

Harborough District Council



Report to Council Meeting of 26 February 2023

Title:	Update from the following Committees and Panels since the last Council meeting on 11 December 2023: Member Development Advisory Panel (4 January 2024) Planning Committee (16 January 2024) Local Plan Advisory Panel (18 January 2024) Joint Budget Overview & Scrutiny Panel (25 January 2024) Scrutiny Commission (5 February 2024) Regulatory Committee (13 February 2024)
Status:	Public
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Lead Councillor:	Leader of the Council, Councillor Phil Knowles
Appendices:	Appendix 1 – Draft Minutes of the Member Development Advisory Panel (4 January 2024) Appendix 2 – Draft Minutes of the Planning Committee (16 January 2024) Appendix 3 – Planning Decision List (16 January 2024) Appendix 4 – Draft Minutes of the Local Plan Advisory Panel (18 January 2024) Appendix 5 – Draft Minutes of the Joint Budget Overview & Scrutiny Panel (25 January 2024)

Summary

- i. This report summarises the activities of the various Committees and Panels that have met since the last meeting of Council on 11 December 2023.

Recommendations

1. That Council note the report.

Reasons for Recommendations

- ii. The Council Procedure Rules provide that Council will, at an ordinary meeting of the Council, receive a report from each committee and receive questions and answers on that report.

1. Purpose of Report

- 1.1. This report provides an update for Council on the activities of committees and panels which have met since the last meeting of Council.

2. Background

- 2.1. The Council's constitution provides at Council Procedure Rule 2 that ordinary meetings of Council will "*receive reports from the Council's Committees and receive questions and answers on those reports*". It is likely that the rationale behind this requirement is as a result of there sometimes being long periods of time between meetings of committees, which means that minutes are not approved and published for councillors who were not in attendance to review and ask questions about. By providing an update report and allowing Councillors to ask questions of the Committee and Panel Chairs in full Council, the Council ensures that there is timely oversight of the valuable democratic activity taking place within the Council.

3. Details

Executive Functions

- 3.1. The Member Development Advisory Panel met on 4 January 2024 and considered the Terms of Reference for the panel, future meeting of the panel, as well as the work plan. The minutes of this Panel are contained in Appendix 1 of this report.
- 3.2. The Local Plan Advisory Panel met on 18 January 2024 and received presentations on the Issues & Options document, the consultation arrangements and evidence update. The minutes of the Panel are included in Appendix 4 of this report.

Non-Executive Functions

- 3.3. The Planning Committee met on 16 January 2024 and considered five planning applications. They also received updates via reports on Planning Appeals, Enforcement and Lutterworth East. The minutes of the meeting are contained in Appendix 2 of this report. The list of decisions made by the committee at this meeting is included in Appendix 3.
- 3.4. The Regulatory Committee met on 13 February 2024 and considered the Review of Taxi & Private Hire Driver and Vehicle Policy.

Overview and Scrutiny Functions

- 3.5. The Joint Budget Overview and Scrutiny Panel met on 25 January 2024 and considered the Draft 2024/25 Budget and MTFS (2025/26 to 2028/29). The minutes of this Panel are contained in Appendix 5 of this report.
- 3.6. The Scrutiny Commission met on 5 February 2024 and considered a verbal update on the future of Scrutiny Panels and the workplan.

4. Implications of Decisions

Corporate Priorities

- 4.1. The Council is committed to delivering its corporate priorities as set out in its corporate plan. Providing the information contained within this report gives assurance that the Council continues to work to deliver these priorities.

Consultation

- 4.2. This report reflects the activity of the committees, which all members were entitled to attend. No further consultation is required.

Financial

- 4.3. This report provides an update on the work of the committees and has no financial consequences for the budget set by the Council.

Legal

- 4.4. This report provides an update on the work of the committees and ensures the committees comply with the requirement to report their activity to Council as set out in the Council Procedure Rules.

Environment Implications

- 4.5. This update report does not impact upon the Council's commitment to achieving net zero carbon.

Risk Management

- 4.6. The contents of this report do not pose any risk implications for the Council as it provides an update on the work of a committee.

Equalities Impact

- 4.7. The Council has a statutory duty to consider and demonstrate equalities impact in all its activities. However, the report does not directly impact upon the public sector equality duty given it reports the activities of a committee.

Data Protection

- 4.8. This report contains no private information.

5. Recommendation

- 5.1. Council is invited to note the democratic activity since the last meeting of Council as set out in this report.

6. Background papers

6.1. None

