Panel Recommendation	MGP Allocation Recommendation
001	Swinford Cemetery	Burial Ground Improvements	£11,484	83	£13715.65	£1,000	£11,484	£11,484
002	Harborough District Council	Create footpath around the outside of Welland Park	£13,200	100	£13,200	n/a	£13,200	£13,200
003	Market Harborough Cricket Club	Refurbishment and extension of cricket facilities	£14,300	72	£19,800	£4,000	£14,300	£17,097.12
005	Meadowdale Academy	Upgrade of toilet facilities for community hall usage of school hall	£8,967.25	25	£35,869	£5,000	£8,967.25	£8,967.25
006	Market Harborough Baptist Church	Upgrade of toilet facilities	£18,742.80 (this phase only)	2 % of total project 100% of this phase	Between 768k-1m (whole project)	£198,279 (see application form)	£18,742.80	£18,742.80
007	Sea Cadets	Funding for Minibus	Up to £31,336	90	£34,794	£3,458	£8,698.50	£12,500
008	Market Harborough in Bloom	Provide a water storage tank and planters within the town	£11,092.16	100	£11,092.16	n/a	£11,092.16	£11,092.16
009	The Well, Kibworth	Upgrading Café Area	£38,450	74	£52,000	£13,547	£38,450	£38,450
012	Harborough District Council	Improvements to Town Centre Square – Provision of bins and benches	£11,567.98	100	£11,567.98	n/a	£11,567.98	£11,567.98