

Appendix B

Questions on approach to adopting IFRS 16

No.	Question	Response
1	<p>Has a process been developed to identify leases within the scope of IFRS 16? Please describe the process where such a process was developed.</p>	<p>We have obtained some template documents from our treasury advisors and plan to use as a basis for our work. Plan to identify by a combination of emails to budget holders and review of expenditure for 23/24 and 24/25 to date. As part of this will develop a process to identify new leases going forward.</p>
2	<p>Has a process been developed to classify leases in accordance with IFRS 16? Please describe the process where such a process was developed.</p>	<p>See response to Q1.</p>
3	<p>Has a process been developed to assess the application of the practical expedient in IFRS 16 (i.e. portfolio of leases approach)? Please describe the process where such a process was developed.</p>	<p>Leases will be considered on a case-by-case basis.</p>
4	<p>Has a process been developed to make the disclosure required for the impact that IFRS 16 will have on the financial statements (for standards issued but not yet effective). Please describe the process where such a process was developed.</p>	<p>Assessed by Head of Financial Services as unlikely to be material. Waste vehicles (potential embedded lease as part of waste contract) are not expected to be classified as a lease per preliminary work, other potential leases are expected to mostly fall within the low value items exemption or have a non-material impact.</p>
5	<p>Has a project plan been developed for the transition to IFRS 16.</p>	<p>We have a rough plan at this stage, see response to Q1.</p>
6	<p>Have calculations been made for the conversion of operating leases to the finance lease model with the accompanying right of use assets?</p>	<p>Not yet, assessed as unlikely to be material at this stage.</p>
7	<p>Have the exempt leases and the reasons for the exemption been clearly documented?</p>	<p>Not yet.</p>
8	<p>Has the impact that IFRS 16 will have (as to be disclosed for standards issued but not yet effective) been calculated?</p>	<p>As above, assessed as unlikely to be material. But plan to do before audit to evidence.</p>