

ITEM NO. 14

**REPORT TO THE ANNUAL COUNCIL MEETING  
OF 21<sup>st</sup> MAY 2018**

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**Meeting:** Annual Council  
**Date:** 21 May 2018  
**Subject:** Delegation of Council functions  
**Report of:** Verina Wenham Head of Legal and Democratic Services and Monitoring officer  
**Portfolio Holder:** Councillor Hadkiss  
**Status:** Decision  
**Relevant Ward(s):** All

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1 Purpose Report

- 1.1 To consider and agree the scheme of delegations or such part of it as the Constitution determines it is for the Council to agree (as set out in Section B of Part 3 of the Council's Constitution).

2 Recommendations:

- 2.1 **That the scheme of delegation set out in Section B of Part 3 of the Council's Constitution (attached as Appendix A to the report) be agreed for the 2018/19 year**

3 Summary of Reasons for the Recommendations

- 3.1 In accordance with Part 4 Section 1 of the Council's Procedure Rules, the Council is required to agree the scheme of Delegation of Council functions as set out in Part 3 Section B of the Constitution.

4 Impact on Communities

- 4.1 None as far as this report is concerned.

5 Key Facts

- 5.1 At its meeting on 10 July 2017 the Council adopted revised Procedure Rules requiring that the Scheme of Delegation, relating to Council functions be adopted at Annual Council each year. This report is presented in accordance with the Council's Constitution.

5.2 Details of the Scheme of Delegations are included in Part 3 of the Council's Constitution and, for convenience, are attached at Appendix A.

## 6 Legal Issues

6.1 As set out in the body of this report.

## 7 Resource Issues

7.1 There is no additional resource implication arising from this report.

## 8 Equality Implications

8.1 None as far as this report is concerned.

## 9 Impact on the Organisation

9.1 The Council needs to ensure that it has an appropriate scheme of delegation in place to ensure the efficient operation of the authority. This report relates to Council functions, as the delegation of Executive functions is a matter for the Leader to determine.

## 10 Community Safety Implications

10.1 None as far as this report is concerned.

## 11. Carbon Management Implications

11.1 None as far as this report is concerned.

## 12. Risk Management Implications

12.1 None as far as this report is concerned.

## 13 Consultation

13.1 No formal consultation has taken place, as the proposals reflect arrangements already included within the Council's Constitution.

## 14 Options Considered

14.1 Not to adopt a Scheme of Delegations - This is not considered appropriate, particularly in view of the information set out in paragraph 5.1 and Section 9 above.

## 15 Background Papers

None.

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**Previous report(s):**

**Information Issued Under Sensitive Issue Procedure:**

**Ward Members Notified:**

**Appendix A: Section B of Part 3 of the Council's Constitution**