

REPORT TO THE EXECUTIVE MEETING OF 9 MAY 2016

Meeting: Executive
Date: 9 May 2016
Subject: Notes and recommendations of meetings of Executive Advisory Panels
Report of: Peter Storey, Democratic Officer
Portfolio Holders: Councillor Brodrick
Status: For information and to agree recommendations

1 Purpose of the Report

1.1 To advise Executive of the work and to seek agreement to the recommendations of the following Advisory Panel:

- Local Planning Executive Advisory Panel

2 Recommendation:

2.1 **Recommended that the record of the following meeting be noted:**

- **Local Planning Executive Advisory Panel: 24 February 2016 (Appendix A)**

2.2 **That the recommendations contained in the notes of the meeting be agreed.**

3 Summary of Reasons for the Recommendations

3.1 The arrangements for the Executive Advisory Panels require that they report back to Executive with notes of their meetings.

4 Impact on Communities

4.1 None.

5 Key Facts

5.1 None.

6 Legal Issues

- 6.1 None.
- 7 Resource Issues
- 7.1 None.
- 8 Equality Impact Assessment Implications/Outcomes
- 8.1 None.
- 9 Impact on the Organisation
- 9.1 None.
- 10 Community Safety Implications
- 10.1 None.
- 11. Carbon Management Implications
- 11.1 None.
- 12. Risk Management Implications
- 12.1 None.
- 13 Consultation
- 13.1 None.
- 14 Options Considered
- 14.1 None.
- 15 Background Papers
- 15.1 None.

Previous report(s): None

Information Issued Under Sensitive Issue Procedure: N

Ward Members Notified: n/a

Appendix A: Local Planning Executive Advisory Panel: 24 February 2016

**Local Planning
Executive Advisory Panel**

Meeting Notes

**Council Chamber, The Symington Building,
Adam & Eve Street, Market Harborough**

Wednesday 24 February 2016

Commencing: 1.30 pm

Councillors Present: Galton, Dr Hill, Holyoak (arrived at 1.42pm), King (Chairman), Mrs Page (left at 2.52pm), Rickman & Tomlin.

Officers Present: D. Atkinson (DA), C. Brown (CB), T. Nelson (TN), K. Reed (KR) and P. Storey (PS).

Item	Action
<p>1. Apologies for Absence</p> <p>There were none.</p>	
<p>2. Notes of the Previous Meeting</p> <p>The notes of the meeting held on 9 December 2015 were agreed as a correct record and signed by the Chairman.</p>	
<p>3. Matters Arising</p> <ul style="list-style-type: none"> • Concern was expressed at comments made at the Harborough Highways Forum on 23 February 2016 by the LCC Director of Transportation regarding no further transportation plans for Harborough other than the Transportation Study and the PUA Study. The Director had said that he might not be aware of all work planned and would be happy to have Member level discussions on this subject. The Jacobs report had indicated to LCC that there were no strategic transport issues up until 2028. After that strategic transport would move from LCC and LEP to Midlands Connect, which was just being set up and had a remit regarding connectivity between cities. It was considered that a briefing on Midlands Connect would be useful for all members. KR • KR said it was the officers' understanding that the County Council was lined up to undertake transport modelling using the Leicester and Leicestershire Integrated Transport Model for Harborough between April and June 2016. This could not be started earlier pending the reduction of Options in Harborough from nine to no more than three. • The letter to LCC Highways had not been sent on the advice of the head of Legal and Democratic Services who had advised that notes should be agreed by this meeting of the Panel before the Executive considered the recommendations in the notes. The draft letter, and the one to the Secretary of State, would be circulated to members for comment. DA • An item on the A5 Working Group was requested to be included on the agenda for the next Panel meeting. KR • Officers reported that action points in the notes of the last meeting had been actioned. 	

It was AGREED that action be taken as set out above.

4. Local Development Scheme Update

KR presented the Local Development Scheme 2016-2018, incorporating the revised timetable approved by the Executive on 8 February 2016 because of the need to gather additional and updated evidence. Council approval of the Pre-submission Local Plan is programmed for October 2016, with consultation to follow in November/December 2016. Submission to the Secretary of State, the Examination hearing and the Inspector's report would follow, with adoption expected in late 2017.

There was a need to undertake a transport assessment of emerging sites, which would add some delay to the Local Plan process because it could not be started before the nine Options had been reduced to no more than three. Viability was a key element and work had been put in motion to look at this but would not be completed until September.

Minor amendments to the LDS were suggested by the Panel:

TN

- Para 7.5 Reference to the 'Chief Executive' be removed
- Double-check whether a Local Plan policy on Magna Park was saved, but not listed
- Para 4.2 Query whether alternative phrase to 'Focussed review' could be used to avoid ambiguity

DA would be the Chair of the Leicestershire Planning Officers' Forum from 1 April 2016 for twelve months and would be seeking to develop an updated Memorandum of Understanding with Leicestershire local authorities to agree housing development and employment requirements beyond 2028 in accordance with the timetable.

DA

It was noted that the current Core Strategy was pre-NPPF and Members asked that the Council's Annual Monitoring Report on the progress and implementation of each document forming part of the Local Development Scheme be reported to a future meeting.

KR

It was AGREED:

1. To note the updated Local Development Scheme covering the period 2016-18, and
2. Its forthcoming publication on the Council's website; and
3. That the Council's Annual Monitoring Report be included on the agenda for a future Panel meeting.

5. Workshops and Options Assessment Methodology

KR sought the Panel's comments on the proposed methodology for the assessment and refinement of the proposed nine Options for housing and employment development consulted on in September/October 2015, in order to reduce the number to a maximum of three for further analysis. Two member workshops were proposed, on 9 and 16 March to assist in selecting the preferred Options. The proposed methodology for selection was set out in the report. The information would be at a relatively high level at this stage. It was unlikely that one preferred option would result from the workshops, although the field should have been narrowed. It was possible that the preferred option agreed in October might not be one of the nine under consideration, but a hybrid of some of them.

KR stated that members would be asked at the workshops if they wished weighting to be given to the areas to be considered for the nine Options.

It was noted that the 475 figure for housing provision was based on the last available Strategic Housing Market Assessment and remained the Council's Objectively Assessed Need. Any flexibility would be in terms of the requirement and provision based on this figure.

RECOMMENDATIONS to the Executive:

- 1. To note the arrangements for members' workshops on 9th and 16th March 2016 as set out in paragraphs 4.4-4.6 of the report.**
- 2. To note and comment on the proposed methodology for the assessment of the nine options as set out in paragraphs 4.7 - 4.15 and Appendices A and B of the report.**

6. Local Plan Evidence Update

TN presented a progress report on the evidence collection to support the preparation of the Local Plan for Harborough and recommended that in future completed evidence reports should be circulated to Panel members for information, in advance of meetings as far as possible. Informal briefings would be held with Panel members so that the evidence bases could be discussed and interrogated.

KR stated that the outcome of leisure facilities would be incorporated into the infrastructure delivery plan which is integrated with but a separate document from the Local Plan, and can be updated at any stage. The Neighbourhood Plans might also bring up some needs in these areas and/or may need to reflect the outcome of the review. .

It was AGREED that:

1. The progress on evidence collection to support the Harborough Local Plan attached at Appendix A to the report be noted.
2. In future, completed evidence studies will be circulated to members of the Panel for information and reported to the Panel in an update report.
3. Discussion of evidence etc. could in future take place at informal briefings.

7. Strategic Transport Assessment

CB re-presented a report on the Strategic Transport Assessment, which had been made to the previous meeting of the Panel on 9 December 2015, containing further information and explanation about the planning inputs. The Assessment would form part of the evidence base for the new Local Plan. Scenarios 6-11 in the Assessment replaced the original Scenarios 1, which had now been discounted. Further modelling is expected to be undertaken as the new Local Plan progresses into a preferred option stage.

Members were concerned that the study worked on the basis of planning consents at September 2014 and that there had been a large number of consents since that time. It was noted that much of the study had been undertaken before the 2015 figures were available but these figures had not then been taken into account when they were published.

There was also concern that the traffic figures were those from the 2001 Census and were 15 years out of date. CB stated that these were the latest transport figures available, and related to journeys to and from destinations rather than traffic flows. The Panel considered that the study needed to be refreshed with more up to date figures. It was agreed that the matters raised by members would be reviewed and an update brought back to a future meeting.

CB

It was noted that the count sites were decided by LCC Highways and not the District Council. It is understood that the count sites are fixed..

It was AGREED that:

1. The contents of the report and the outcomes of the Strategic Transport Assessment (at Appendix C to the report) be noted.
2. It be investigated whether the consultants are able to refresh the study with more up to date information from the Office of National Statistics.

8. Dates of Future Meetings

KR presented a series of dates for meetings of the Panel, some of which had been revised from those previously proposed in the light of the Panel's forthcoming workload. Some of the meetings were unlikely to be required, depending on the Panel's workload.

Some of the proposed dates clashed with meetings of Leicestershire County Council and it was agreed that those dates be adjusted to avoid clashes but to retain the rhythm of meetings of the Panel.

It was AGREED:

- 1 that future meetings of the Panel be held on the following dates:
 - 13 April 2016
 - 25 May 2016
 - 12 October 2016
 - 23 November 2016 (unlikely to be needed)
 - 11 January 2017 (unlikely to be needed)
 - 5 April 2017 (unlikely to be needed)
2. That the following dates be adjusted to avoid clashes with LCC meetings, whilst retaining the rhythm of Panel meetings:
 - 6 July 2016
 - 7 September 2016
 - 22 February 2017
 - 17 May 2017

The meeting closed at 3.21 p.m.