

Harborough District Council**Fees & Charges Proposals 2018/2019**

The charges, where appropriate, are inclusive of VAT at the current rate of 20%. Variations in the Rate of VAT will result in changes to the approved fees where applicable at the appropriate time.

	2017/18		Proposed	
	£ p		2018/19	
			£ p	
LEISURE & RECREATION CHARGES				
<u>Use of Facilities @ Welland Park</u>				
Tennis				
Court per hour	Free		Free	
Hire of racket & balls per person	N/A	* inc vat	N/A	* inc vat
Deposit on racket & balls	N/A		N/A	
Schools – per court per hour	N/A	inc vat	N/A	inc vat
Netball & Basketball				
Schools per court	Free	inc vat	Free	inc vat
Others per court	Free	inc vat	Free	inc vat
Bowls				
Per player per session (inc. woods & overshoes hire)				
- morning, afternoon, evening.	7.40	* inc vat	7.25	* inc vat
Season Ticket	74.10	* inc vat	76.00	* inc vat
Bowls Club Fixtures-				
-per rink	24.70	inc vat	25.25	inc vat
Occasional matches-				
-per rink	24.70	inc vat	25.25	inc vat
Teams in Mkt. Harborough Bowls League				
- per match	37.10	inc vat	25.25	inc vat
Hire of pavilion to Welland Park Bowling Club	Now Leased		Now Leased	
<i>*reduced to half price for children under 16, students, unemployed, senior citizens and registered disabled.</i>				
<u>Hire of Sports Pitches</u>				
Rugby & Soccer				
<i>(charge effective from start of season)</i>				
Pitch Only	35.70	inc vat	36.40	inc vat
Pitch, Changing Rooms & Showers per game	60.00	inc vat	61.20	inc vat
<i>Junior Teams (under 16 years) 50% reduction. No charge for charity games</i>				
Cricket				
Pitch only – per club per season	232.00		236.65	
Rounders				
Rounders League – per season	116.00		118.30	
<i>To mark out own pitches</i>				
<u>Allotments</u>				
Rent per plot per year				
Senior Citizens	22.00	*	22.00	
Others	44.00	*	44.00	*
<i>12 months notice required to alter rent</i>				
<i>Half plots will attract a 50% charge</i>				

	2017/18 £ p	Proposed 2018/19 £ p
CEMETERIES & BURIAL GROUNDS		
** Interment Monday – Friday		
9.00am to 3.30pm		
Body of child not exceeding 18 years no charge for residents of the district (as defined by section 13 of Cemeteries Regulations)	NIL	NIL
Body of child 12 to 17 years	N/A	N/A
Body of person exceeding 18 years		
- <i>Single Depth Grave</i>		
Northampton Rd.	372.00	380.00
Great Bowden	372.00	380.00
Foxtan	372.00	380.00
Saddington	372.00	380.00
Great Easton	372.00	380.00
Blaston	372.00	380.00
- <i>Double Depth Grave</i>		
Northampton Rd.	475.00	485.00
Great Bowden	475.00	485.00
Foxtan	475.00	485.00
Saddington	475.00	485.00
Great Easton	475.00	485.00
Blaston	475.00	485.00
- In an existing vault	220.00	224.00
Outside above hours – additional	131.00	133.00
Interment of cremated remains	159.00	162.00
Outside above hours – additional	101.00	103.00
Exhumation (subject to necessary approvals)	Treble Current Interment fee	Treble Current Interment fee
** Exclusive Right of Burial		
Grave 7' x 3' issued in rotation	425.00	434.00
Grave 7' x 3' selected in rotation	478.00	488.00
Grave 7' x 3' selected in reserve	531.00	542.00
Ashes Plot (Garden of Peace)	212.00	216.00
Re-assignment of Exclusive Right of Burial	53.00	54.00
Under 18		
Issued in Rotation - no charge for residents of the District (as defined by Section 13 of the Cemetery Regulations)	NIL	NIL
Selected in Rotation/Selected in Reserve	Normal charges apply	Normal charges apply
<i>Graves within childrens section are 4' x 2' 6"</i>		
<i>Ashes Plots are only available in rotation but an adjacent plot can be reserved at the time of interment. An adjacent plot purchased in reserve will be charged double fee.</i>		
** Monuments		
Headstones 25" to 36"	106.00	108.00
Headstones 13" to 24"	90.00	91.00
Vases up to 12"	85.00	86.00
Tablet in Chapel (Mkt. Harborough)	122.00	124.00
Memorial in Garden of Remembrance- 12" x 12" x 15" max.	85.00	86.00
Additional Inscription	64.00	65.00
Named Rose Tree inc. 10 years maintenance	80.00	80.00
Replacement monument - 50% of monument fee	inc vat	inc vat
** Book of Remembrance		
Single entry	48.00	48.00
Double entry	78.00	78.00
Treble entry	80.00	80.00
** Cemetery Chapel		
Use of Chapel	78.00	80.00
Scattering of Cremated Remains		
Adult (over 18)	21.00	21.00
Under 18	NIL	NIL
Under Turf Adult (over 18)	60.00	60.00
Under Turf Under 18	NIL	NIL

	2017/18 £ p		Proposed 2018/19 £ p	
Searches of Burial Registers				
By appointment	14.00	inc vat	14.00	inc vat
No appointment	30.00	inc vat	30.00	inc vat
Copies of entries	14.00	inc vat	14.00	inc vat

** These categories are doubled for non-residents of the Harborough District.

ELECTORAL REGISTRATION & ADMINISTRATION

Freedom of Information Act & Environmental

Information Regulations

Fees for inspection & copying of documents

	2017/18 £ p		Proposed 2018/19 £ p	
Inspection	No Charge		No Charge	
Copying per page (A4)	0.10		0.10	
Copying per page (A3)	0.30		0.30	
Other Formats	At cost		At cost	
A threshold of the first 10 Sheets of paper in any one instance will be free of charge				

Sale of Agendas

Annual Subscription				
Devpt. Control	115.00		115.00	
Other Groups/Panels	60.00		60.00	
Per Copy	28.00		28.00	

Sale of Minute Books

Annual Subscription	All Minutes are available Free on the website		All Minutes are available Free on the website	
Single Copies				

Register of Electors (Statutory Charges)

Full Register of electors & alterations (Paper format)				
Standard Fee plus	10.00		10.00	
Per 1000 names or part:	5.00		5.00	
Full Register of electors & alterations (Data Format)				
Standard Fee plus	20.00		20.00	
Per 1000 names or part:	1.50		1.50	
List of overseas electors (Paper format)				
Standard Fee plus	10.00		10.00	
Per 100 names or part:	5.00		5.00	
List of overseas electors (Data Format)				
Standard Fee plus	20.00		20.00	
Per 100 names or part:	1.50		1.50	
Edited Register of electors (Paper format)				
Standard Fee plus	10.00		10.00	
Per 1000 names or part:	5.00		5.00	
Edited Register of electors (Data Format)				
Standard Fee plus	20.00		20.00	
Per 1000 names or part:	1.50		1.50	
Marked register of electors (Paper format)				
Standard Fee plus	10.00		10.00	
Per 100 names or part:	2.00		2.00	
Marked register of electors (Data Format)				
Standard Fee plus	20.00		20.00	
Per 100 names or part:	1.00		1.00	
Fee for Certificate of Residency (per letter)	14.25		14.50	

Local Land Charges *

LCC charges are awaiting external advice of the new fee.

Postal Search – one parcel of land				
LLC1	20.00		20.00	
CON29 HDC	66.00		60.00	inc vat
CON29 LCC			16.80	inc vat
			<u>96.80</u>	
NLIS Search – one parcel of land				
LLC1	20.00		20.00	
CON29 HDC	55.00		60.00	inc vat
CON29 LCC			16.80	inc vat
			<u>96.80</u>	
Each additional parcel of land up to				
LLC1	4.00		5.00	
CON29 HDC	9.60		12.00	inc vat
Part II Additional Enquiry (each)	18.00		24.00	inc vat
Part II Additional Enquiry No.22 scale up to	18.00		24.00	inc vat
Free Text Enquiry (each)	18.00		24.00	inc vat
Postal Search of Register	20.00		20.00	
NLIS Search of Register	20.00		20.00	
Personal Search of Land Charges Register	NIL		NIL	
Con29 Individual Questions				
Question nc 4 LCC			8.40	inc vat

	2017/18 £ p	Proposed 2018/19 £ p	
5		12.00	inc vat
6		3.60	inc vat
7		3.60	inc vat
8 HDC		3.60	inc vat
8 LCC		8.40	inc vat
		<hr/>	
		12.00	inc vat
9		6.00	inc vat
10		6.00	inc vat
11		3.60	inc vat
12		3.60	inc vat
13		3.60	inc vat
14		3.60	inc vat
15		6.00	inc vat
16		6.00	inc vat
17		6.00	inc vat
18		6.00	inc vat
19		6.00	inc vat
20		6.00	inc vat
21 LCC		8.40	inc vat
22 LCC		16.80	inc vat
Administration Fee (CON29O questions only)		4.20	inc vat

* Land Charges fees have been calculated on a cost recovery basis for those parts of the service for which we are allowed to charge (in line with legislation).

	2017/18 £ p		Proposed 2018/19 £ p	
MARKETS				
Harborough Market				
<u>Casual Stalls Only</u>				
Tuesday	25.00	inc vat	25.00	inc vat
Wednesday	20.00	inc vat	20.00	inc vat
Thursday	12.50	inc vat	12.50	inc vat
Friday	25.00	inc vat	25.00	inc vat
Saturday	35.00	inc vat	35.00	inc vat
Sunday - Regular	30.00	inc vat	30.00	inc vat
Sunday - Other	34.00	inc vat	34.00	inc vat

Temporary Markets

Within the Council's Market Charter Area

Registered Charity				
Standard Fee - up to 15 stalls, per day	10.10		10.30	
Over 15 Stalls - per stall, per day	3.03		3.10	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.30		30.90	
Commercial Market				
Standard Fee - up to 50 stalls, per day	202.00		206.05	
Over 50 Stalls - per stall, per day	3.03		3.10	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.30		30.90	
Non-Commercial Market				
Standard Fee - up to 15 stalls, per day	25.25		25.75	
Over 15 Stalls - per stall, per day	3.03		3.10	
Standing charge - per event, per day (Chargeable if in excess of 5 Markets per year, and will be charged for the total number of events)	30.30		30.90	

MISC. HOUSING CHARGES**Lifeline Charges**

Weekly charge for monitoring of service	5.34	inc vat	5.34	inc vat
Installation of lifeline (inc. demonstration & instruction pack)	60.00	inc vat	60.00	inc vat

On production of a valid VAT exemption no VAT will be charged

For Organisations, please contact the Lifeline service with your requirements and a quote will be supplied.

	2017/18 £ p	Proposed 2018/19 £ p
LICENCES		
Riding Establishments	220.00 + Vets fees	230.00 + Vets fees
Petshops	160.00	185.00
Animal Boarding Establishments	160.00	185.00
Dog Breeding Establishments	160.00	185.00
Dangerous Wild Animals	310.00 + Vets fees	320.00 + Vets fees
Sex Establishments	670.00	735.00
Acupuncture, electrolysis, skin piercing (includes ear piercing, tattooing and semi permanent make up) (person)	100.00	105.00
Acupuncture, electrolysis, skin piercing (includes ear piercing, tattooing and semi permanent make up) (premises)	100.00	105.00
Hairdressing (person)	100.00	105.00
Hairdressing (premises)	100.00	105.00
Houses In Multiple Occupation for 5 Year licence	690.00	710.00
Health Certificate	90.00	95.00
Scrap Metal Dealers - New License	425.00	470.00
Scrap Metal Dealers - Renewal of License	285.00	315.00
Scrap Metal Dealers -Variation to License	230.00	260.00
Immigration Housing Inspections	140.00	150.00

Fixed Penalty Notices: (externally set)

Dog Fouling	100.00	100.00
Abandoned Vehicles charged in accordance with schedule of statutory charges	200.00	
Failure to produce waste transfer documents	300.00	300.00
Fly tipping	400.00	400.00
Fly tipping if paid within 14 days	-	300.00

Fix Penalty Notice under the Anti Social Behaviour Crime & Policing Act

The Anti-Social Behaviour, Crime and Policing Act 2014 gives the Council new powers to protect local communities. The powers are wide ranging and relate to a number of different Council services and functions. Failure to comply with a Community Protection Notice or a Public Spaces Protection Order may result in the serving of a fixed penalty notice.

Community Protection Notice/Public Spaces Protection Order FPN	100.00	100.00
Early payment for Community Protection Notice/Public Spaces Protection Order	80.00	80.00

Street Trading (Consent Streets):

Commercial		
Annual Charge	650.00	715.00
Daily Charge	60.00	72.00
Charities & Fund Raising		
Daily Charge	Waived	Waived

Miscellaneous

Request for factual statement	Charge to be determined for each request, based on hourly rate of £41.62 + inc vat £30.00 admin charge	Charge to be determined for each request, based on hourly rate of £43.33 + inc vat £30.00 admin charge
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	2017/18 £ p		Proposed 2018/19 £ p
MISC. HEALTH CHARGES			
<u>Stray Dogs</u>			
Return of seized dog	Daily Kennel Fee		Daily Kennel Fee
	15.50 +		15.80 +
	prescribed fee		prescribed fee
	25.00 +		25.00 +
	vets fees if incurred		vets fees if incurred
<u>Pest Control</u> - Charged by the contractor			
All fees are charged and collected by the contractor in line with the contractor.			
<u>Water Sampling</u>			
Fees will be charged in accordance with Schedule 5 Of the Private water Supply Regs. 2009			
<u>Domestic & Bulky Refuse</u>			
Collection from domestic premises of bulky refuse	33.00		33.00
Replacement of standard bin	N/A	inc vat	N/A
Cost for delivery 140 litre bin	40.38		41.63
Cost for delivery 180 litre bin	50.31		51.86
Cost for delivery 240 litre Blue bin	43.00		44.33
Cost for delivery 240 litre Green bin	39.54		44.33
Cost for delivery 360 litre bin	91.94		94.79
Service charge for emptying additional bin	73.13		N/A
Removal of a bin from a property	28.88		29.77
Charges set to cover contractor charges			
Clinical Waste Collection	Free		Free
<u>Garden Waste</u>			
Annual Collection Charge each 240 litre bin	40.00		40.00

2017/18
£ p

Proposed
2018/19
£ p

PLANNING MISC. CHARGES

The majority of published reports / documents are available on the Council's website, to download and print. In most cases the Council can provide a hard copy of a published document. However this will be subject to a standard copying charge as below.

(Examples of available documents include: Conservation Area Statements and Maps; Harborough District Local Plan (by policy chapter); Individual Supplementary Planning Guidance Notes; Strategic Housing Land Availability Assessments; Landscape Character and Land Capacity Assessments; and Annual Monitoring Reports).

Planning Advice (applicable from April 2011)

Meetings / Witten Advice:

Strategic Proposal (50+ dwellings)	1,100.00	inc vat	1,100.00	inc vat
10,000+ sq m (Commercial)	1,100.00	inc vat	1,100.00	inc vat
Major Proposal (10 – 49 dwellings)	550.00	inc vat	550.00	inc vat
1,000 – 10,000 sq m (Commercial)	550.00	inc vat	550.00	inc vat
Minor Proposal (1 – 9 dwellings)	275.00	inc vat	275.00	inc vat
300 – 1,000 sq m. (Commercial)	275.00	inc vat	275.00	inc vat
Householder: Extensions, outbuildings etc	80.00		80.00	inc vat

Application to divert a footpath or bridleway

Fee for application (includes cost of advertising)	2,000.00		2,000.00	
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Publications

Local Plans Proposals Map	Free on website	Free on website
Lutterworth / Mkt. Harborough Map	Free on website	Free on website
Broughton Astley Map	Free on website	Free on website
Kibworth & Smeeton Westerby Map	Free on website	Free on website
Inset Maps	Free on website	Free on website

List of Planning Applications Per Annum

Per month	Free on website	Free on website
Per year	Free on website	Free on website

Legal Fees

Section 106 legal costs	1,050.00
Section 106 (Deed of Variation)	350.00
Property Transactions (includes Leases and Licences)	cost recovery

Building Regulations

The Building (amendment of prescribed fees) Regulations, are available from the Building Control Section.

STREET NAMING & NUMBERING (from 1/1/2016)

Naming/numbering of 1 property	40.00		40.00	
Naming /numbering of 2 to 5 properties (per property)	40.00		40.00	
Naming/numbering of more than 5 properties	200.00	+	200.00	+
	£25 for each additional property		£25 for each additional property	
Naming of new street	150.00		150.00	
Naming/Numbering buildings of multiple occupation	40.00	+	40.00	+
	£25 each unit/flat within		£25 each unit/flat within	
Rename single existing property	Nil		Nil	
Renumber development	50.00	+	50.00	+
	£15 per plot		£15 per plot	
Renaming of street	250.00	+	250.00	+
	Compensation		Compensation	

	2017/18 £ p	Proposed 2018/19 £ p
Confirmation of address details	25.00	25.00

	2017/18 £ p		Proposed 2018/19 £ p	
ENGINEERING SERVICES				
<u>Abandoned cars</u>				
Fees will be charged in accordance with The Removal, Storage and Disposal of Vehicles (Prescribed Sums and Charges) Regulations 2008, or where amended.				
Removal of vehicle at owners request	52.00	inc vat	53.00	inc vat
<u>Private Drain Clearance</u>				
Private Drain Clearance	Cost of Contractor recharged in full		Cost of Contractor recharged in full	
Drainage investigations:				
Admin based services	71.40	inc vat	72.83	inc vat
Technical Services	97.65	inc vat	99.60	inc vat
Site Visit Services	122.85	inc vat	125.31	inc vat
Private Drain CCTV investigation & report	Please apply for price inc vat		Please apply for price inc vat	
EVENTS & PROMOTIONS				
Local Farmers, European & Other Markets in the Square Market Harborough:				
Per pitch (2.5m x 1.5m) own stalls	Please apply for price		Please apply for price	
Welland Park Hire – funfair etc	Please apply for price		Please apply for price	
Hackney Carriages & Private Hire Vehicles				
<i>With effect from 1 April 2015 Taxi proprietors will pay for their own Council MOT's</i>				
Vehicle Licence (annual) - New application	160.00		220.00	
Vehicle Licence - renewal	160.00		220.00	
Hackney carriage/ private hire driver New application (3 year licence)	280.00		335.00	
Hackney carriage/ private hire driver New application (DBS by 3rd party) (3 year licence)	240.00		291.00	
Hackney carriage/ private hire driver Renewal (3 year licence)	216.00		250.00	
Hackney carriage/ private hire driver Renewal (DBS by 3rd party) (3 year licence)	172.00		205.00	
Operators Licence (5 year licence)	450.00		560.00	
Operators Licence Renewal (5 year licence)			535.00	
Deposit on Licence Plate / Disc	15.00		15.00	
Replacement Badge Fee	15.00		15.00	
Replacement Licence / Cert of Compliance	15.00		30.00	
Transfer of vehicle licence	30.00	inc vat	35.00	inc vat
<i>All Hackney Carriage & Private Hire vehicle licences are subject to consultation.</i>				
Publications				
Statement of Accounts & Annual Report (inc postage)	Free on website		Free on website	
Copying				
Copying	Cost + Admin		Cost + Admin	